



CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor Recommendation for 2026 Sidewalk Design Services

AGENDA SECTION: *(check all that apply)*

☐ PRESENTATION ☐ PUBLIC HEARING ☐ CONSENT AGENDA ☐ OLD BUSINESS
☒ NEW BUSINESS ☐ OTHER, PLEASE STATE: [Click or tap here to enter text.](#)

CATEGORY: *(check all that apply)*

☐ ORDINANCE ☐ RESOLUTION ☐ CONTRACT ☐ POLICY ☐ STATUS REPORT
☒ OTHER, PLEASE STATE: PROCUREMENT / REQUEST FOR PROPOSALS

ACTION REQUESTED: ☒ DECISION ☐ DISCUSSION, ☐ REVIEW, or ☐ UPDATE ONLY

Previously Heard Date(s): [Click or tap to enter a date.](#) & [Click or tap to enter a date.](#)

Current Work Session: [Click or tap to enter a date.](#)

Current Council Meeting: Monday, October 26, 2026

SUBMITTED BY: Keisha Franklin, Finance Director

PRESENTER: Hari Karikaran, City Engineer & Cheryl Davis, Procurement Manager

PURPOSE: To request City Council approval to award **RFP-0009-26, 2026 Sidewalk Design Services**, to **[Axis Infrastructure]** for an amount not to exceed **[\$(\$212,500)]**, and to authorize execution of the resulting professional services agreement..

FACTS: The City of Stonecrest issued **RFP-0009-26, 2026 Sidewalk Design Services**, on **July 6, 2026**, seeking qualified engineering firms to provide civil engineering design services for sidewalk improvements within the City. Proposals were due and opened on **August 19, 2026, at 3:00 p.m.** The solicitation includes professional engineering and design services for sidewalk projects at the following locations: **Chupp Way Fairington Drive Panola Road Klondike Road** The scope is structured so that the projects may be designed under one professional services contract while maintaining separate project deliverables to allow the City to bid and construct individual sidewalk segments based upon funding availability, permitting, project readiness, and City priorities. The required professional services include, as applicable, field investigation and surveying, sidewalk and civil engineering design, preparation of construction plans and specifications, construction cost estimates, utility coordination, drainage considerations, permitting and coordination with



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the Georgia Department of Transportation, preparation of bid documents, bidding assistance, and limited design support during construction. A total of **ten (10) firms submitted proposals** in response to the solicitation. In accordance with the RFP, Procurement conducted an initial review of the proposals for compliance with the solicitation requirements. Responsive proposals were then evaluated in accordance with the evaluation criteria established in the RFP. The solicitation requires proposers to attain an average technical proposal score of at least **70 points** to continue through the evaluation process. Price proposals are considered for firms meeting the required technical threshold, after which the evaluation process is used to establish the highest-ranked proposer. The RFP provides for negotiations with the highest-ranked qualified firm and presentation of an award recommendation to City Council. Following completion of the evaluation and selection process, **[Axis Infrasrtucture]** was identified as the highest-ranked proposer. The proposed contract amount is **not to exceed \$[212,500]** for the professional sidewalk design services described in RFP-0009-26.

OPTIONS: Approve, Deny, Defer **Approve** – Approve the award of RFP-0009-26 to **[Axis Infrastructure]** for an amount not to exceed **\$[212,500]**. **Deny** – Deny the recommended award. **Defer** – Defer consideration and request additional information.

RECOMMENDED ACTION: Approve **Approve**. Staff recommends that the City Council approve the award of **RFP-0009-26, 2026 Sidewalk Design Services**, to **[Axis Infrastructure]** for an amount not to exceed **\$[212,500]**, and authorize the Mayor and City Clerk to execute the Professional Services Agreement, subject to final review and approval as to form by the City Attorney. Staff further recommends authorization for the City Manager and Finance Director to issue purchase orders and make payments from the applicable approved project accounts in accordance with the contract, approved budget, and availability of funds.

ATTACHMENTS:

- (1) Attachment 1 - RFP-0009-26 – 2026 Sidewalk Design Services Solicitation
- (2) Attachment 2 - Proposal Submittal/Bid Opening List
- (3) Attachment 3 - Procurement Responsiveness Review
- (4) Attachment 4 - Recommended Firm Proposal and Price Proposal
- (5) Attachment 5 - [Click or tap here to enter text.](#)