



## CITY COUNCIL AGENDA ITEM

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**SUBJECT: Matrix Fee Study**

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**AGENDA SECTION:** *(check all that apply)*

☒ **PRESENTATION**    ☐ **PUBLIC HEARING**    ☐ **CONSENT AGENDA**    ☐ **OLD BUSINESS**  
☐ **NEW BUSINESS**    ☐ **OTHER, PLEASE STATE:** Click or tap here to enter text.

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**CATEGORY:** *(check all that apply)*

☐ **ORDINANCE** ☒ **RESOLUTION**    ☐ **CONTRACT**    ☐ **POLICY**    ☐ **STATUS REPORT**  
☐ **OTHER, PLEASE STATE:** Click or tap here to enter text.

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**ACTION REQUESTED:** ☐ **DECISION** ☒ **DISCUSSION**, ☐ **REVIEW**, or ☐ **UPDATE ONLY**

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**Previously Heard Date(s):** Click or tap to enter a date. & Click or tap to enter a date.

**Current Work Session:** Monday, January 12, 2026

**Current Council Meeting:** Click or tap to enter a date.

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**SUBMITTED BY:** Shawanna Qawiy, Division Director Community Development

**PRESENTER:** Shawanna Qawiy, Division Director Community Development & Lakeisha Gaines, Finance Director

**PURPOSE:** To review and evaluate to determine the full cost ( direct and indirect) of fees for city services.

**FACTS:** The Matrix Consulting Group analyzed the cost-of-service relationships that exist between fees for service activities in the following areas: Building, Finance, Parks & Recreation, and Planning & Zoning. The results of this study provide a tool for understanding current service levels and the cost for those services. The request is to review and determine the final fees based on the study.

**OPTIONS:** Approve, Deny, Defer Approve

**RECOMMENDED ACTION:** Approve Click or tap here to enter text.

**ATTACHMENTS:**

- (1) Attachment 1 - Matrix Consulting Fee Study Report
- (2) Attachment 2 - Master Fee Schedule
- (3) Attachment 3 - Click or tap here to enter text.



## **CITY COUNCIL AGENDA ITEM**

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(4) Attachment 4 - Click or tap here to enter text.

(5) Attachment 5 - Click or tap here to enter text.