



City Council Meeting Minutes

January 21, 2025 at 5:30 PM

St. James City Hall – Council Chambers

1. CALL TO ORDER

Meeting called to order at 5:30 pm.

2. ROLL CALL: Mayor Christopher Whitehead, Councilpersons: Susan Craig, Kathleen Hanson, Paul Harris, Stephen Lindee, Hannah Rushing

Present: Mayor Christopher Whitehead, Councilpersons: Susan Craig, Paul Harris, Stephen Lindee, Hannah Rushing

Absent: Councilperson Kathleen Hanson

3. DETERMINATION OF QUORUM

4. APPROVAL OF MINUTES

A. Consideration to Approve Minutes – Council Meeting 01.07.2025

Motion made by Rushing, seconded by Craig.

Voting Yea: Craig, Harris, Lindee, Rushing

Upon voice vote, it was unanimously approved.

5. CONSENT ITEMS

A. Payment of Claims and ACH Payments totaling \$869,654.34 is as follows: Check No. 703351 - 703352 & 703359 - 703451.

Motion made by Craig, Seconded by Harris.

Voting Yea: Craig, Harris, Lindee, Rushing

Upon voice vote, it was unanimously approved.

6. SCHEDULED BID LETTING

7. SCHEDULED PUBLIC HEARINGS

8. ADMINISTRATIVE APPEALS

9. FINANCIAL REPORTS

10. LICENSES AND PERMITS

11. OLD BUSINESS

12. NEW BUSINESS

- A. Consideration to Approve Resolution 01.25.14 - Ordering Improvements and Preparation of Plans

Motion made by Harris, Seconded by Rushing.

Voting Yea: Craig, Harris, Lindee, Rushing

Whereupon Mayor Christopher Whitehead declared Resolution 01.25.14 duly passed.

- B. Consideration to Approve Resolution 01.25.15 - Authorization to Solicit Request for Proposal

Motion made by Lindee, seconded by Harris.

Voting Yea: Craig, Harris, Lindee, Rushing

Whereupon Mayor Christopher Whitehead declared Resolution 01.25.15 duly passed.

- C. Consideration to Approve Resolution 01.25.16 - Approving Site Use Agreement with Lutheran Social Services

Motion made by Craig, Seconded by Rushing.

Voting Yea: Craig, Harris, Lindee, Rushing

Whereupon Mayor Christopher Whitehead declared resolution 01.25.16 duly passed.

- D. Consideration to Approve Pay Equity Report

Motion made by Lindee, Seconded by Harris.

Voting Yea: Craig, Harris, Lindee, Rushing

Upon hand vote, it was unanimously approved.

- E. Consideration to Approve Purchase Request - Light Department Fleet Equipment

Request permission to purchase fleet equipment - T86 T4 Bobcat Compact Track Loader. The requested equipment will replace the current 2019 John Deere Skid Steer. The trade-in amount is \$39,000.00. The state-bid price for the fleet equipment is \$98,856.32. The total cost is \$59,856.32. This purchase is within the 2025 budget and is being funded through the Electric Fund.

Motion made by Craig, seconded by Harris.

Voting Yea: Craig, Harris, Lindee, Rushing

Upon hand vote, it was unanimously approved.

- F. Consideration to Approve Purchase Request - Street Department Fleet Equipment

Request to purchase fleet equipment - Plow Truck with Chassis. The requested equipment will replace the current plow truck. The trade-in amount has not yet been determined, as another internal department may be interested in obtaining the existing plow truck. The state-bid price for the fleet equipment is \$254,421.00. This purchase was budgeted in 2024 and is being transferred to the 2025 budget. This purchase will be funded through the Capital Equipment Fund.

Motion made by Harris, Seconded by Lindee.

Voting Yea: Craig, Harris, Lindee, Rushing

Upon hand vote, it was unanimously approved.

13. REPORT OF BOARDS, COMMISSIONS AND DEPARTMENT HEADS

14. ADJOURNMENT

Motion made by Rushing, seconded by Harris.

Voting Yea: Craig, Harris, Lindee, Rushing

All Yea - motion carried. The meeting adjourned at 5:42 p.m.

Kristin Hurley, City Clerk - Treasurer