



CITY COUNCIL AGENDA ITEM

SUBJECT: Contract for Vendor Recommendation for Southeast Athletic Complex Dog Park

AGENDA SECTION: *(check all that apply)*

- PRESENTATION PUBLIC HEARING CONSENT AGENDA OLD BUSINESS
 NEW BUSINESS OTHER, PLEASE STATE: Click or tap here to enter text.
-

CATEGORY: *(check all that apply)*

- ORDINANCE RESOLUTION CONTRACT POLICY STATUS REPORT
 OTHER, PLEASE STATE: Click or tap here to enter text.
-

ACTION REQUESTED: DECISION DISCUSSION, REVIEW, or UPDATE ONLY

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Click or tap to enter a date.

Current Council Meeting: Monday, June 22, 2026

SUBMITTED BY: Tanisha Boynton, Procurement Manager and Hari Karikaran, City Engineer

PRESENTER: Tanisha Boynton, Procurement Manager and Hari Karikaran, City Engineer

PURPOSE: Seeking approval to award CITB-0002-26, 2022, Southeast Athletic Complex Dog Park Design-Build Project to F.H. Paschen, S.N. Nielsen & Associates, LLC

FACTS: Solicitation: On February 4, 2026 the City issued Construction Invitation to Bid Number CITB-0002-26, Southeast Athletic Complex Dog Park (Design-Build). The solicitation was advertised on Bidnet and the City's website. The CITB was broadcast to One thousand six hundred and eighty-eight (1,688) companies with bids due March 18, 2026. A total of four (4) responses were received. The Procurement Department conducted an internal review of each submittal. F.H. Paschen, S.N. Nielsen & Associates, LLC submitted the lowest responsive and responsible bid in response to the solicitation and its requirements. F.H. Paschen, S.N. Nielsen & Associates, LLC contract award amount shall be \$382,705.20. The contractor shall have one hundred and eighty (180) days from issuance of a Notice to Proceed (NTP) and Purchase Order (PO) to complete resurfacing services for the streets identified in the solicitation. **Recommendation:** Based on the foregoing, it is recommended that the City Council approve and authorize the Mayor and City Clerk to execute a contract with F.H. Paschen, S.N.



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Nielsen & Associates, LLC for a not to exceed amount of \$382,705.50 for Southeast Athletic Complex Dog Park Design-Build Project. Funding Source SPLOSTS, GL Account Number 300-6210-541200 – Site Improvements.

OPTIONS: Approve, Deny, Defer [Click or tap here to enter text.](#)

RECOMMENDED ACTION: Approve Staff recommends approval of the recommendation to award and authorize the issuance of a Purchase Order (PO) to F.H. Paschen, S.N. Nielsen & Associates, LLC for Southeast Athletic Complex Dog Park Design-Build Project for a not to exceed amount of \$382,705.50

ATTACHMENTS:

- (1) Attachment 1 - CITB-0002-26, Solicitation Package (Final) and Broadcast Information
- (2) Attachment 2 - Bid Tabulation Sheet and Procurement Department Internal Review Form
- (3) Attachment 3 - F.H. Paschen, S.N. Nielsen & Associates, LLC Bid Submittal
- (4) Attachment 4 - Construction Contract – F.H. Paschen, S.N. Nielsen & Associates, LLC
- (5) Attachment 5 - [Click or tap here to enter text.](#)