

State of Minnesota
County of Watonwan

RESOLUTION NO. 06.25.05

**RESOLUTION AUTHORIZING THE HIRING OF A TEMPORARY INTERN TO
COMPLETE SIDEWALK INVENTORY AS PART OF THE MINNESOTA ACTIVE
TRANSPORTATION PLANNING ASSISTANCE GRANT**

WHEREAS, the City of St. James was selected to receive technical assistance through the Minnesota Department of Transportation's Active Transportation Planning Assistance Grant to support planning efforts that improve pedestrian and bicycle infrastructure; and

WHEREAS, a key requirement of the grant process includes the completion of a full sidewalk inventory to assess current conditions and identify infrastructure gaps; and

WHEREAS, the city received a grant that provided support and assistance through the Minnesota GreenCorps program to assist in the completion of such project; and

WHEREAS, due to recent federal funding cuts to the Minnesota GreenCorps program as part of AmeriCoprs, the City of St. James did not receive the full term a GreenCorps member for the 2024–2025 program year; and

WHEREAS, the loss of GreenCorps assistance has created a gap in staffing capacity for grant-related work; and

WHEREAS, City staff have identified the need to hire a temporary intern to fulfill the data collection and inventory tasks required by the grant, at a cost not to exceed \$1,500, which may be accounted for as in-kind match or a qualified local contribution, if applicable.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF ST. JAMES, WATONWAN COUNTY, MINNESOTA that the City Manager is hereby authorized to proceed with the hiring of a temporary intern, at a total cost not to exceed \$1,500.00, to complete the sidewalk inventory required under the Minnesota Active Transportation Planning Assistance Grant.

Adopted by the City Council this 17th day of June 2025.

Christopher Whitehead, Mayor

RESOLUTION NO.: 06.25.05

ATTEST:

Kristin K. Hurley, City Clerk-Treasurer

Filed: _____

Published: _____

Effective Date: June 17, 2025