



CITY COUNCIL AGENDA ITEM

SUBJECT: Purchasing Card Policy Revisions

AGENDA SECTION: *(check all that apply)*

PRESENTATION PUBLIC HEARING CONSENT AGENDA OLD BUSINESS
 NEW BUSINESS OTHER, PLEASE STATE: Click or tap here to enter text.

CATEGORY: *(check all that apply)*

ORDINANCE RESOLUTION CONTRACT POLICY STATUS REPORT
 OTHER, PLEASE STATE: Click or tap here to enter text.

ACTION REQUESTED: DECISION DISCUSSION, REVIEW, or UPDATE ONLY

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, March 10, 2025

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Tanisha Boynton, Procurement Manager

PRESENTER: Tanisha Boynton, Procurement Manager

PURPOSE: Discuss updates to Purchasing Card Policy

FACTS: In an effort to update governing requirements and standards for the City of Stonecrest, Georgia Purchasing Card Program (P-Card Program) revisions to the existing policy and processes are needed. The intent is to ensure compliance with the State Purchasing Act (Official Code of Georgia Annotated in O.C.G.A. Section 50-5-50 et seq, State of Georgia Purchasing Card Policy, Georgia Statutes, City Charter, State of Georgia Commission of Ethics, Georgia Office of Inspector General (GOIG), related to the administration and oversight of the City's P-Card Program, used of the City issued P-Cards to authorized cardholders and approvers.

OPTIONS: Discussion only Click or tap here to enter text.

RECOMMENDED ACTION: Discussion only Click or tap here to enter text.

ATTACHMENTS:



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- (1) Attachment 1 - Purchasing Card Policy
- (2) Attachment 2 – Mark Ups
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.