

## **City of Stonecrest**

### **Building & Permitting Department**

#### *Proposed addition of Temporary Certificate of Occupancy fee to City of Stonecrest fee schedule.*

To better serve our customers when closing out commercial projects we propose to create an established process for Temporary Occupancy prior to full completion of commercial building projects. This will allow for limited occupancy of commercial structures when it is deemed necessary and safe to do so by the Building Official and the Fire Marshall prior to full Final Approval.

There is no cost associated with creating this process. The application, process and issuance process have been developed with CitizenServe at no cost to the City of Stonecrest and can be turned on upon approval by the board. The implementation of this optional commercial TCO process will require some staff administrative, review and inspection time. A fee for this process would be required to be added to Appendix A Schedule of Fees by approval of The Board of Commissioners. Staff recommends a processing fee of \$175 that is aligned with the established minimum permit fee. As comparison, two neighboring jurisdictions both charge \$200 for Temporary Certificates Of Occupancy.

This will allow the City to better serve the commercial development community and assist in allowing these projects to flow through the close-out process while allowing for limited occupancy.

