

June 3, 2025

ITEM: Licenses and Permits – Special Event Permit: Farmers Market

BACKGROUND: A special event application has been submitted to request a special event permit.

Event Name: St. James Farmers Market

Date and Time: Wednesdays, June 4, 2025, through October 29, 2025 – 3:00 to 6:00 PM

Location: Memorial Park – southside; northside on June 11, June 25, July 9, and July 23

Type of Event: Vendor Market

Purpose of Event: Community-focused space supporting local agriculture

Anticipated Attendance: 100+

Contact Person: Joshua Worlds, Chamber/CVB Executive Director

Event Description: St. James Farmers Market is a seasonal, open-air market that connects local farmers, growers, producers, and artisans directly with the community. Held weekly throughout the growing season, the market offers a vibrant mix of fresh fruits and vegetables, baked goods, eggs, handmade crafts, and more.

Parking Plan: Memorial Park provides ample parking.

Street Closure: N/A

Equipment Request: Barricade up to 5 parking spaces.

STAFF RECOMMENDATION: Approve/Deny Permit.