



City of Stonecrest

RFP 23-109

Submittal of Proposal for - New Fairington Park and Botanical Garden Civil Design RFP

Prepared for: City of Stonecrest

Prepared by: Stantec Consulting Services Inc.

August 8, 2023



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Donaldson Bannister Park, Dunwoody Parks Dept.

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01 COVER LETTER



RE: RFP # 23-109 Request For New Fairington Park Botanical Garden and Civil Design Services

Dear Ms. Hall,

We are thrilled to have an opportunity to respond to this exciting project. Probably more than any of the work we do, we really love parks. Knowing the impact a well-designed park can have on the community, and selfishly, how much fun we have in the process, we jumped at the chance to respond. Beyond how much fun it is for us to do work like this, we happen to be great at what we do. If you select Stantec, you will get:

Access to **Technical Skills** and **Capacity**. Stantec has all the expertise you could ever want under one roof. If we run into unexpected issues, the answers are a phone call away. This is the horsepower Stantec brings to every job we do, and we have the capacity to take on this project. Our engineers, specialists and support personnel have a strong history of delivering creative design solutions for our clients' toughest challenges.

Responsiveness. As Project Manager, I commit to providing high-quality responsiveness and communication from our team. You can be confident that your concerns will not only be heard, but handled in a positive, professional manner. As our client, your interests will always come first. I will serve as your primary point of contact and will ensure that the proper resources are employed to deliver this assignment on time and within budget.

We understand the importance of maximizing your community's investment in infrastructure by providing experience and ideas that have long-term value. At Stantec, we design with community in mind. Our team has been providing professional design services to communities throughout Georgia for more than five decades. It is what we do. It is what we are built to do.

On behalf of the Stantec Team, thank you for this opportunity to present our qualifications. Please do not hesitate to contact me at (770) 492-2654 or by email at stephen.hopper@stantec.com.

Sincerely,

Stantec Consulting Services Inc.

A handwritten signature in blue ink that reads "Stephen Hopper". The signature is fluid and cursive.

Stephen Hopper, PLA, ASLA

Associate, Senior Landscape Architect
Stantec Consulting Services Inc.

* Stantec acknowledges receipt of Addenda 1 - 4 as issued by The City of Stonecrest.



01 PROPOSAL LETTER

PROPOSAL LETTER

We propose to furnish and deliver all the deliverables and services named in the attached Request for Proposal (RFP). The price or prices offered herein shall apply for the period stated in the RFP.

We further agree to strictly abide by all the terms and conditions contained in the City of Stonecrest Purchasing Policy as modified by any attached special terms and conditions, all of which are made a part hereof. Any exceptions are noted in writing and included with this proposal.

It is understood and agreed that this statement of Proposal and proposal constitutes an offer, which when accepted, and subject to the terms and conditions of such acceptance, will constitute a valid and binding contract between the undersigned and the City of Stonecrest.

It is understood and agreed that we have read the City's specifications shown or referenced in the RFP and that this statement is made in accordance with the provisions of such specifications. By our written signature on this proposal, we guarantee and certify that all items included in this statement meet or exceed all such City specifications. We further agree, if awarded a contract, to deliver goods and services which meet or exceed the specifications. The City of Stonecrest reserves the right to reject any or all offers, waive technicalities, and informalities, and to make an award in the best interest of the city.

It is understood and agreed that this statement of Proposal and proposal shall be valid and held open for a period of ninety (90) days from opening date.

PROPOSAL SIGNATURE AND CERTIFICATION (Proponent to sign and return)

I certify that this offer is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies, equipment, or services and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal Law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of the proposal and certify that I am authorized to sign this proposal for the Proponent. I further certify that the provisions of the Official Code of Georgia Annotated, Sections 45-10-20 et. seq. have not been violated and will not be violated in any respect.

Authorized Signature  Date 08/07/2023

Print/Type Name Stephen Hopper, PLA, ASLA

Print/Type Company Name Here Stantec Consulting Services Inc.

Email Address of Contact Person: Stephen.Hopper@Stantec.com



02 EXECUTIVE SUMMARY

Company Name Stantec Consulting Services, Inc.

Company Headquarters' Address

Stantec Consulting Services, Inc.
400-10220 103 Avenue NW 4
Edmonton, Alberta, Canada, T5J 0K4

Contact Information

Stephen Hopper, RLA, Associate
229 Peachtree Street NE, Suite 1900
Atlanta, Georgia, 30303-1629
p: 770.315.8155
stephen.hopper@stantec.com



Atlanta Office Lobby

Company Website

www.stantec.com

<https://www.stantec.com/en/offices/united-states-locations/georgia-offices-filtered/atlanta-georgia-office>

Georgia Addresses

Stantec Consulting Services, Inc.
229 Peachtree Street NE, Suite 1900
Atlanta, Georgia, 30303-1629

Stantec Consulting Services, Inc.
3157 Royal Drive, #250
Alpharetta, Georgia, 30022

Staff

17 Administrative | 1 Biologist | 1 Chemical Engineer | 19 Civil Engineers | 2 Computer Programmers | 2 Construction Inspectors | 1 Construction Manager | 2 Geologists | 2 Landscape Architects | 4 Planners | 6 Project Managers | 2 Structural Engineers | 2 Technician/Analyst | 4 Transportation Engineers

Form of Ownership

100% owned by Mustang Acquisitions Holdings, Inc.

State of Incorporation

New York

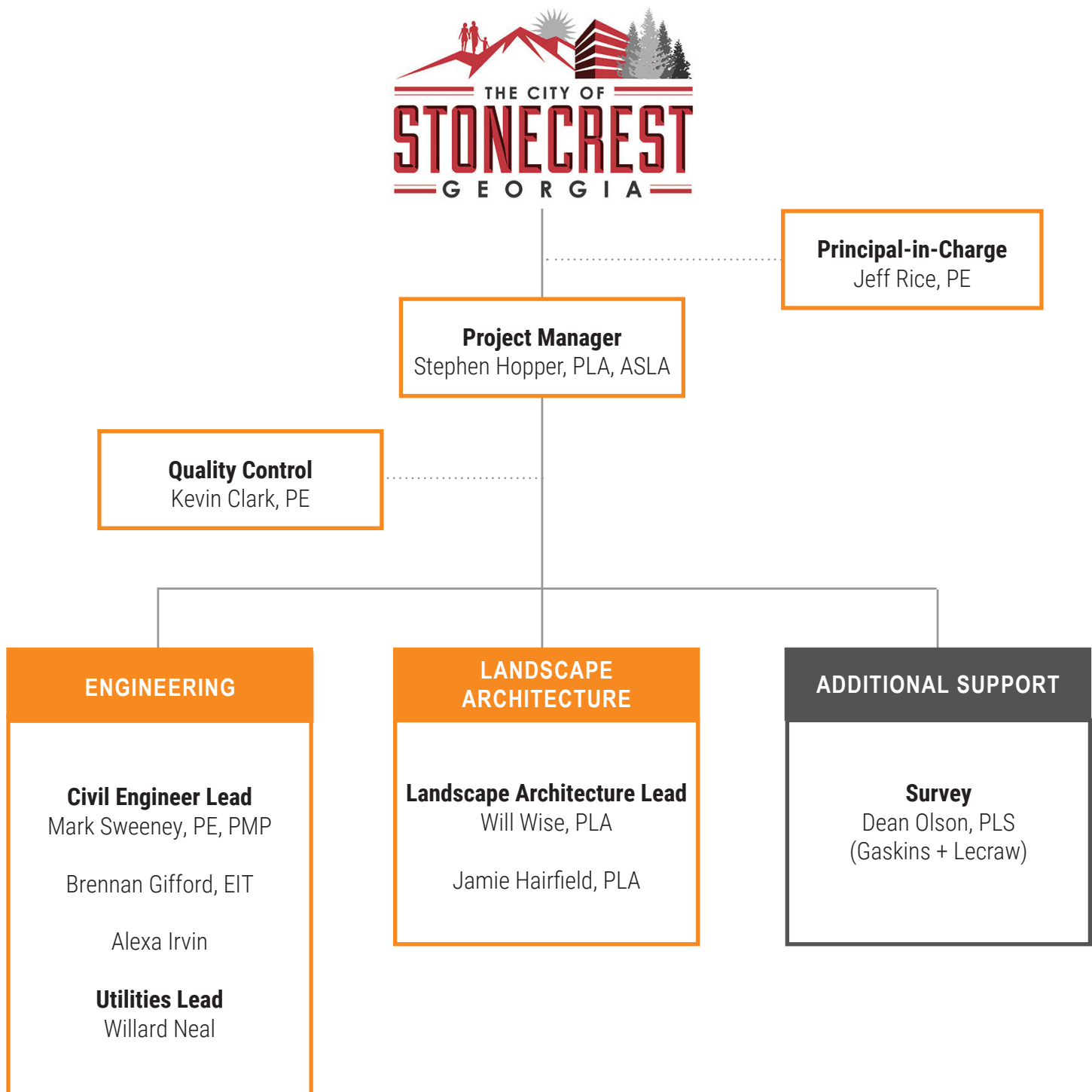
Number of Years in Business 64

Business Structure Corporation

03 EVALUATION AND SELECTION CRITERIA

3.1.1 Project Personnel

Organizational Chart



03 EVALUATION AND SELECTION CRITERIA

3.1.1 Project Personnel

Key Resumes



STEPHEN HOPPER PLA, SITES AP, LEED AP, BD+C
Project Manager



Stephen will lead the management and client interaction for the park improvements. His expertise spans many facets of design including bicycle and pedestrian paths, community planning, recreation master planning/development and park design. Stephen has a passion for creating, improving, and enhancing spaces that benefit a community or group of users. He has experience working on project types ranging from commercial, institutional and federal projects. Stephen also has a strong understanding of how early planning relates directly to final construction efforts

EDUCATION

Bachelor of Landscape Architecture,
University of Georgia, Athens, Georgia

REGISTRATIONS

American Society of Landscape
Architects, #LA001651, State of Georgia

Professional Landscape Architecture
#1651, State of Georgia

KEY RELATED EXPERIENCE:

Smith-Gilbert Botanical Garden

Kennesaw, Georgia - Design Lead for expansion and transformation of Botanical Garden event spaces, landscape, and parking lots. The first phase of the desing has been constructed.

Lynnbrook Park *Chattanooga, Tennessee*

Landscape Architect for this community park that transforms a public works site to a large passive park. With multiple engagment opporutnities, the park will provide the local neighborhood with opportunities for gathering, playing, and communicating. .

Ray Park *Newnan, Georgia*

Project manager for coversion of dilapidated tennis court to thriving community park as part of the city's Park Master Plan. The park was combines playground, pavillions, seating, and civil design with open space and social nodes to create a special gathering space the community now embrace.

Abernathy Linear Park and Greenway

Sandy Springs, Georgia - Assisted with management and design of linear park and art gateway. This park engages the direct surrounding medical community and serves as a healing park with artistic and thematic elements.

Henderson Park Playground and Amenity Expansion

Tucker, Georgia - Project Manager for the expansion of the north end of the park that included the integration of a natural playscape into a 'clearing in the woods'. Natural themes and educational opportunities are included to enhance the opportunities for the interpretive park elements.

Salem Park *Stonecrest, Georgia*

Project Manager for the parking lot expansion and basketball court relocation. Project coordination with City of Stonecrest for permitting and erosion control.



03 EVALUATION AND SELECTION CRITERIA

3.1.1 Project Personnel

Key Resumes



MARK SWEENEY PE, PMP
LEAD CIVIL ENGINEER



Mark's civil engineering experience includes municipal engineering, private site development, stormwater management, water distribution, and sanitary collection design. He has also worked on roadway design and construction administration. Throughout his career, His responsibilities include project coordination, design reviews and approvals, contract preparation, administration, planning, and scheduling.

EDUCATION

Master of Science, University of Central Florida, Civil Engineering, Orlando, Florida

Transportation Engineering Graduate Certificate, University of Central Florida Orlando, Florida

Bachelor of Science, Pennsylvania State University, Civil Engineering State College, Pennsylvania

REGISTRATIONS

Professional Engineer #043869, State of Georgia

Professional Engineer: FL, PE, SD

GA Soil and Water Level II cert

Project Management Professional (PMP), #2239645

EXPERIENCE

Lynnbrook Park - Chattanooga, Tennessee

Civil Engineering for this ongoing park project includes a multitude of compelling attributes that combine to create a both a challenging and surpassingly rewarding opportunity for a disadvantaged community. As equal parts neighborhood park, flood control and stream rehabilitation project, Lynnbrook Park possesses dynamic qualities that demand dynamic responses.

Gilbert Park - Drainage and Landscape Improvements*- Mount Dora, Florida

This project began as a Master Stormwater Study to identify flooding problems within the 180-acre watershed. Upon problem identification and recommendations for solutions, Phase I improvements were implemented

Fulton County Standby Engineering Services

Fulton County, Georgia

Project manager for this project involving design and bid documents for 1,800 linear feet of 8" diameter ductile iron pipe gravity sewer. Professional engineering services provided included construction documents and permits for the construction of an 8-inch sanitary sewer extension of the Fulton County sewer system along Stella Drive near Chastain Park.

City of Atlanta Green Infrastructure Study

Atlanta, Georgia

Complete study City of Atlanta Green Infrastructure resources relating to flooding and stormwater impacts. Proposed enhancements to existing mitigation features and maintenance protocols.

Smith-Gilbert Botanical Garden - Kennesaw, Georgia

Civil Lead for expansion of Botanical Garden event spaces, landscape, and parking lots. The first phase of the desing has been constructed.



03 EVALUATION AND SELECTION CRITERIA

3.1.1 Project Personnel

Key Resumes



WILL WISE PLA, LEED AP

Landscape Architect



As a Landscape Architect on the Stantec team, he will collaborate to provide problem solving design. Will loves to solve problems that enrich people's lives and the communities in which they live. Whether through landscape architecture or graphic design, Will is passionate about creating the kind of inspiring spaces and places that only great design can provide. Having worked on a wide range of project types, Will is comfortable shifting from public to private, from municipal to residential development and mixed-use urban projects to parks.

EDUCATION

Bachelor of Landscape Architecture,
Mississippi State University, Starkville,
Mississippi

Masters of Fine Arts, University of Idaho,
Graphic Design, Moscow, Idaho

REGISTRATIONS

Registered Landscape Architect,
#LA001639, State of Georgia

EXPERIENCE

Lynnbrook Park - Chattanooga, Tennessee

Lead designer for this ongoing park project includes a multitude of compelling attributes that combine to create a both a challenging and surpassingly rewarding opportunity. As equal parts neighborhood park, flood control and stream rehabilitation project, Lynnbrook Park possesses dynamic qualities that demand dynamic responses.

Harbins Park- Dacula, Georgia

Landscape Designer for the construction of this 1,960-acre conservation park. The goal of the park is to preserve the environment and natural resources of the woodlands, the Alcovy River and Cedar Creek, as well as the potential historical and archaeological resources within the site. The park provides access for a broad range of passive and active features while preserving the natural environment. Will designed all monumental and wayfinding signage for the entire park.

Phase I Design Services for SR 10/US278

Avondale Estates, Georgia - Avondale Estates has selected Stantec to complete a three-phase project where SR10/US278 will be an improved roadway for vehicles and pedestrian travel. Will assisted the team as a landscape architect. Participating in public outreach, project charrette meetings to present design plans and receive resident feedback for collaborative review.

Custer Park Concept Master Plan - Atlanta, Georgia

In an effort to solve serious stormwater problems in Atlanta's Grant Park neighborhood, the City of Atlanta embarked on an ambitious plan to create a massive underground cistern to collect stormwater runoff from the surrounding area. In order to create a city and neighborhood amenity, the decision was made to design a large greenspace to sit atop the cistern. A full city block in size, the park would need to work with the cistern below as well as provide active and passive areas.



04 EVALUATION AND SELECTION CRITERIA

3.1.1 Project Personnel

Key Resumes



JEFF RICE PE, ENV SP, SENIOR PRINCIPAL
Principal-In-Charge



Jeff has over 21 years of design experience and currently serves as the Sector Leader for Community Development in the Southeast. As a civil engineer with extensive design and construction experience, Jeff provides client and staff insight into site selection and planning. Jeff has worked with private sector and municipal clients on a range of planning services. Jeff actively engages with clients and staff to deliver projects with a focus on the client's needs and vision for a particular project. His experience includes managing conceptual design charrettes, site planning, public engagement forums, multi-use master planning, preliminary site layout and designs, site investigations, project due diligence research and reports, and completing the process with rezoning application packages and the entitlement process.

EDUCATION

Bachelor of Science, North Carolina State University, Civil Engineering, Raleigh, North Carolina

REGISTRATIONS

Professional Engineer #30490
2005, State of Georgia

Georgia Soil and Water Conservation Commission
Certified Design Professional #29447
2006

EXPERIENCE

Southbend Skate Park - LaGrange, Georgia

QA/QC. The City of LaGrange wanted to define the south end of its downtown with a project that creates energy and life and gives the community a space residents can be proud of. The skate plaza is the centerpiece of Southbend Park and helps showcase the vibrant, diverse, and inclusive goals the city sought to achieve. Jeff oversaw all aspects of design and construction for this transformative project.

Howard Coffin Park Master Plan

Brunswick, Georgia - Stantec helped the City develop a conceptual master plan focused on upgrading the existing facilities and adding new ones, including basketball courts, additional tennis courts, multi-purpose fields and supporting facilities. The conceptual plans will be used to generate funding for the design and construction efforts. The master plan resulted in a 16-step process that will be accomplished over three phases.

Granger Park Master Plan

Milledgeville, Georgia - Granger Park is an active recreation facility and prominent greenspace located just north of downtown LaGrange, Georgia. The project included an interactive community participation process where programming and prioritization were defined. The goal is to connect the parcels through an expansion of an existing trail network while providing needed elements that include a dog park, new playgrounds and greenspace, stormwater amenities, rehabilitation of athletic fields and basketball courts, and locations for future parking.

Harbins Park - Dacula, Georgia

Civil Engineer for the construction of this 1,960-acre conservation park. The goal of the park is to preserve the environment and natural resources of the woodlands, the Alcovy River and Cedar Creek, as well as the potential historical and archaeological resources within the site. The park provides access for a broad range of passive and active features while preserving the natural environment.



03 EVALUATION AND SELECTION CRITERIA

3.1.2 Project Experience and References



Smith-Gilbert Botanical Garden Expansion Kennesaw, Georgia

Completion Date:

2020 - Phase I Built (Parking and Entry Plaza)

Client Reference:

Lisa Bartlett
Garden Manager
Office: (770) 919.0248
Email: lskaggs@kennesaw-ga.gov

The City of Kennesaw acquired the botanical garden and partnered to imagine an expansion of the garden space with a new entry building and park and garden space. The expansion will introduce folks to the garden that may not be aware of its opportunities as it is currently tucked back in the woods. Parking, access, and awareness has been a challenge for the botanical garden. The expansion introduces opportunities for visitors, volunteers, and even goes to easily access the site and engage the garden.



Stantec provided all site and landscape planning and construction documentation for the botanical garden expansion. Our landscape architects designed event spaces and additional botanical garden landscape areas around the entire expansion footprint. Our team also provided design guidance for an approach that allowed the city to phase the project, making it more affordable. The first phase of the expansion has been constructed while the city waits for additional funding to finish the expansion.

03 EVALUATION AND SELECTION CRITERIA

3.1.2 Project Experience and References



Arthur Langford Park Atlanta, Georgia

Completion Date: February 2019
Client Reference: Kevin Burke
Director of Design, Atlanta Beltline, Inc.
Email: kburke@atlbeltline.org

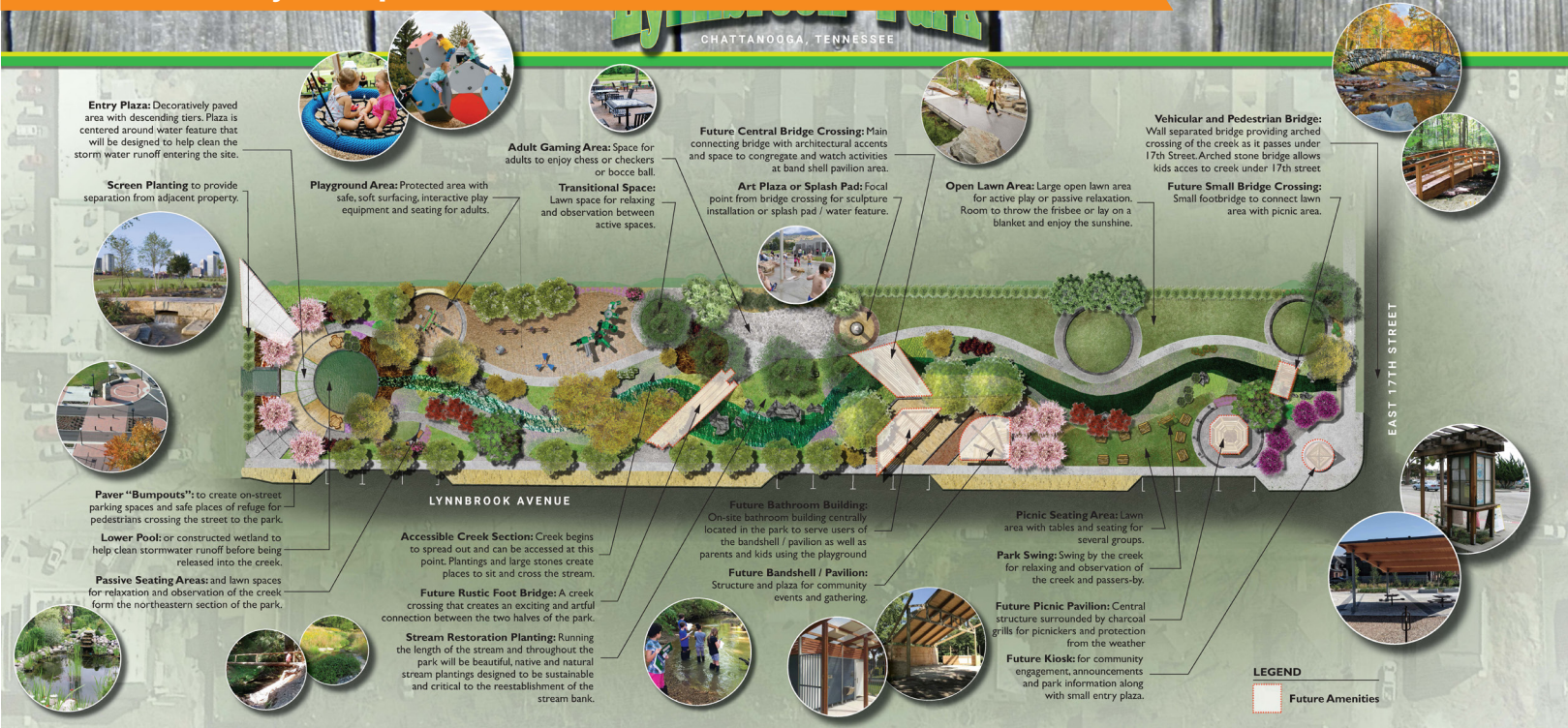
The Atlanta Beltline and the City of Atlanta worked together to rehabilitate the Arthur Langford Park and Community Center with a goal to better tell the story of the McDaniel Branch Creek network. The project is located in an underserved area of the City that needed park space. Stantec created a plan to rehabilitate the one acre space which sits along an active stream in southwest Atlanta.

The project included a partial rehabilitation of a 1970's recreation center along with the additions of a workout facility, skate park, basketball court and pavilion spaces for community gatherings. The project focused on incorporating green infrastructure and education. These elements included removing invasive plant material, reusing existing materials, and adding permeable paving, a native fruit orchard, a bio-retention collection system and a rain garden to improve stormwater management.

Arthur Langford Park continues to be a heavily used asset for the neighborhoods of Joyland, Highpoint and the Villages at Carver in Southwest Atlanta. The active and passive uses blend seamlessly with the open, active stream at its center.

03 EVALUATION AND SELECTION CRITERIA

3.1.2 Project Experience and References



Lynnbrook Avenue Park & Green Infrastructure Chattanooga, Tennessee

Completion Date: 2022- Under Construction

Client Reference: Akosua Cook
Parks Planner, City of Chattanooga
Office: (423.643.6889)
Email: acook@chattanooga.gov

Lynnbrook Park is born of the need to provide a flood control solution to a neighborhood beset with flooding issues. It has become that and so much more. A creek restoration project and a multi-faceted park that will provide a place of respite, of gathering, of education and of recreation for a community greatly in need of those amenities. This project has a relatively long history of public outreach, planning and is currently in the design development phase.

Lynnbrook Park announces its history and its purpose at the very beginning by celebrating the water that serves as its genesis. The original site is a half a lay-down public works site and half a concrete channelized stream. The environmental focus of the project is to naturalize the stream and build the park around that remediation. Water flowing into the park will be slowed, cleaned and released into the main stream channel to meander on its way. The design of the park provides education opportunities through creek access. Gathering areas for all ages interconnect with one another along the parks length. Large, curving spaces provide area for kids of all ages to play. Bridges cross the creek at critical junctures providing access and continuity within the parks varying spaces.

This project was chosen prior to the 2021 National Recreation and Parks Association (NRPA) as the showcase project to receive a spotlight that awarded donations from many of the national park supplier brands from around the country. This has allowed the park to focus local dollars achieving park priorities while still providing and park space with all the amenities that can be desired.

03 EVALUATION AND SELECTION CRITERIA

3.1.2 Project Experience and References

Name of Company:	<u>Oconee River Greenway Authority / City of Milledgeville</u>
Address:	<u>400 E Greene St, Milledgeville, Ga 31061 (ORGA)</u>
	<u>119 E Hancock St, Milledgeville, Ga 31061 (City)</u>
Phone Number:	<u>478.454.8453 (Marion)/478.414.4008 (Hank)</u>
E-mail Address:	<u>mrnnelson1@gmail.com / hgriffeth@milledgevillega.us</u>
Contact Name:	<u>Marion Nelson, Director ORGA/ Hank Griffeth, City Manager</u>
Project:	<u>Fishing Creek Trail</u>

Name of Company:	<u>City of Avondale Estates</u>
Address:	<u>21 N Avondale Plaza, Avondale Estates, Ga 30020</u>
Phone Number:	<u>404.294.5400</u>
E-mail Address:	<u>spowell@avondaleestates.org</u>
Contact:	<u>Shannon Powell, Asst. City Manager</u>
Project:	<u>Avondale Estates Streetscape and Road Diet</u>

Name of Company:	<u>City of LaGrange</u>
Address:	<u>200 Ridley Avenue</u>
	<u>LaGrange, Ga 30240</u>
Phone Number:	<u>706.883.2088</u>
E-mail Address:	<u>lthreadgill@lagrangega.org</u>
Contact:	<u>Leigh Threadgill, Senior Planner, City of LaGrange</u>
Project:	<u>Southbend Park</u>

Southbend Park, LaGrange, Georgia



03 EVALUATION AND SELECTION CRITERIA

3.1.3 Project Understanding and Approach

PROJECT APPROACH

Our engineers, planners, and landscape architects will collaborate to achieve the client's overall goal. For this project we understand **THE GOAL** to provide the City of Stonecrest with a new park space that has numerous program elements to provide meaningful impact to the community.

Task 1: Existing Conditions and Analysis

Data Collection/Documentation of Existing Conditions

Stantec will utilize a sub-consultant, Gaskins-Lecraw (G+L), for survey services. We have successfully worked with Gaskins in the past and are confident in their high-quality surveys. G+L will provide topographic and boundary survey throughout site footprint. The tree survey will be key in establishing recompense for the city.

Project Kickoff Our first step will be to coordinate a meeting with the City of Stonecrest, and any desired key stakeholders of the park. We will review project goals to ensure everyone understands the opportunities and challenges associated with the project. This meeting we will drive our finalized work plan for the Project Management Team (PMT).

Ground-truthing and Analysis Utilizing field observation, field survey, and any previous concept plans, our team will create and evaluate the dynamic conditions of the park environment. Our team will analyze the existing topography to specifically identify the grade challenges and opportunities as well as identify and quantify the extent of any erosion concerns.

For relatable design services of park and trail functions we will walk, bike, and drive around the park area to understand the conditions from the vantage point of individual users. This helps our team understand conditions in real time, letting us be immersed in the activities of the community.

Task 2: Alternatives Development and Concept Plan

Upon completion of Task 1, we will begin to develop design alternatives to provide park enhancement while considering connectivity and accessibility throughout the park. We propose to develop these plans in an interactive format that rigorously tests solutions against engineering principles and engaging design.

Our landscape architects and engineers will identify alternatives for some of the key enhancement locations in conjunction with the goals of Stonecrest. Our team has the experience with parks, gardens, playgrounds, trails and social nodes to understand how to plan and conceptualize enhancements to ensure constructibility.

In addition to the quoted enhancements stated in the RFP, our team will consider additional elements that include:

- Accessible Pathways that Connect the Community with the Park
- Placemaking Social Nodes/Gathering Spaces
- Landscape Design at the key nodes
- Branding and Wayfinding-Opportunities for education and interpretive engagement with both the playground and natural landscape.

Concept Design Refinement PMT session after initial alternatives development will lead to the development of a primary alternative focusing on:

- The feasibility of constructing the preferred alternative (and subsequent concepts)
- Preferred alignments and cross-sections
- Alternative (or secondary) alignments with cross-sections
- Specific alignments for connections to the Park trail system

Prior to creation of construction documents, Stantec will provide the City of Stonecrest a Preliminary Cost Estimate for planning and development purposes.

03 EVALUATION AND SELECTION CRITERIA

3.1.3 Project Understanding and Approach

Task 3: Construction Documentation

Prepare Project Deliverables We will prepare revisions based on feedback from the PMT feedback once the final vision of the plans have been cast, and the plan has been edited and reviewed (both internally and by the PMT), we will develop final deliverables.

These include:

- Updated Park enhancements Master Plan with new features
- Amenities including dog parks, pavillions, gardens, entry corridors, etc.
- Park and Trail Site Improvement Plans
- Erosion and Sedimentation Control Plans
- Landscape Plans
- Grading plans

We believe that we bring the City of Stonecrest a team ready to engage immediately in meeting the needs and goals set forth by the project scope. We have already identified opportunities and constraints we are excited to consider.

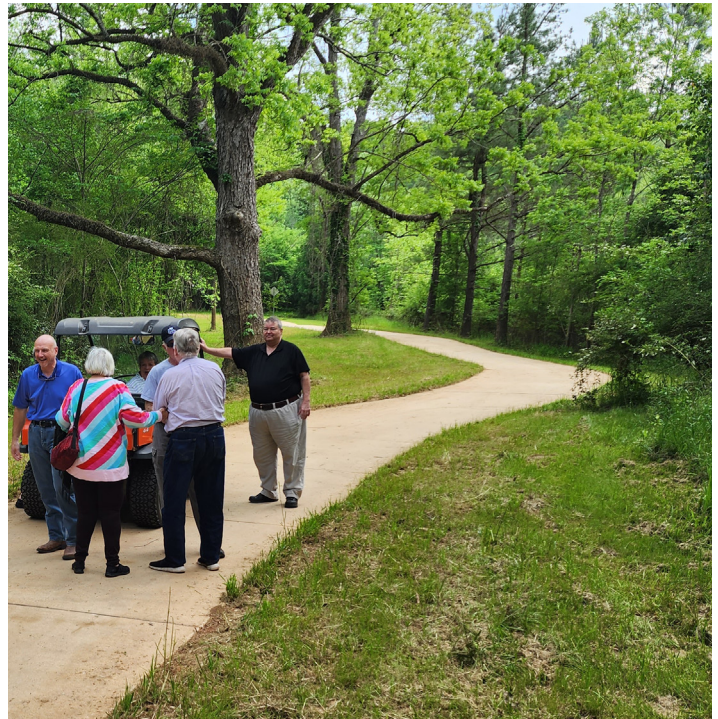
Along with development of all final construction plans, a final cost estimate will be provided to inform the Bidding and Construction periods.

Task 4: Bidding and Construction Administration

Stantec has proven experience working with contractors and understands the full construction process. This understanding is important, because we believe that construction considerations will need to run concurrently with all design decisions and considerations. We strive to deliver design services that provide a solution within construction budget as well as within the city's anticipated schedule.

Stantec will provide bidding assistance by answering contractor's RFI's, keeping a bidder's list, attending the pre-bid meeting, and assisting in review of bid responses.

Based upon an anticipated 8-10 month construction schedule, we would like to include a pre-construction kick-off meeting, monthly construction meetings, and a final acceptance walk-through. Stantec would also serve to respond to contractor RFI's and materials approvals. Stantec will provide the 7-Day Inspection Letter for erosion control measures.



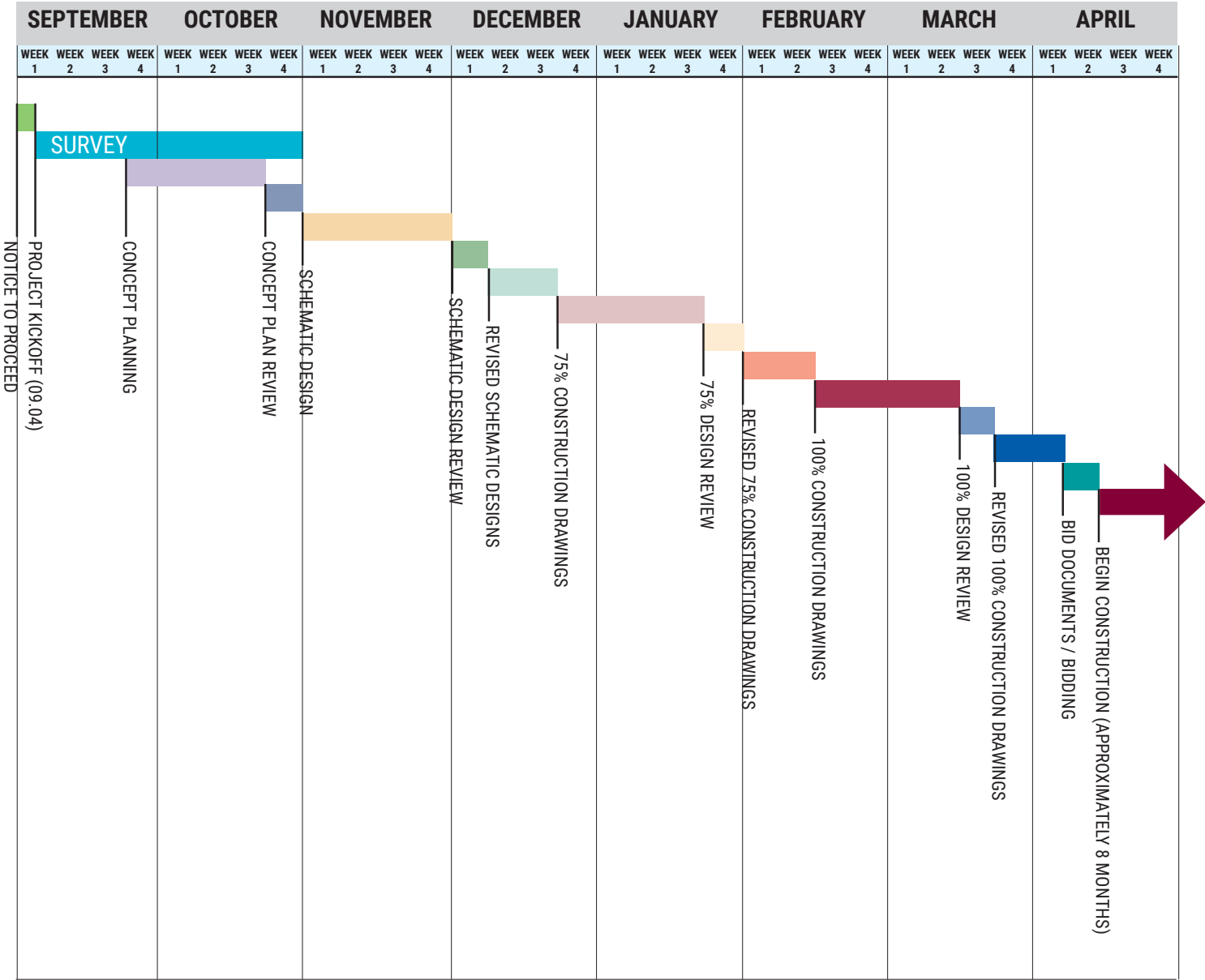
Grand Opening of Fishing Creek Trail, Milledgeville, Ga

Schedule

We have proposed a design schedule of approximately 7-8 months. We do know that survey will take 60 days for completion due to size of site and tree survey. This schedule includes close coordination with City staff and timely, regular review of documents, deliverables, and analysis to continue moving forward. There are certain considerations that may reduce or extend the design period including detailed coordination with the manufacturers in regards to availability, etc. Plans will be coordinated with the City of Stonecrest for all Permitting including plans to Georgia Soils and Water. Please find a proposed schedule outline on the following page.

03 EVALUATION AND SELECTION CRITERIA

3.1.3 Project Understanding and Approach



04 COST PROPOSAL

Scope, Fee, Hourly Rates

COST PROPOSAL

Please provide the fee If more services are needed based on our findings during design, those services and work will be done under an add service agreement.

Survey (lump sum)	\$ <u>81,000</u>
Civil Site Plan Design and Permitting(lump sum)	\$ <u>175,000</u>
* Bid Assistance and Engineer of Record Services (lump sum)	\$ <u>34,500</u>
Reimbursement Fees, Mileage and printing as needed (Not to exceed amount)	\$ <u>3,000</u>
Total Cost Proposal	\$ <u>293,500</u>

*Bid Assistance to include attendance at Pre-Construction Meeting, 6 project progress meetings on site with the contractor, and Project Close Out meeting. Services include coordinating and responding to RFIs and submittals. Services also include the 7 Day Letter Inspection by certified professional.

Irrigation, Lighting, Geotechnical/Structural, and Environmental Services are not included in the services described in this scope and fee.

Hourly Rates

Project Manager	\$172
Quality Assurance	\$220
Sr. Engineer	\$195
EIT	\$172
Landscape Architect	\$161
CAD Technician	\$131
Administrative	\$161

* Stantec's proposed scope and fee corresponds to the stated Phase I construction improvements from the RFP. Stantec's scope and fee do not account for future phasing or dissemination of one full set of construction plans established for Phase I. If determined to be appropriate, Stantec can provide additional services to create a phased or multi-tiered construction set.



APPENDIX

Forms



EXHIBIT A GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contractor(s) Name: Stantec Consulting Services Inc.
Address: 229 Peachtree St. NE, Suite 1900, Atlanta, Georgia 30303-1629

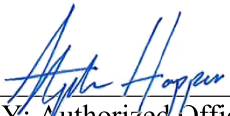
By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify,* in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Stonecrest within five (5) business days after any subcontractor(s) is/are retained to perform such service.

48737
E Verify™ Company Identification Number

06/19/2007
Date of Authorization

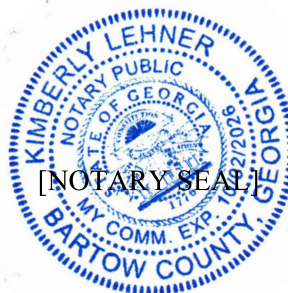

BY: Authorized Officer or Agent
(Name of Person or Entity)

08/07/2023
Date

SUBSCRIBED AND SWORN BEFORE
ME ON THIS THE

7th DAY OF August, 2023


Notary Public



My Commission Expires: 10/02/2026

* or any subsequent replacement operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.



APPENDIX

Forms

EXHIBIT B

DRUG-FREE WORKPLACE

The undersigned certifies that the provisions of Code Sections 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the “Drug-free Workplace Act”, have been complied with in full.

The undersigned further certifies that:

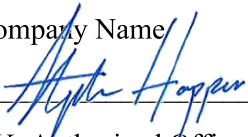
- (1) A drug-free workplace will be provided for the Service Provider’s employees during the performance of the Contract; and
- (2) Each Service Provider who hires a subcontractor to work in a drug-free workplace shall secure from the subcontractor the following written certification:

“As part of the subcontracting agreement with City of Stonecrest (Service Provider), Stantec Consulting Services Inc. (subcontractor) certifies to the Service Provider that a drug-free workplace will be provided for the subcontractor’s employees during the performance of this Contract pursuant to paragraph (7) of the subsection (b) of Code Section 50-24-03.”

Also, the undersigned further certifies that he/she will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the Contract.

Stantec Consulting Services Inc.

Company Name



08/07/2023

BY: Authorized Officer or Agent

Date

(Service Provider Signature)

Associate

Title of Authorized Officer or Agent of Service Provider

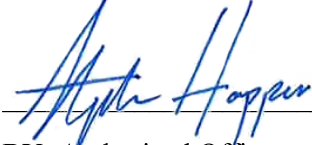
Stephen Hopper, PLA, ASLA

Printed Name of Authorized Officer or Agent



EXHIBIT C
PURCHASING POLICY ADDENDUM

I, Stephen Hopper, hereby certify that I have received a copy of the City of Stonecrest, GA, Purchasing Policy which can be found at <https://www.stonecrestga.gov/Procurement.aspx> and agree to comply with all requirements of the City of Stonecrest, GA Purchasing Policy to the extent the policy is applicable to the undersigned.

 08/07/2023
BY: Authorized Officer or Agent Date

(Service Provider Signature)

Associate
Title of Authorized Officer or Agent of Service Provider

Stephen Hopper, PLA, ASLA 08/07/2023
Printed Name of Authorized Officer or Agent Date

APPENDIX

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EXHIBIT D

AFFIDAVIT VERIFYING STATUS FOR CITY PUBLIC BENEFIT APPLICATION

By executing this affidavit under oath, as an applicant for a City of Stonecrest, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, execution of contract or other public benefit as referenced in O.C.G.A. § 50-36-1, I am stating the following with respect to my application for a City of Stonecrest license/permit and /or contract for
RFP 23-109 Fairington Park Botanical Garden

[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]:

1. Stephen Hopper I am a United States citizen

OR

2. _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20.

Signature of Applicant: 

Date: 08/07/2023

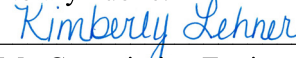
Printed Name: Stephen Hopper, PLA, ASLA

* Alien Registration number for non-citizens: _____

**** PLEASE INCLUDE A COPY OF YOUR PERMANENT RESIDENT CARD, EMPLOYMENT AUTHORIZATION, GREEN CARD, PASSPORT WITH A COPY OF YOUR DRIVER LICENSE, OR OTHER DOCUMENTATION AS ALLOWED UNDER THE LAW IF YOU ARE A LEGAL PERMANENT RESIDENT (#2).**

Subscribed and Sworn Before Me, this the 7th day of August 2023

Notary Public:


My Commission Expires: 10/02/2026



* Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the Federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the Federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



APPENDIX

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EXHIBIT E

NON-COLLUSION AFFIDAVIT

The undersigned bidder or agent, being duly sworn on oath, says that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He/She further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee gift, commission or thing of value on account of such sale.

OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT.

Dated this _____ Seventh (7th) day of August, 2023

Stantec Consulting Services Inc.

(Name of Organization)

Associate

(Title of Person Signing)

(Signature)

23-109

(Bid Number)

ACKNOWLEDGEMENT

STATE OF Georgia)

COUNTY OF Dekalb)

Before me, a Notary Public, personally appeared the above named and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to me this 7th day of August, 2023.

Kimberly Lehner

Notary Public Signature

My Commission Expires: 10/02/2026

