

**STATE OF GEORGIA
COUNTY OF DEKALB**

RESOLUTION 2025-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STONE MOUNTAIN, GEORGIA, TO APPOINT A PERSONNEL HEARING OFFICER

WHEREAS, the City of Stone Mountain desires to appoint {INSERT PERSONNEL HEARING OFFICER} to carry out the duties of Personnel Hearing Officer pursuant to Section 20-104 of Article XI of Chapter 20 of the Code of Ordinances of the City of Stone Mountain; and

WHEREAS, {INSERT PERSONNEL HEARING OFFICER} is an attorney and a member in good standing of the State Bar of Georgia; and

WHEREAS, {INSERT PERSONNEL HEARING OFFICER} desires to accept the position of Personnel Hearing Officer of the City of Stone Mountain subject to the conditions set forth herein.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the City of Stone Mountain, Georgia, that {INSERT PERSONNEL HEARING OFFICER} be appointed to the position of Personnel Hearing Officer subject those duties, obligations, and requirements detailed in the City's Code, including but not limited to Section 20-104, and subject to the following terms and conditions:

1. The appointment is for a two-year term beginning **November 5, 2025** and shall be subject to replacement or reappointment at the end of the term.
2. {INSERT PERSONNEL HEARING OFFICER} shall serve on a contractual basis, billing the City on an hourly basis for services performed in the Personnel Hearing Officer capacity.
3. As the Personnel Hearing Officer, {INSERT PERSONNEL HEARING OFFICER}'s services shall include:
 - a. Acting as hearing officer for applicable personnel matters involving such disciplinary actions as dismissal, loss of income through suspension, demotion, as well as claims of illegal discrimination and sexual harassment.
 - b. Enforcing the fair treatment of employees, with proper recognition and concern for the efficient and effective operation that local government services provide to the citizens of the City.
 - c. Performing duties in accordance with the City of Stone Mountain's Personnel Policy and Procedures.
4. The position of Personnel Hearing Officer is that of an independent contractor and {INSERT PERSONNEL HEARING OFFICER} will be responsible for all taxes owed for monies received for this service.

5. {INSERT PERSONNEL HEARING OFFICER} will maintain his own office and practice, and the City will not provide funding for office expenses, legal service subscriptions, law books, or any other compensation outside of those services identified herein.
6. {INSERT PERSONNEL HEARING OFFICER} will familiarize himself with pertinent areas of government law and he will keep up with changes in such areas of the law as a part of his professional development, and not as a billable item to the City.

SO RESOLVED this _____ day of November 2025.

CITY OF STONE MOUNTAIN, GEORGIA

Dr. Beverly Jones, Mayor

ATTEST:

Shavala Ames, City Clerk

[Affix City Seal]

APPROVED AS TO FORM:

Angela Couch, City Attorney