

1 **STATE OF GEORGIA**  
2 **COUNTY OF DEKALB**  
3 **CITY OF STONECREST**  
4

5 **RESOLUTION NO. \_\_\_\_\_**  
6

7 **A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF**  
8 **STONECREST, GEORGIA AUTHORIZING THE FIRST AMENDMENT TO THE**  
9 **CONTRACT WITH P.E. STRUCTURES & ASSOCIATES, LLC FOR THE**  
10 **CONSTRUCTION OF PANOLA SHOALS RIVERBANK STABILIZATION AND**  
11 **RESTORATION PROJECT IN AN AMOUNT NOT TO EXCEED FOURTY-TWO**  
12 **THOUSAND FOUR HUNDRED NINETY-ONE DOLLARS AND 30/100 CENTS**  
13 **(\$42,491.30); AND FOR OTHER PURPOSES.**

14 **WHEREAS,** the City of Stonecrest, Georgia (the “City”) is a municipal corporation  
15 duly organized and existing under the laws of the State of Georgia, and is charged with  
16 providing public services to its residents; and

17 **WHEREAS,** the City entered into a contract with P.E. Structures & Associates, LLC  
18 (the "Contractor"), for the construction of the Panola Shoals Riverbank Stabilization and  
19 Restoration ("Project") within the city of Stonecrest dated April 8, 2024 (“Contract”); and

20 **WHEREAS,** two major rainfall events resulted in severe erosion and changes to site  
21 conditions for the Project; and

22 **WHEREAS,** a survey, erosion control, and a cross-section analysis is needed to address  
23 changes to site conditions on Panola Shoals Riverbank; and

24 **WHEREAS,** the cost of the additional work is FOURTY-TWO THOUSAND FOUR  
25 HUNDRED NINETY-ONE DOLLARS AND 30/100 CENTS (\$42,491.30); and

26           **WHEREAS**, City staff requests a Contract extension to complete the additional work of  
27   December 31, 2025; and

28           **WHEREAS**, the City desires to enter into the first amendment to the Contract to complete  
29   the remaining work, approve the extra funding and extend the end date of the Project.

30           **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STONECREST,**  
31   **GEORGIA, HEREBY RESOLVES**, that the Mayor, on behalf of the City, is hereby authorized  
32   to execute the first amendment to the Contract with P.E. Structures & Associates, LLC for the  
33   construction of the Panola Shoals Riverbank Stabilization and Restoration.

34           **BE IT FURTHER RESOLVED**, that the cost of the work shall not exceed FOURTY-  
35   TWO THOUSAND FOUR HUNDRED NINETY-ONE DOLLARS AND 30/100 CENTS  
36   (\$42,491.30).

37           **BE IT FURTHER RESOLVED**, that the proposal for the additional work and cost is  
38   detailed in Exhibit A attached.

39           **BE IT FURTHER RESOLVED**, that the Contract date shall be extended until December  
40   31, 2025.

41           **BE IT FURTHER RESOLVED**, that the City Attorney or his designee is directed to  
42   negotiate, prepare, and/or review the first amendment to the contract, to affect the intent of this  
43   resolution provided that such the first amendment to contract is in compliance with the conditions  
44   set forth herein.

45           **BE IT FURTHER RESOLVED**, that the Agreement will not become binding upon the  
46   City and the City will incur no obligation or liability under it until it has been executed by the  
47   Mayor, attested to by the City Clerk and approved by the City Attorney as to form.

48           **BE IT FURTHER RESOLVED**, to the extent any portion of this Resolution is declared

to be invalid, unenforceable, or nonbinding, that shall not affect the remaining portions of this Resolution.

**BE IT FURTHER RESOLVED**, all City resolutions are hereby repealed to the extent they are inconsistent with this Resolution.

**BE IT FINALLY RESOLVED**, this Resolution shall take effect immediately.

**RESOLVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**[SIGNATURES ON THE FOLLOWING PAGE]**

**CITY OF STONECREST, GEORGIA**

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**Jazzmin Cobble, Mayor**

**ATTEST:**

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**City Clerk**

**APPROVED AS TO FORM:**

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**City Attorney**

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## **EXHIBIT A**



## P. E. STRUCTURES & ASSOCIATES, LLC

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City of Stonecrest  
3120 Stonecrest Blvd.  
Stonecrest, GA 30038  
re: PANOLA SHOALS RIVERBANK STABILIZATION & RESTORATION

October 30, 2024

### Proposal

#### Updated Topo As-Build:

1 Collect ground elevations and locate, horizontally and vertically, all above ground visible improvements within the survey area as determined by the client (see below), up to the edge of water. Topographic data will be presented utilizing a 2-foot contour interval. Survey shall be relative to the Georgia State Plane Coordinate System - West Zone. The vertical datum shall be NAVD88.



2 Provide a survey showing all as-built and topographic information collected (PDF, CAD file).

This includes six (6) days of fieldwork and four (4) days of drafting.

**Total Proposed Fee:**

**\$10,375.00**

Notes:

Any submittals, meetings or other permitting activities requiring travel to local review agencies are NOT included in this scope and fee.

Thank you,



Hoang Luu  
Project Manager  
P.E. Structures & Associates, LLC

If you wish to accept this proposal, please complete the section below:

Accepted by: Gia Scroggs - City Manager  
Print Name & Title

Signature: Gia Scroggs

Date: 11-1-24



## **P. E. STRUCTURES & ASSOCIATES, LLC**

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City of Stonecrest  
3120 Stonecrest Blvd.  
Stonecrest, GA 30038  
re: PANOLA SHOALS RIVERBANK STABILIZATION & RESTORATION

April 16, 2025

# **Proposal for cross-sections across the river**

### **COLLECT CROSS SECTION DATA**

Cross section data will be collected for nine (9) cross sections as shown on the attached map provided by the CERM. The measurements will be sufficient to capture major grade changes. The survey will also include the location of the bridge piers.

### **ASSUMPTIONS AND UNDERSTANDINGS**

This scope of services does not include a boundary survey.  
This scope of services does not include a full topographic survey of the area outlined by the client.  
The client will be responsible for submitting to the local governing authority for any required approvals.  
Underground utilities will not be shown.  
Wetlands will not be shown.  
The determination of State Water Buffers is not included.  
The location of individual trees is not included.

### **SURVEY DELIVERABLE**

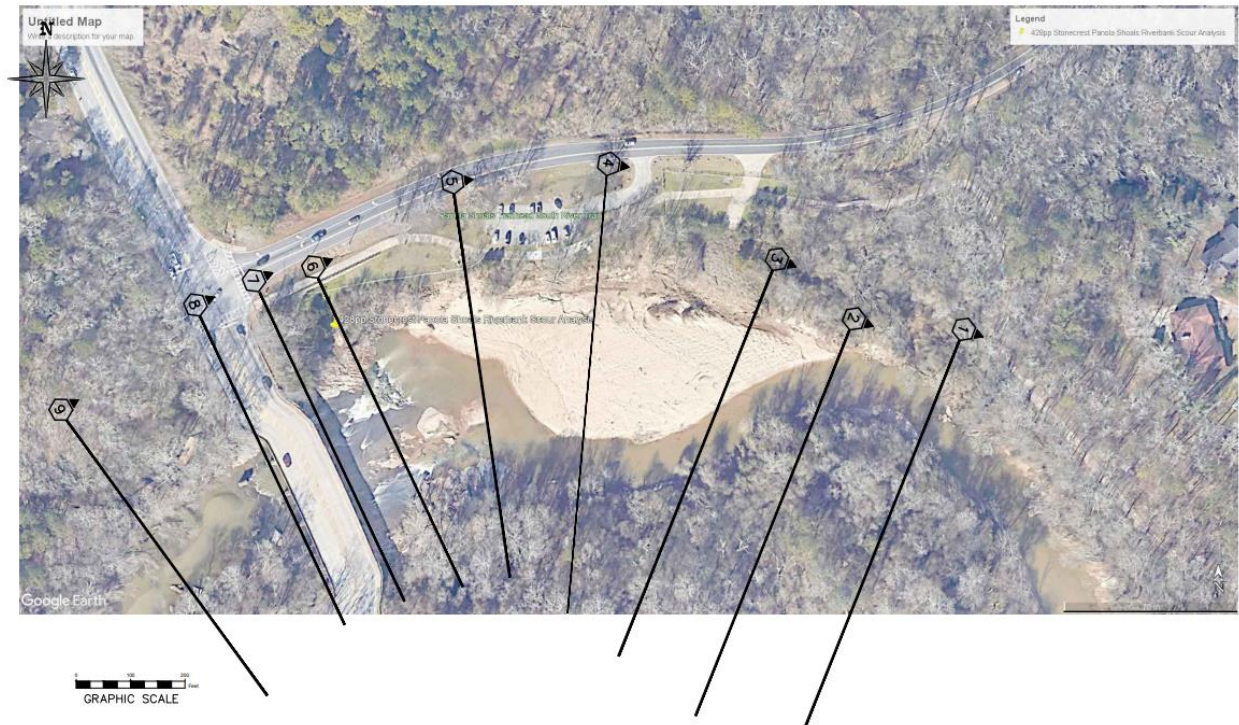
The deliverable will include an AutoCAD file of the newly collected survey data, a pdf file of the survey and an ascii text file of all survey data points. A stamped hard copy of the survey may be provided with an additional cost of \$2,250.00 upon request.

### **TERMS AND CONDITIONS**

Any submittals, meetings or other permitting activities requiring travel to local review agencies are NOT included in this scope and fee.



An invoice will be billed upon acceptance of this proposal. Net Payment is 30 Days, after 30 days, 18% per annum will be applied.



This includes ten (10) days of fieldwork and fifteen (15) days of drafting.

**Total Proposed Fee:**

**\$25,950.00**

Thank you,

Hoang Luu  
Project Manager  
P.E. Structures & Associates, LLC

If you wish to accept this proposal, please complete the section below:

Accepted by: \_\_\_\_\_  
Print Name & Title

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## P. E. STRUCTURES & ASSOCIATES, LLC

City of Stonecrest  
3120 Stonecrest Boulevard  
Stonecrest, GA 30038

April 29, 2025

### Change Order #3

Additional erosion control per city inspector Tony Ogato's onsite approval on April 8, 2025.

Silt fence repair: 165 LF @ \$17.22 -----	\$2,841.30
Demucking/Maintenance: 5 hours @ \$95/ hour -----	\$ 475.00
Wheat straw: 114 bales @ \$25.00/ bale -----	\$2,850.00
<b>Total Change Order #3 -----</b>	<b>\$6,166.30</b>

Project management, site supervision, fees, overhead, profit, and insurance are included.

Required **3** additional working days to be added into the contract schedule.

  
Hoang Luu, Project Manager  
P.E. Structures & Associates, LLC

Accepted by: \_\_\_\_\_  
Print Name & Title

Signature: \_\_\_\_\_

Date: \_\_\_\_\_