



CITY COUNCIL AGENDA ITEM

SUBJECT: Chief Building Official Vendor Recommendation

AGENDA SECTION: *(check all that apply)*

☐ PRESENTATION ☐ PUBLIC HEARING ☐ CONSENT AGENDA ☐ OLD BUSINESS
☒ NEW BUSINESS ☐ OTHER, PLEASE STATE: [Click or tap here to enter text.](#)

CATEGORY: *(check all that apply)*

☐ ORDINANCE ☐ RESOLUTION ☒ CONTRACT ☐ POLICY ☐ STATUS REPORT
☐ OTHER, PLEASE STATE: [Click or tap here to enter text.](#)

ACTION REQUESTED: ☒ DECISION ☐ DISCUSSION, ☐ REVIEW, or ☐ UPDATE ONLY

Previously Heard Date(s): [Click or tap to enter a date.](#) & [Click or tap here to enter text.](#)

Current Work Session: [Click or tap to enter a date.](#)

Current Council Meeting: Monday, September 12, 2022

SUBMITTED BY: Gia Scruggs on Behalf of the City Manager

PRESENTER: Gia Scruggs, Finance Director

PURPOSE: The Chief Building Official position was filed by the extension of the Jacobs Engineering contract ending March 31, 2022. The City was in need of a permanent Chief Building Official(CBO) until a permanent candidate was identified and selected by the City Manager. Lowe Engineering, LLC currently has a professional services contract in place with the City of Stonecrest to perform the Chief Building Official services for the remainder of the year. The evaluation committee chose Bureau Veritas as the most responsive bidder. The cost for their services is \$130.00 per hour or \$270,400 annually. The Finance Department is recommending the Bureau Veritas to perform the Chief Building Official services for the City of Stonecrest. The funding for this service will be General Fund – Building – Professional Services. The Finance Director will request a budget adjustment to move the current salary line for the Chief Building official to professional services. The City Manager could revisit this during the 2023 budget process and make a recommendation to Council regarding how this position will be filled.

FACTS:

OPTIONS: Approve, Deny, Defer [Click or tap here to enter text.](#)



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RECOMMENDED ACTION: Approve

ATTACHMENTS:

- (1) Attachment 1 - Chief Building Official Cost Proposal
- (2) Attachment 2 - Chief Building Official Draft Contract
- (3) Attachment 3 - CBO Summary
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.