



REQUISITION FORM

PURCHASE REQUISITION

Date issued: October 17, 2024
Need Date: October 24, 2024
Department: Parks & Recreation
Requisitioner: Tanya Diaz
Department Head: Kelly Ledbetter

Req. No.: 24-72
To be purchased from: Floor Creations, LLC
To be delivered to: Browns Mill Recreation

- Suggested vendors:
1. Floor Creations, LLC
2.

ITEM NUMBER	QUANTITY	UNIT	DESCRIPTION	ACCOUNT TO BE CHARGED	UNIT PRICE	AMOUNT
			Quote on Armstrong VCT and labor	230-6210-52120		\$27,325.00
			TOTAL			\$27,325.00

Specifications: Estimate to remove and install new flooring at Browns Mill Recreation Center.

Competitive Prices: (To be filled in by Purchasing)

Approved:

Parks & Recreation, Director

Finance Officer

Purchasing Agent

City Manager

