



CITY COUNCIL AGENDA ITEM

SUBJECT: Ordinance to Amend Section 2-180 – Authority to Execute Checks, Written Orders and Financial Instruments, 2nd Read

AGENDA SECTION: *(check all that apply)*

☐ PRESENTATION ☐ PUBLIC HEARING ☐ CONSENT AGENDA ☒ OLD BUSINESS
☐ NEW BUSINESS ☐ OTHER, PLEASE STATE: [Click or tap here to enter text.](#)

CATEGORY: *(check all that apply)*

☒ ORDINANCE ☐ RESOLUTION ☐ CONTRACT ☐ POLICY ☐ STATUS REPORT
☐ OTHER, PLEASE STATE: [Click or tap here to enter text.](#)

ACTION REQUESTED: ☒ DECISION ☐ DISCUSSION, ☐ REVIEW, or ☐ UPDATE ONLY

Previously Heard Date(s): 07/13/26 & 07/27/26

Current Work Session:

Current Council Meeting: Monday, August 24, 2026

SUBMITTED BY: Tara Graves, Mayor Pro Tem and Alicia Thompson, City Attorney

PRESENTER: Tara Graves, Mayor Pro Tem and Alicia Thompson, City Attorney

PURPOSE: AMENDING THE CODE OF ORDINANCES, CHAPTER 2 (ADMINISTRATION), ARTICLE 6 (FINANCE), SECTION 2-180 ("EXECUTION OF CHECKS OR FINANCIAL INSTRUMENTS") TO REMOVE THE DEPUTY CITY MANAGER AND THE DEPUTY FINANCE DIRECTOR AS A SIGNER FOR ALL ORDERS, CHECKS, INSTRUMENTS, AND WARRANTS FOR PAYMENT OF MONEY.

FACTS: AN AMENDMENT TO THE CODE OF ORDINANCES, CHAPTER 2 (ADMINISTRATION), ARTICLE 6 (FINANCE), SECTION 2-180 ("EXECUTION OF CHECKS OR FINANCIAL INSTRUMENTS") TO REMOVE THE DEPUTY CITY MANAGER AND THE DEPUTY FINANCE DIRECTOR AS A SIGNER FOR ALL ORDERS, CHECKS, INSTRUMENTS, AND WARRANTS FOR PAYMENT OF MONEY.

OPTIONS: Approve, Deny, Defer [Click or tap here to enter text.](#)

RECOMMENDED ACTION: Approve [Click or tap here to enter text.](#)



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ATTACHMENTS:

- (1) Attachment 1 - Substitute Ordinance
- (2) Attachment 2 - [Click or tap here to enter text.](#)
- (3) Attachment 3 - [Click or tap here to enter text.](#)
- (4) Attachment 4 - [Click or tap here to enter text.](#)
- (5) Attachment 5 - [Click or tap here to enter text.](#)