



**THIRD AMENDMENT TO**  
**CONTRACT NO. 21-06210-Co018-00**  
**ENGINEERING AND DESIGN SERVICES**  
**STONECREST, GEORGIA**

This third amendment to Contract No. 21-06210-Co018-00, Engineering and Design Services for Stonecrest, Georgia (“Amendment”) is made this \_\_\_\_\_ day of May 2025, by and between the **CITY OF STONECREST, GEORGIA** (the “City”) and **CORPORATE ENVIRONMENTAL RISK MANAGEMENT** (“Contractor”).

W I T N E S S E T H

**WHEREAS** the City and the Contractor are parties to Proposal No. 0421-0479, Engineering and Design Services at South River Stream Bank Restoration at Panola Shoals Trailhead for Stonecrest, Georgia dated August 12, 2021 (the “Contract”);

**WHEREAS**, the original contract award amount was \$124,930; and

**WHEREAS**, Amendment No. 1 was previously approved on September 23, 2024, for additional engineering and design services in the amount of \$107,540.00; and

**WHEREAS**, Amendment No. 2 was previously approved on May 9, 2025, for a scour analysis and additional design services that were needed to address changes to site conditions on Panola Shoals Riverbank in the amount of \$75,000.00; and

**WHEREAS**, Amendment No. 3 is needed to compensate this firm for providing engineer of records services to assist with addressing changes to site conditions on Panola Shoals Riverbank;

**WHEREAS**, an additional \$92,571.00 is needed to compensate the firm for services rendered; and

**WHEREAS**, the City and the Contractor desire to amend the Contract as set forth below;

**NOW, THEREFORE**, for and in consideration of the mutual terms, conditions, and covenants, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

**Section 1. EXHIBIT A.** The following exhibit of the existing Contract is amended as follows:

EXHIBIT A of the Contract is amended by adding the provisions attached hereto as Exhibit A and made a part by reference.

**Section 2. Modification of Contract.** Except as expressly amended herein or as necessary to carry out the terms of this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

**Section 3. Entirety.** This Amendment and any exhibits attached hereto are hereby incorporated into the Agreement and together herewith they contain the entire Agreement between the parties as to the matters contained therein. Any oral representations or modifications concerning this Agreement shall be of no force and effect.

**Section 4. Counterparts.** This Amendment may be executed in multiple counterparts, each of which shall constitute the original, but all of which taken together shall constitute one and the same Amendment. PDF signatures shall constitute original signatures.

**Section 5. Effective Date.** That the Amendment will become effective 15 days after the Execution Date.

**IN WITNESS WHEREOF**, said parties have hereunto set their seals and caused this Agreement to be executed and delivered by their duly authorized representatives the day and year written below.

**[SIGNATURES ON FOLLOWING PAGE]**

Executed on behalf of:

**CITY OF STONECREST, GEORGIA,**

BY: \_\_\_\_\_

TITLE: Mayor

ATTEST (sign here): \_\_\_\_\_  
Name (print): \_\_\_\_\_  
DATE: \_\_\_\_\_

APPROVED AS TO FORM: \_\_\_\_\_  
City Attorney

Executed on behalf of:

**CORPORATE                      ENVIRONMENTAL                      RISK**  
**MANAGEMENG**

BY (sign here): \_\_\_\_\_  
Name (print): \_\_\_\_\_  
Title: \_\_\_\_\_

[Corporate Seal]

ATTEST (sign here): \_\_\_\_\_  
Name (print): \_\_\_\_\_  
Title: \_\_\_\_\_  
DATE: \_\_\_\_\_

## EXHIBIT A

### (ADDITIONAL SCOPE OF WORK)



August 18, 2024

Ms. Gia Scruggs, MBA, CPM  
City Manager  
City of Stonecrest  
3120 Stonecrest Blvd.,  
Stonecrest, GA 30038  
T: 770-224-0200  
M: 470-542-0017  
[gscruggs@stonecrestga.gov](mailto:gscruggs@stonecrestga.gov)

**RE: Supplemental Proposal for Design Update, Engineering of Record, and  
Construction Engineering Inspection  
South River Stream Bank Restoration at Panola Shoals Trailhead  
City of Stonecrest, GA  
CERM Proposal No. 0725-01361**

Dear Ms. Scruggs:

Corporate Environmental Risk Management (CERM) is pleased to submit this supplemental proposal for the referenced project to address a budget shortfall a result of unprecedented weather-related impacts to the project site during the initial construction phase of the project.

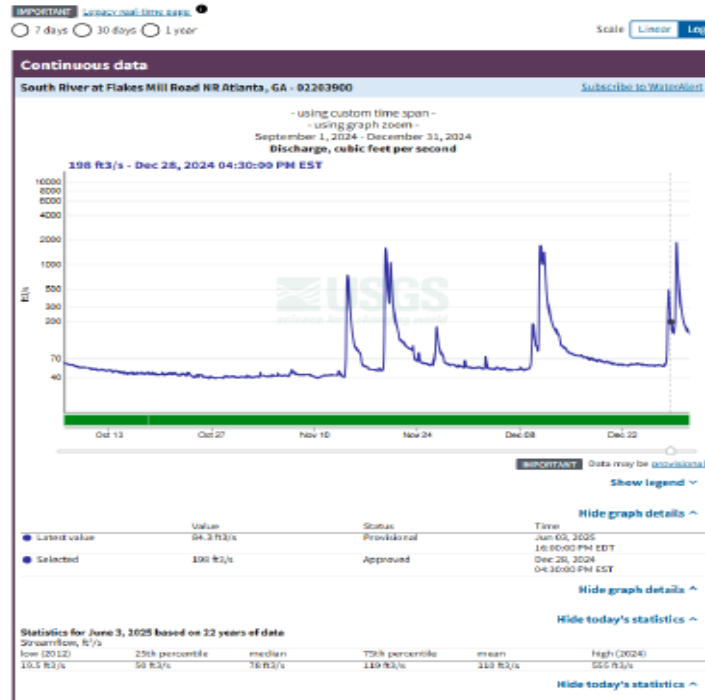
#### 1 PROJECT BACKGROUND

The City of Stonecrest has selected and awarded the construction of the above-referenced project to P.E Structures and Associates. This award is the final step in stabilizing the eroded streambank and strengthening critical areas near the walking trail and parking lot at the Panola Shoals Trailhead.

Unprecedented rainfall events took place in the late 3<sup>rd</sup> and 4<sup>th</sup> quarter of 2024 that caused conditions that threatened the life and vitality of the above project while in its construction phase that required previously unbudgeted and unplanned emergency investments in an attempt to mediate the "act of God" impact to the project site. From the end of September 2024 to December 2024, the South River, which abuts the Panola Shoals project site, experienced 5 historical rain events where the South River's Banks were overrun and stream flows were 10 to 128 times the median stream flow (see Table 1). The events we so significant, they changed the confluence of the South River at the project site.

 **CORPORATE HEADQUARTERS**  
1990 Lakeside Parkway, Suite 300 • Tucker, GA 30084  
Phone: 678-999-0173 • Fax: 678-999-0186  
[cerm.com](http://cerm.com)

### South River at Flakes Mill Road NR Atlanta, GA - 02203900



Significant time and costs had to be allocated to construction administration, numerous requests for information, a number of site visits, several client and contractor meetings, and project management well beyond what was budgeted.

## 2 SCOPE OF WORK

CERM will serve as Engineer of Record for the project which requires CERM to provide engineering support and periodic construction engineering inspection services during the duration of the construction. A construction schedule of 7 months has been assumed based on the contractor's estimated schedule, see Exhibit B: Construction Schedule.

CERM will provide engineering and inspection services during the construction of the Streambank Stabilization Project at Panola Shoals Trailhead. Scope will include attending construction meetings with contractor, preparing addenda, responding to RFI's, reviewing contractor submittals and conducting site inspections for conformance with the plans and specs. The following tasks are anticipated.



## **Work Tasks**

### **2.1 Project Management**

This task includes administration of this contract with the Client and coordination with project's sub-consultants. Under this task, the Project Manager will establish a seamless project team effort. The Project Manager will prepare a Project Management Plan, quality control plan, and communication plan, and a document control plan for maintaining approvals and communication with the Client, Contractor and Stakeholders.

### **2.2 Construction Coordination Meetings**

We anticipate one (1) weekly construction meeting per week for each week of the construction period which includes the close-out meeting. All meetings are anticipated to be one hour in-person or virtual.

### **2.3 Submittals and Shop drawings**

CERM will review shop drawings and submittals to ensure they align with the project's design intent, adhere to the permit requirements, and meet the project specifications.

### **2.4 Requests for information (RFI's).**

CERM will respond up to 50 RFI's, design clarifications and requests to develop additional details during the construction. For this effort, we have assumed an average of 2-hours per RFI for the civil and landscaping components.

### **2.5 Record Documents**

CERM will review As-built Drawings (provided by the Contractor) for concurrence with the contract documents and RFI's, addenda and design clarifications. CERM will attend and document the substantial completion inspection.

### **2.6 Construction Site Visits**

We assume one (1) Construction Site Visit per week at 3-hours per visit for each week of the construction period which will include the civil and landscaping components.

## **PROJECT SCHEDULE**

We have assumed a construction schedule of 7 months.

## **FEE STRUCTURE**

The time and materials unit cost fee for the scope outlined above is detailed in Exhibit A.

## **EXCLUSIONS**

The following services are not included under this proposal.

1. Design – It will be the responsibility of the contractor to design/build structural elements and provide shop drawings for review.
2. As-Built Survey
3. Any other services not included in the Scope of Work



#### CLOSURE

This proposal is valid for 60 days. Please contact our office if you have any questions or comments regarding this proposal. Thank you for this opportunity, and we look forward to working with your team on this important project for the City of Stonecrest and its stakeholders.

Best regards,  
**Corporate Environmental Risk Management**

Yasmin Moreno, PE  
Senior Project Manager

Thomas Tye, PE  
Engineering Business Group Manager

Date:  
2025.07.18  
11:21:58-04'00'

**Attachments:** Exhibit A: Detailed Fee Breakdown

CONSTRUCTION ADMINISTRATION SERVICES FOR PANOLA SHOALS														
Position:	SENIOR PROJECT MANAGER	REGISTERED CIVIL ENGINEER	LANDSCAPE ARCHITECT	SR. CONSTRUCTION INSPECTOR	GEOTECHNICAL ENGINEER	CADD SPECIALIST	PROJECT ACCOUNTANT	TOTAL						
Rate (\$/hour):	\$120	\$100	\$80	\$150	\$95	\$122	\$101							
CERM	Labor Hours	Labor Hours	Labor Hours	Labor Hours	Labor Hours	Labor Hours	Labor Hours	Labor Hours	Labor Hours	Labor Hours	Labor Hours	Labor Hours	Labor Hours	Rate
Construction Administration Services:	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	Cost	
Project Management:	34	30	0	0	0	0	0	0	0	0	0	0	0	\$4,080
Client and Contractor Meetings (20 meetings) (20 hrs each)	34	30	0	0	0	0	0	0	0	0	0	0	0	\$3,600
Submittal and Shop Drawings	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Requests for Information (RFIs) (20 @ 2 hrs each)	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Ground Documents	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Construction Site Visit (20 @ 2 hrs each)	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Submittal Services	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
Materials and Reproduction:	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
TOTAL NET FEE:														\$0.00



## Exhibit B: Contractor's Construction Schedule Continued

[illegible][illegible]

## Exhibit B: Contractor's Construction Schedule Continued

	2024 year												2025 year																							
	2024 Jan			2024 Feb			2024 Mar			2024 Apr			2024 May			2024 Jun			2024 Jul			2024 Aug			2024 Sep			2024 Oct			2024 Nov			2024 Dec		
Installation																																				
Unloading																																				
Construction Site Training																																				
Equipment Control																																				
Excavation & Trench Shoring																																				
Grinding & Trench Excavation (Wall #1)																																				
Soil Back Wall #1																																				
Backfill & Pipe Install #1																																				
Grinding & Trench Excavation (Wall #1)																																				
Soil Back Wall #1																																				
Backfill & Pipe Install #1																																				
Grinding & Trench Excavation (Wall #2)																																				
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Backfill & Pipe Install #4																																				
Grinding & Trench Excavation (Wall #5)																																				
Soil Back Wall #5																																				
Backfill & Pipe Install #5																																				
Comp. GCR Section End																																				
GCR Access Road																																				
Channeling Drains																																				
Seal																																				
Sealing & Approval																																				
Schedule Completion																																				
Job Site Cleanup																																				
Final Completion																																				
Close Out																																				