



## CITY COUNCIL AGENDA ITEM

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**SUBJECT: Ongoing Municipal Engineering and Professional Services**

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**AGENDA SECTION:** *(check all that apply)*

☐ PRESENTATION    ☐ PUBLIC HEARING    ☐ CONSENT AGENDA    ☐ OLD BUSINESS  
☒ NEW BUSINESS    ☐ OTHER, PLEASE STATE: Click or tap here to enter text.

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**CATEGORY:** *(check all that apply)*

☐ ORDINANCE    ☐ RESOLUTION    ☒ CONTRACT    ☐ POLICY    ☐ STATUS REPORT  
☐ OTHER, PLEASE STATE: Click or tap here to enter text.

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**ACTION REQUESTED:** ☒ DECISION    ☐ DISCUSSION,    ☐ REVIEW, or    ☐ UPDATE ONLY

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**Current Council Meeting:** Monday, January 24, 2022

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**SUBMITTED BY:** Gia Scruggs, Finance Director

**PRESENTER:** Gia Scruggs

**PURPOSE:** As a part of the City's transition to in-house services, the Finance Department published a solicitation for Ongoing Municipal Engineering and Professional Services.

**FACTS:** The Finance Department published solicitation number 2021-2028 on November 3, 2021. The solicitation closed on January 4, 2022. There were two vendors that responded to the solicitation. The evaluation committee completed evaluations and all documentation was provided to the Finance Director. The recommendation is to award the Ongoing Municipal Engineering and Professional Services Contract to Lowe Engineering for an initial annual contract amount of \$1,296,880.08. Lowe Engineering, LLC (LOWE) partnered with Corporate Environmental Risk Management, LLC (CERM) in a joint venture to respond to this request for proposal. Lowe has been providing municipal engineering and professional services for over 64 years. Lowe has worked with several municipalities and county government in DeKalb County. Lowe is headquartered in Atlanta, GA. CERM is headquartered in DeKalb County performing engineering, environmental, and program management work. This contract will be funded from the General Fund – Engineering and SPLOST – Professional Services.

**OPTIONS:** Approve, Deny, Defer



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**RECOMMENDED ACTION:** Approve

**ATTACHMENTS:**

- (1) Attachment 1 - NEW\_ATTACH (1) Bid Summary
- (2) Attachment 2 - NEW\_ATTACH (2) Draft Contract
- (3) Attachment 3 - NEW\_ATTACH (3) Vendor Proposal