



REQUEST FOR PROPOSAL (RFP)
PROFESSIONAL LEGAL SERVICES – MUNICIPAL COURT SOLICITOR
RFP Number: Court-2026-01

Date:	August 11, 2026	City Council Meeting Date:	August 18, 2026
From:	Kristie Tucker	Department:	Court Services
Goal:	Governance	Presenter:	Kristie Tucker
Agenda Title:	Consideration of an action on a request to approve Attorney R. Andres Marierose, as Municipal Court Solicitor, based on RFP Court-2026-01		
Audio/Visual Presentation:	Yes/ No /NA		

Workplan Goal Details:

Governance: Establish and maintain a Municipal Court Solicitor to provide consistent legal representation for the City in municipal court proceedings, ensuring fair, efficient, and legally compliant adjudication of ordinance violations and misdemeanor traffic matters.

Agenda Item Description (Background/History/Details):

Solicitor Kristal Holmes, resigned as Court Solicitor on July 13, 2026. The Court Services department placed RFP-Court 2026-01 on the city website on July 22, 2026, with a closing date of Monday August 10, 2026. Three (3) responses were received, and Attorney R. Andres Marierose was ranked #1 based on the evaluation criteria listed in the proposal.

Staff Recommendations (Motion):

Staff recommends the following: **“Approve Attorney R. Andres Marierose as the Municipal Court Solicitor”**

Department Head Approval:	Kristie Tucker
City Manager Approval:	Miglena Dimov

Mayor’s Signature Required:	YES	NO
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List Attachments:

1. Solicitor Contract

Financial Information (MUST BE COMPLETE & PRE-APPROVED BY CITY MANAGER)

Budgeted Yes/No	Fund Name & Code	Current Balance	Requested Allocation	City Manager’s Initials
YES	5035.52.1221-Solicitor			MD