



CITY COUNCIL AGENDA ITEM

SUBJECT: Groupe Lacasse LLC Quote Approval

AGENDA SECTION: *(check all that apply)*

☐ PRESENTATION ☐ PUBLIC HEARING ☐ CONSENT AGENDA ☐ OLD BUSINESS
☒ NEW BUSINESS ☐ OTHER, PLEASE STATE: [Click or tap here to enter text.](#)

CATEGORY: *(check all that apply)*

☐ ORDINANCE ☐ RESOLUTION ☐ CONTRACT ☐ POLICY ☐ STATUS REPORT
☐ OTHER, PLEASE STATE: [Click or tap here to enter text.](#)

ACTION REQUESTED: ☒ DECISION ☐ DISCUSSION, ☐ REVIEW, or ☐ UPDATE ONLY

Previously Heard Date(s): [Click or tap to enter a date.](#) & [Click or tap to enter a date.](#)

Current Work Session: [Click or tap to enter a date.](#)

Current Council Meeting: Monday, February 28, 2022

SUBMITTED BY: Gia Scruggs, Finance Director

PRESENTER: Gia Scruggs

PURPOSE: [Click or tap here to enter text.](#)

FACTS: The City Council approved the expansion of the City Hall leased space at the current location of 3120 Stonecrest Blvd. This additional space includes suite 125, that has been designed to accommodate the City Council and administrative support staff. This space includes offices, a conference room and work stations and open conversation space. Suite 250 has been designed to include offices, a conference room, plan review room, breakroom, reception area, workstations, and phone rooms for the Planning and Zoning, Code Enforcement, and the City Engineer departments. In order to make this space usable, the purchase of office reviewed desk and table offerings through Groupe Lacasse LLC, State of Georgia Convenience Statewide Contract Number: 99999-001-SPD0000100-034 with the Dealer of Record: Russell Contract Furnishings, LTD. The quotes attached indicate a total of \$44,258.18. Upon Council approval, a Purchase Order will be issued to the selected vendor. The amount includes all delivery and setup costs associated with assembly and setup. At the time, the decision was made to add the additional space, there was not a design or concept on the design of the spaces and the FY22 budget did not include



CITY COUNCIL AGENDA ITEM

this amount. There will be a future budget adjustment request to ensure adequate funding of this request. The funding from this will come from General Fund – Facilities& Buildings – Furniture and Fixtures.

OPTIONS: Approve, Deny, Defer Click or tap here to enter text.

RECOMMENDED ACTION: Approve Click or tap here to enter text.

ATTACHMENTS:

- (1) Attachment 1 - Groupe Lacasse LLC Quotes
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.