



# Downtown Development Authority Meeting

Monday, April 22, 2024 at 6:30 PM

922 Main Street, Stone Mountain, GA 30083

## Regular Meeting Minutes

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### I. Call to Order

- Carl Wright called the meeting to order at 6:30 pm.
- Members Present: Carl Wright, Thom DeLoach, Denise Phillips, Michelle Dunbar, Jenna Barclay, and Council Member Anita Bass.

### II. Approval of the Agenda

- Anita Bass made a motion to approve the agenda, seconded by Jenna Barclay. Unanimously approved.

### III. Approval of Minutes

- Regular Meeting Minutes, March 25, 2024: **Motion by Michelle Dunbar to approve the meeting minutes, seconded by Anita Bass. Unanimously approved.**
- 2. Special Called Meeting Minutes, March 30, 2024: **Motion by Anita Bass to approve the special called meeting minutes, seconded by Michelle Dunbar. Unanimously approved.**

### IV. Citizen Comments

- A question was raised from a resident if the Downtown Development Committee (DDA) and the Historic Preservation Committee (HPC) are the same committee. Michelle Dubar provided feedback, that the DDA and the HPC are two different committees.
- Michelle Dunbar made a note about the latest Mural unveiling, and the successful celebration event.

### V. Director's Report

- There was no report. The Director made a note that the DDA Financial Report for February 2024 will be presented at the DDA's next regular meeting.

### VI. Council Report

- Council and DDA Member Anita Bass, provided a brief update on the last council meeting discussions/action items.

### VII. Old Business

#### 1. Action Item: 2024 Intergovernmental Agreement (IGA) for the City of Stone Mountain and the DDA.

- The DDA discussed the presented agreement and requested a DDA map to be presented as a supporting document to the 2024 IGA. The DDA board members requested that additional content be listed at the end of the paragraph that describes "Payment for Services". The suggested content was:

“The FY2024 DDA budget, as duly approved by the City, and this IGA shall be deemed the full measure of financial liability of the DDA to the City. All aforementioned contributions (monetary and in-kind), if any determined, considered, or requested by the City to be attributable to the DDA as an additional liability not explicitly written within the duly approved DDA budget or expressly written and understood in this IGA, are deemed wholly excluded from any and all responsibility, accountability, or liability of the DDA.

Should, due to changes in financial accounting practices or as the result of an annual financial audit, the City determine a request for additional financial responsibility be considered by or attributed to the DDA, all such requests shall be accompanied by a budget amendment, duly approved by the City, offsetting – by the City- all additional liabilities attributable to the DDA in total with no encumbrances or future obligations. All such requests or determinations shall then be accounted for in budgeted allocations, and liability account line items maintained by the City’s financial accounting office and attributed in keeping with the duly approved and amended budget to the responsibility of the DDA”.

- **Motion by Thom DeLoach to approve the presented 2024 Intergovernmental Agreement (IGA) for the City of Stone Mountain and the DDA, with the suggested changes by the DDA, seconded by Carl Wright. Unanimously approved.**

#### **VIII. New Business**

##### **1. Action item: DDA 2024 Regular Meeting Calendar:**

- The DDA discussed the presented calendar and suggested the November meeting to be held on Monday, November 11; and the December meeting to be held on Monday, December 9<sup>th</sup> due to the Holidays at the end of each month.
- **Motion by Thom DeLoach to approve the presented DDA 2024 Meeting Calendar, with the suggested changes, seconded by Denise Phillips. Unanimously approved.**

##### **2. Discussion Item: Caboose Project**

- The DDA discussed the Caboose project.

##### **3. Executive Session:** there was no Executive Session

**X. Adjournment: Motion by Michelle Dunbar to adjourn, seconded by Denise Phillips. Unanimously approved.**