

State of Minnesota
County of Watonwan

RESOLUTION NO. 11.25.08

**RESOLUTION ACCEPTING PROPOSAL FOR PROFESSIONAL SERVICES
FOR THE AIRPORT AIRFIELD PAVEMENT MAINTENANCE PROJECT**

WHEREAS, the City of St. James owns and operates the St. James Municipal Airport and recognizes the need for pavement maintenance to preserve the quality and safety of the airfield infrastructure, and

WHEREAS, pavement maintenance work will include crack repair, patching, sealcoating, and new pavement markings on Runway 15/33, Taxiway A, Apron, Hangar Taxilanes, and the Parking Lot; and

WHEREAS, Bolton & Menk, Inc. has submitted a proposal for professional engineering services to provide design, bid, and construction administration services for the Airfield Pavement Maintenance Project; and

WHEREAS, project funding will be provided by the Minnesota Department of Transportation (MnDOT) with a cost share allocation of seventy percent (70%) state funds and thirty percent (30%) city funds; and

WHEREAS, the City Council has reviewed the proposal and finds it to be in the best interest of the City to proceed with Bolton & Menk for the proposed services.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF ST. JAMES, MINNESOTA**, as follows:

1. The proposal from Bolton & Menk, Inc. for professional engineering services related to the Airfield Pavement Maintenance Project is hereby accepted.
2. The City Manager are authorized to execute the necessary agreements and documents on behalf of the City of St. James to carry out the intent of this resolution.
3. Funding for the project shall be allocated with 70% provided by MnDOT and 30% provided by the City of St. James.

Adopted by the City Council this 18th day of November 2025.

Christopher Whitehead, Mayor

ATTEST:

Kristin Hurley, City Clerk