



CITY COUNCIL AGENDA ITEM

SUBJECT: CDW COOPERATIVE PURCHASING APPROVAL

CATEGORY: (check all that apply)

- OLD BUSINESS NEW BUSINESS
- PUBLIC HEARING STATUS REPORT
- ORDINANCE POLICY RESOLUTION
- DISCUSSION ONLY DECISION
-

Date Submitted: **Work Session:** **Council Meeting:**

Date(s) Previously Heard:

SUBMITTED BY: Gia Scruggs, Finance Director

PRESENTER: Gia Scruggs, Finance Director

PURPOSE: As a part of the transition efforts from Jacobs Engineering, the City of Stonecrest needs tablets so that city staff can perform fieldwork and utilize tablets to maintain the current service level while performing field work such as building inspections and code enforcement activities. The use of tablets will assist field staff in their day-to-day operations. Staff currently utilizes equipment that is owned by Jacobs. As a result, the city needs to make this purchase to ensure continuity in the transition.

FACTS AND ISSUES: Pursuant to the purchasing threshold and approvals required and prior to making this purchase, the Finance Director is requesting approval to utilize State Contract 99999-SPD-SPD0000161-003 for CDW to purchase the required equipment for Code Enforcement and Building. The purchase will be for twelve (12) tablets, twelve (12) mobile printers and twelve (12) car adaptors for a total of \$28,800.00. The funding for this order will be from the FY21 Code Enforcement and Building budgets.

OPTIONS: Approve, Deny, Defy

RECOMMENDED ACTION: Approve

ATTACHMENTS: CDW QUOTE