



CITY COUNCIL AGENDA ITEM

SUBJECT: Landscape Maintenance Services Vendor Recommendation

AGENDA SECTION: *(check all that apply)*

☐ PRESENTATION ☐ PUBLIC HEARING ☐ CONSENT AGENDA ☐ OLD BUSINESS
☒ NEW BUSINESS ☐ OTHER, PLEASE STATE: [Click or tap here to enter text.](#)

CATEGORY: *(check all that apply)*

☐ ORDINANCE ☐ RESOLUTION ☒ CONTRACT ☐ POLICY ☐ STATUS REPORT
☐ OTHER, PLEASE STATE: [Click or tap here to enter text.](#)

ACTION REQUESTED: ☒ DECISION ☐ DISCUSSION, ☐ REVIEW, or ☐ UPDATE ONLY

Previously Heard Date(s): [Click or tap to enter a date.](#) & [Click or tap to enter a date.](#)

Current Work Session: [Click or tap to enter a date.](#)

Current Council Meeting: Wednesday, September 14, 2022

SUBMITTED BY: Gia Scruggs on Behalf of Leisure Services

PRESENTER: Gia Scruggs,

PURPOSE: The Finance Department completed the solicitation process for Landscape Maintenance and have prepared a recommendation for Council.

FACTS: The Finance Department published solicitation number 2022-07 as an invitation to bid on July 11, 2022. The solicitation closed on August 11, 2022. Five (5) vendors responded to the solicitation. The recommendation is to award the landscape maintenance contract to Kitson's landscaping for an annual contract amount of \$393,952.00. This contract will be funded from the General Fund – Professional Services - Leisure Services.

OPTIONS: Approve, Deny, Defer [Click or tap here to enter text.](#)

RECOMMENDED ACTION: Approve

ATTACHMENTS:



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- (1) Attachment 1 - Bid Summary
- (2) Attachment 2 - Kitson's Proposal
- (3) Attachment 3 - Draft Service Contract
- (4) Attachment 4 - [Click or tap here to enter text.](#)
- (5) Attachment 5 - [Click or tap here to enter text.](#)