

# Recharge St. James EV Ride & Drive

## Host Agreement

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The following outline summarizes the agreement between Recharge America and the City of St. James, Climate Smart St. James and St. James Public Schools Community Education (the “Hosts”) to host a Recharge America EV Ride & Drive event in partnership with the Host.

### 1. Information Table

Organization Name(s):

- The City of St. James
- St. James Public Schools Community Education

Organization Contact:

- NAMES
- NAMES

Event Name: Recharge America Electric Vehicle Ride and Drive

Event Date: Saturday, May 17, 2025

Event Timing: 11 am - 3 pm CT

Event Location: St. James Middle & High School | 1001 10th Ave N, St James, MN 56081

### 2. Event Summary

The Recharge America team has been invited by the Hosts to bring the newest electric vehicles (EVs) to their community. This event will allow residents to explore this exciting new technology and test-drive vehicles of their choosing. The four-hour event will include exhibition tables hosted by car manufacturers, other PEV manufacturers (e.g., motorcycles and bikes), and other groups of interest to the Host. The Hosts will advertise the event through outreach to its residents, including vehicle exhibit space and a predetermined test-drive course.

### 3. Hosts will provide:

- Attendance at all planning meetings
- Approval of event-related materials and the event name

- A list of potential donors and local sponsors and introductions when possible
- Suggestion of charitable organization to donate to
- A list of local dealerships, organizations, and groups that may be interested in exhibiting and/or attending and promoting the event
- Outreach to local exhibitors for the event
- Names and contacts of local radio stations, newspapers, media outlets, etc.
- Any logos of steering committee member companies/organizations within two weeks of the kick-off meeting
- Print costs outside of committee agreements or printing on own volition

#### **4. Recharge America will provide:**

- Up to \$2,000 for printing, including day-of-event signage
- Up to \$2,000 for advertising
- Planning meeting management
- A location on the event website for committee organization logos
- Creation of event-related materials
  - Flyer
  - Website
  - Day-of materials
  - Social posts
  - Press release
  - Communications kit
- Facilitation/management of community donations, including adding the donor's logo to the website and print materials
- Recruiting of vehicles for the event and communicating all event details
- Support of local fundraising, including adding sponsor logos to materials and website and dedicated social posts celebrating each donor

#### **5. Participating Exhibitors will provide:**

- Tent for the event
- Table to show product information
- Product information
- Event staff (at least one) for their product table
- Vehicles for test drives
- Insurance covering test drives
- Staff to support test drives (at least one staff person per test drive vehicle)

#### **6. Insurance:**

All participants (Recharge America and participating dealerships) will provide the following insurance:

- Auto Liability Insurance with coverage limits of not less than \$1,000,000 per occurrence for bodily injury and property damage
- Commercial General Liability insurance on an occurrence basis for bodily injury, death, “broad form” property damage, and personal injury, with coverage limits of not less than \$1,000,000 per occurrence.
- All supplied insurance certificates must name Host as an additionally insured

## **7. Waiver:**

### **Driver Consent Agreement & Waiver**

*Please provide a signed copy of this waiver for each individual drive.*

Notice – While riding in or operating vehicles:

Follow all instructions and directions of staff, manufacturers, and their agents;

Stay on the set course while riding in or driving vehicles;

I understand and accept the risks, dangers, and hazards presented by my participation in this Test Drive event. I am participating in these activities freely and voluntarily and assume all risk of harm and injury to myself and others, as well as to the property of others, which may result from my participation in these activities. I certify that I am in good health and have no physical condition(s) that would restrict or prevent me from participating in the Test Drive event. I agree to provide my driver's license before participating in the Test Drive event and certify that I maintain valid automobile insurance. I understand that my automobile insurance will be primary if an accident or damage occurs while I am driving the vehicle.

I (Driver) agree to indemnify, defend, and hold harmless Hosts, Recharge America, all employees and agents, vehicle manufacturers, vehicle dealerships and providers, owners, lessees or lessors, and their employees, officers, directors, affiliates, members, shareholders, and agents (collectively, “the Indemnified Parties”) from and against all claims, causes of action, liabilities and damages for injuries to persons and property, including costs of defense and reasonable attorney fees, arising from my participation in the Test Drive; provided, however, that I shall not have any obligation to indemnify, defend or hold harmless for any claims arising from the sole and active negligence or willful misconduct of the Indemnified Parties. I agree to promptly pay the amount of any judgment rendered against the Indemnified Parties for any such indemnified claims, and reasonable costs and expert and attorney fees incurred by the Indemnified Parties in the defense of such claims.

By signing this consent and release form, I grant to Recharge America and its representatives the right to use my name, likeness, image, voice, appearance, and/or personal narrative embodied in any recordings taken by or made on behalf of Recharge America or otherwise

provided by me. I agree that Recharge America owns and may use such material without restriction and without my prior inspection or approval. Such uses include but are not limited to social media postings, announcements, news releases, websites, and promotional or informational materials in any medium. I acknowledge that I will not receive any compensation for the use of such images, recordings, likenesses, or narratives.

I have read this document in its entirety and realize that I am waiving, releasing, and surrendering any legal claims for myself, my spouse (if applicable), legal representatives, heirs, and assigns in exchange for the opportunity to participate in this Test Drive. Neither the Host, Recharge America, partner, nor any vehicle manufacturer, owner, lessee or lessor, nor any of their employees or agents, nor agents or representatives made any promises to me about the condition of the vehicles or the premises where I will be participating in these activities.

I have read the foregoing, understand it and agree with each term and condition herein.

**8. Agreement Signature:**

X \_\_\_\_\_

The City of St. James

X \_\_\_\_\_

Climate Smart St. James

X \_\_\_\_\_

St. James Public Schools Community Education

X \_\_\_\_\_

Recharge America

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Date Signed