



CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor Recommendation for Generators for City Hall and Browns Mill Recreation Center

AGENDA SECTION: *(check all that apply)*

☐ PRESENTATION ☐ PUBLIC HEARING ☐ CONSENT AGENDA ☐ OLD BUSINESS
☒ NEW BUSINESS ☐ OTHER, PLEASE STATE: [Click or tap here to enter text.](#)

CATEGORY: *(check all that apply)*

☐ ORDINANCE ☐ RESOLUTION ☐ CONTRACT ☐ POLICY ☐ STATUS REPORT
☒ OTHER, PLEASE STATE: Cooperative Purchase: Request to Issue a Purchase Order

ACTION REQUESTED: ☒ DECISION ☐ DISCUSSION, ☐ REVIEW, or ☐ UPDATE ONLY

Previously Heard Date(s): [Click or tap to enter a date.](#) & [Click or tap to enter a date.](#)

Current Work Session: [Click or tap to enter a date.](#)

Current Council Meeting: Monday, July 28, 2025

SUBMITTED BY: Tanisha Boynton, Procurement Manager and Reginald Powell, Operations Manager

PRESENTER: Tanisha Boynton, Procurement Manager and Reginald Powell, Operations Manager

PURPOSE: Seeking approval to purchase two (2) generators from Energy Systems Southeast, LLC (EESSE) through a Cooperative Purchase under Sourcewell Contract No. 092222-GNR.

FACTS: City Hall and Browns Mills Recreation Center are in need of generators to address potential power outages and maintain operations during inclement weather events. The Procurement Department and City Administration is requesting approval to purchase two (2) generators from Energy Systems Southeast, LLC through Sourcewell Contract Number 092222-GNR, Electrical Energy Power Generation Equipment. Through this Cooperative Purchase, the City is receiving a discount on the cost of the generators which includes installation cost. The generator and installation cost for City Hall is \$439,400.00. The generator and installation cost for Browns Mills Recreation Center is \$176,925.00. The total not to exceed amount for both generators is \$616,325.00. The Procurement Department and City Administration is requesting approval to issue a Purchase Orders (PO) for each location. The funding source is fund balance and the



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funds will be allocated to make payment from General Ledger (GL) Account Number's 100-1565-541300 and 100-6210-541300.

OPTIONS: Approve, Deny, Defer [Click or tap here to enter text.](#)

RECOMMENDED ACTION: Approve Staff is seeking approval to purchase two (2) generators from Energy Systems Southeast, LLC (ESSE) for an not to exceed amount of \$616,325.00 through Sourcewell Contract No. 092222-GNR.

ATTACHMENTS:

- (1) Attachment 1 - Sourcewell Contract No. 092222-GNR: Solicitation, Evaluation and Award Documents
- (2) Attachment 2 - ESSE Quotes for City Hall
- (3) Attachment 3 - ESSE Quotes for Browns Mill Recreation Center Generators
- (4) Attachment 4 - [Click or tap here to enter text.](#)
- (5) Attachment 5 - [Click or tap here to enter text.](#)