

CONTRACT PAYMENTS

City Council Meeting
May 19, 2021

A West Pacific Contractors LLC

Project: McCormick Park Playground (Inv#1089)	\$	40,894.00
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David Evans and Associates Inc.

Project: Columbia Blvd. Sidewalk (Inv#486927)	\$	8,132.55
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Keller Associates, Inc.

Project: P-511 Stormwater Master Plan Update (Inv#210929)	\$	5,759.47
Project: P-511 Sanitary Sewer Master Plan Update (Inv#210930)	\$	2,361.00
Total	\$	8,120.47

Otak

Project: P-525 S 1 st & Strand Streets Road and Utility Extensions	\$	60,745.82
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A West Pacific Contractors L.L.C

965 Mildred LN SE
Salem, OR 97306 US
5103141177
Santillan15234@gmail.com

Invoice

BILL TO
City of St. Helens
Attn: Sue Nelson
265 Strand Street
St. Helens, OR 97051

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1089	04/26/2021	\$40,894.00	05/26/2021	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Progress payment		1	40,894.00	40,894.00

McCormick Park Playground

BALANCE DUE

\$40,894.00

APPROVED FOR PAYMENT

INIT		DATE
<u>MP</u>	ACCOUNTS PAYABLE	<u>5-10-21</u>
<u>SN</u>	FINANCE	<u>5-10-2021</u>
	SUPERVISOR	

305-000-53001

A West Pacific Contractors L.L.C.

965 Mildred LN SE
Salem, OR 97306
Phone (510)314 1177
Fax (503)851-5911
CCB# 221767

Customer Name: City of St. Helens
Project Name: McCormick Park
Job Address: 1898 Old Portland RD
St. Helen, OR 97051

Proposal 03/18/2021

We hereby submit specifications and estimates for playground site preparation, installation of playground equipment, and installation of rubber tiles.

Scope of Work

Install ¼" of concrete slurry under highly used areas such as slide beds and swing bays.

Install a thin layer of rock dust for better compaction.

Install concrete curb 6x12x8 approximate 700lf.

Install Geotextile fabric. Supplied by customer.

Gravel to be supplied and spread at 4" by customer. We will be responsible for proper compaction.

Site preparation cost: \$19,288.00

Install playground structures R50506DOC as per drawing provided.

Install 3 bay traditional swing sets.

Install 3 Conifer Climbers.

Install 1 stum step.

Install 1 Inclusive Merry-go-round.

Install 1 Disc Swing.

Install 1 spin max pod.

Install 4 butterflies.

Install 4 button steps.

Install a set of 5 tun drums.

Install IKO M by Berliner.

Playground equipment installation cost: \$26,950.00

Install 9,000 sf of rubber tiles

Tile installation cost for labor only: \$35,550.00

Total job cost: \$81,788.00

Temporary fence by others.

Excavation by others.

Excavation needs to be done wide enough to accommodate concrete curb.

This quote includes all labor and concrete materials necessary for the installation 'Scope of Work.'

Please note:

Provide labor concrete for footing and necessary equipment for installation.

- Installation Pricing is based on the manufacturer's recommended footing depth below finished grade. Any requirement greater than will incur additional charges.
- Installation assumes a flat dirt surface with no grading preparation required.
- We are not responsible for any site preparation, and/or grading.
- Customer is responsible for calling 888-DIG-SAFE a minimum of 72 hours before installation is to begin.
- Direct access is required for large construction vehicles.
- All work is to be done in one move.
- Unforeseen subsurface obstructions may incur additional charges.

EXCLUSIONS: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; digging through drain rock or wood fiber; safety surfacing; borders and drainage provisions.

note: 1.- Quote is based on information provided here within and is subject to change based on final installation unless otherwise indicated in writing. Any changes or additions to this proposal will affect pricing.

2.-Changes to the proposed scope not agreed to here within or separately in writing may result in additional charges (change order).Work cannot commence until change order(s) are fully executed

50% down payment is required two weeks prior to starting the project.

Contract type: State Prevailing Wage Type: Prevailing No bonded.

Accepted By:

Accepted Date:



**DAVID EVANS
AND ASSOCIATES INC.**

Sue Nelson
City of St. Helens
265 Strand Street
St. Helens, OR 97051

Invoice Number 486927
Invoice Date May 06, 2021
PO Number
Page 1 of 1

Work Beginning 03/28/2021 through 05/01/2021

Manager: Paul Tappana

Project STHN0000-0002: Columbia Boulevard Sidewalk and Safety Improvements

		Current Hours	Rate	Current Amount
Contract Work Performed				
CADD Technician IV	Corey Spielman	64.00	111.60	7,142.40
Engineer III	Makenzie Williams	1.50	139.87	209.81
Project Accountant II	Lori Hicks	0.30	102.30	30.69
Project Accountant II	Dongyang Liu	0.30	102.30	30.69
Project Coordinator III	Alisha Reynaldo	3.60	105.40	379.44
Project Coordinator III	Lara Abrams	2.50	97.65	244.13
Project Manager III	Paul Tappana	0.50	190.77	95.39
Subtotal	Contract Work Performed	72.70		8,132.55

Invoice Total

APPROVED FOR PAYMENT

\$8,132.55

Invoiced by: Alisha Reynaldo

INITIALS DATE
ACCOUNTS PAYABLE
FINANCE 5-10-21
SUPERVISOR 5-10-2021

301-000-53001 \$4,066.28

205-000-53002 \$4,066.27

Aged Receivables as of 5/6/2021

0 To 30 Days	31 To 60 Days	61 To 90 Days	Over 90 Days	Total Outstanding
\$8,251.28	\$0.00	\$0.00	\$0.00	\$8,251.28


Submit payment to: Dept LA 24340 Pasadena CA 91185-4340

DAVID EVANS AND ASSOCIATES, INC.
Project Billing Budget Summary (by WBS)

Project: STHN00000002

3/28/2021-5/1/2021

Phase	WBS Description	Contract Amount	Billed This Period	Previously Billed	Billed To Date	Remaining Contract	% Billed	% Completed
00101	Project Administration	4,278.00	780.34	5,164.40	5,944.74	(1,666.74)	139%	80%
00102	Kick-Off Meeting	986.00	-	867.40	867.40	118.60	88%	100%
00103	Quality Assurance and Quality Control	1,290.00	-	-	-	1,290.00	-	-
00201	Collect, Compile and Evaluate Data	329.00	-	143.63	143.63	185.37	44%	100%
00202	Survey and mapping	329.00	-	143.62	143.62	185.38	44%	100%
00301	Preliminary (60%) Design	16,473.00	7,352.21	6,523.57	13,875.78	2,597.22	84%	75%
00302	Advance (95%) Design	13,080.00	-	-	-	13,080.00	-	-
00303	Final (100%) Design	4,408.00	-	-	-	4,408.00	-	-
00401	Community Outreach	1,972.00	-	-	-	1,972.00	-	-
00501	Utility Relocations	5,785.00	-	-	-	5,785.00	-	-
SUBKL	KLS Surveying	8,800.00	-	8,795.00	8,795.00	5.00	100%	100%
		57,730.00	8,132.55	21,637.62	29,770.17	27,959.83	52%	



Columbia Boulevard Sidewalk and Safety Improvements: R-679

Progress Report No. 13

**For the period:
March 28, 2021 through May 1, 2021**

May 6, 2021

Submitted via email to:

Sue Nelson
City of St. Helens
265 Strand Street
St. Helens, OR 97051

Prepared by:

David Evans and Associates, Inc.
530 Center Street NE, Suite 605
Salem, Oregon 97301

PROGRESS REPORT NO. 13
For the period March 28, 2021 through May 1, 2021

Columbia Boulevard Sidewalk and Safety Improvements: R-687

Contract NTP: February 22, 2019

Contract End: November 25, 2022

Contract Values:

Current Contract NTE: \$57,730.00

Previously Billed: \$21,637.62

Current Billing: \$8,132.55

Remaining \$27,959.83

Work Performed in Reporting Period:

- Project coordination and invoicing
- Site design

Anticipated Upcoming Work

- Coordinate the potential for the culvert replacement
- Continued culvert and sidewalk design



DAVID EVANS
AND ASSOCIATES INC.

May 6, 2021

Sue Nelson
City of St. Helens
265 Strand Street
St. Helens, OR 97051

**SUBJECT: Columbia Boulevard Sidewalk and Safety Improvements
Invoice and Progress Report No. 13**

Dear Ms. Nelson:

Enclosed is the Invoice and Progress Report No. 13 for Preliminary Engineering (PE) Services for the Columbia Boulevard Sidewalk and Safety Improvements Project. This information covers the period of March 28, 2021 through May 1, 2021.

Please note that there may be some costs associated with the activities performed during this period, which have not yet cleared our accounting system. These costs will be invoiced in the billing period in which they are received.

Please review the enclosed information and let us know how we may modify the data to make it more meaningful to you. If you have questions or need additional information, please call me or my project assistant Alisha Reynaldo at 503-480-1312.

Sincerely,

DAVID EVANS AND ASSOCIATES, INC.

Paul Tappana
Project Manager

PDT:anre
Enclosures



245 Commercial St SE, Suite 210
Salem, OR 97301

(503) 364-2002

May 3, 2021

City of St Helens
Attn: City Administrator
265 Strand St
St Helens, OR 97051

Transmitting Invoice No. 210930 – St Helens – Sanitary Sewer Master Plan P-511

City of St Helens:

Please find attached invoice in the amount of \$2,361.00 for project number 220060-002. During the month of March, Keller Associates completed the following engineering services:

- Project management
- Sub consultant management
- Future growth meeting minutes
- Future growth figure and updates
- Flow measurement discussions and coordination with City staff
- Model calibration

If you have any questions, please do not hesitate to contact me at 503.364.2002.

Sincerely,

KELLER ASSOCIATES, INC.

Peter Olsen, PE
Project Manager

APPROVED FOR PAYMENT

INIT		DATE
	ACCOUNTS PAYABLE	
	FINANCE	5-10-21
	SUPERVISOR	5-10-2021

303-000-52019



245 Commercial St SE, Suite 210
Salem, OR 97301

(503) 364-2002

City of St Helens
Attn: City Administrator
265 Strand St
St Helens, OR 97051

April 19, 2021

Project No: 220060-002

Invoice No: 0210930

Project 220060-002 St Helens - Sanitary Sewer Master Plan

Project Manager: *[Signature]*
Professional Services from March 1, 2021 to March 31, 2021

Task	001	Project Management & Meetings		
Fee				
Total Fee		23,715.00		
Percent Complete		45.00	Total Earned	10,671.75
			Previous Fee Billing	10,197.45
			Current Fee Billing	474.30
			Total Fee	474.30
			Total this Task	\$474.30

Task	002	Data / Survey		
Task 2A: Data Gathering / Review / I&I Evaluation				
Fee				
Total Fee		47,483.00		
Percent Complete		89.00	Total Earned	42,259.87
			Previous Fee Billing	41,310.21
			Current Fee Billing	949.66
			Total Fee	949.66
			Total this Task	\$949.66

Task 2B: Survey / Field Work

Billing Limits	Current	Prior	To-Date	
Total Billings	0.00	5,000.00	5,000.00	
Limit			5,000.00	
		Total this Task		0.00
		Total this Task		\$949.66

Project	220060-002	St Helens - Sanitary Sewer Master Plan	Invoice	0210930
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Task	003	Technical Analysis		
Fee				
Total Fee		46,852.00		
Percent Complete		57.00	Total Earned	26,705.64
			Previous Fee Billing	25,768.60
			Current Fee Billing	937.04
			Total Fee	937.04
			Total this Task	\$937.04

Task	004	Engineering Standards and Comprehensive Plan		
Fee				
Total Fee		5,110.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

Task	005	Staffing Level Analysis		
Fee				
Total Fee		3,745.00		
Percent Complete		22.00	Total Earned	823.90
			Previous Fee Billing	823.90
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

Task	006	Capital Improvement Plan		
Fee				
Total Fee		21,268.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

Task	007	Final Plan Documentation and Public Meetings		
Fee				
Total Fee		13,138.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00
			Total this Invoice	<u>\$2,361.00</u>

Project	220060-002	St Helens - Sanitary Sewer Master Plan	Invoice	0210930
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Outstanding Invoices

Number	Date	Balance
0210650	3/18/2021	11,893.80
		11,893.80

Billings to Date

	Current	Prior	Total
Fee	2,361.00	78,100.16	80,461.16
Consultant	0.00	5,000.00	5,000.00
Totals	2,361.00	83,100.16	85,461.16



245 Commercial St SE, Suite 210
Salem, OR 97301

(503) 364-2002

May 3, 2021

City of St Helens
Attn: City Administrator
265 Strand St
St Helens, OR 97051

Transmitting Invoice No. 210929 – St Helens - Stormwater Master Plan P-511

City of St Helens:

Please find attached invoice in the amount of \$5,759.47 for project number 220060-001. During the month of March, Keller Associates completed the following engineering services:

- Project management
- Sub consultant management
- Model calibration and review
- Existing system evaluation
- Draft report
- Investigate alternatives

If you have any questions, please do not hesitate to contact me at 503.364.2002.

Sincerely,

KELLER ASSOCIATES, INC.

Peter Olsen, P.E.
Project Manager

APPROVED FOR PAYMENT	
INIT	DATE
<u>MPB</u>	<u>5-10-21</u>
ACCOUNTS PAYABLE	
FINANCE	
SUPERVISOR	<u>5-10-2021</u>

304-000-52019



245 Commercial St SE, Suite 210
Salem, OR 97301

(503) 364-2002

City of St Helens
Attn: City Administrator
265 Strand St
St Helens, OR 97051

April 19, 2021

Project No: 220060-001

Invoice No: 0210929

Project 220060-001 St Helens - Stormwater Master Plan
Project Manager: *[Signature]*

Professional Services from March 1, 2021 to March 31, 2021

Task	001	Project Management & Meetings	
Fee			
Total Fee	23,715.00		
Percent Complete	45.00	Total Earned	10,671.75
		Previous Fee Billing	10,197.45
		Current Fee Billing	474.30
		Total Fee	474.30
		Total this Task	\$474.30

Task	002	Data Acquisition & Surveying	
Task 2A: Data Acquisition / Review			
Fee			
Total Fee	32,448.00		
Percent Complete	100.00	Total Earned	32,448.00
		Previous Fee Billing	32,448.00
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Task	0.00

Task 2B: Survey / Field Work

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	10,000.00	10,000.00
Limit			10,000.00
		Total this Task	0.00
		Total this Task	0.00

Project	220060-001	St Helens - Stormwater Master Plan	Invoice	0210929
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Task	003	Technical Analysis		
Fee				
Total Fee		48,047.00		
Percent Complete		72.00	Total Earned	34,593.84
			Previous Fee Billing	29,308.67
			Current Fee Billing	5,285.17
			Total Fee	5,285.17
			Total this Task	\$5,285.17

Task	004	Engineering Standards and Comprehensive		
Fee				
Total Fee		5,110.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

Task	005	Staffing Level Analysis		
Fee				
Total Fee		3,745.00		
Percent Complete		22.00	Total Earned	823.90
			Previous Fee Billing	823.90
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

Task	006	Capital Improvement Plan		
Fee				
Total Fee		18,877.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

Task	007	Final Plan Documentation and Public Meetings		
Fee				
Total Fee		13,137.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00
			Total this Invoice	<u>\$5,759.47</u>

Outstanding Invoices

Number	Date	Balance
0210649	3/18/2021	11,032.43
		11,032.43

Billings to Date

	Current	Prior	Total
Fee	5,759.47	72,778.02	78,537.49
Consultant	0.00	10,000.00	10,000.00
Totals	5,759.47	82,778.02	88,537.49



April 30, 2021

Sue Nelson, PE
City Engineer
265 Strand Street
St. Helens, OR 97051

APPROVED FOR PAYMENT
INIT _____ DATE _____
ACCOUNTS PAYABLE _____
FINANCE 5-10-21
SUPERVISOR 5-10-2021
202-723-52019

RE: **Otak Project No. 019823.000**
S. 1st and Strand Streets, Road and Utility Extensions P-525
Design, Construction, and Permit Documents
Invoice No. 000004210371

Dear Sue:

Enclosed is Otak's invoice for the **S. 1st and Strand Streets, Road and Utility Extensions**, for the period starting March 16, 2021 and ending April 16, 2021. The total fee for work completed during this time period is \$60,745.82.

The following is a summary of the activities performed under each phase activities:

Phase 110 Project Management and Administration

- Day-to-day project management and coordination
- Prepared and executed subcontracts
- Prepared Invoice and progress reporting

Phase 120 Project Coordination, Meetings, Schedule

- Coordination of kickoff meeting agenda and setup

Phase 210 Topographic Survey

- Survey field work and mapping of existing conditions/topography

Phase 220 Geotechnical

- None

Phase 230 Environmental Investigation

- None

Phase 310 Planning Code-Zoning Requirements

\\pdx-ae.otak.com\proj\project\19800\19823\accounting\attachments\1-19823 progress report april 2021.docx

- None

Phase 320 Alignment Alternatives

- Review existing conditions and materials

Phase 330 Concept Development Plan

- Review existing conditions and materials

Phase 340 Scoring Criteria/Worksession

- None

Phase 410 30% Roll-Map Plans

- None

Phase 420 Stormwater Management

- None

Phase 430 Lift Station Relocation Analysis

- None

Phase 440 30% Cost Est/Construct Review

- None

Phase 510 90% and Final PS&E

- None

Phase 520 Stormwater Management

- None

Phase 530 Lift Station Design Documents

- None

Phase 610 Lift Station – DEQ

- None

Phase 620 1200-C Erosion Control DEQ

- None

Phase 630 Grading Permit – City

- None

Phase 640 Building Permit – City

- None

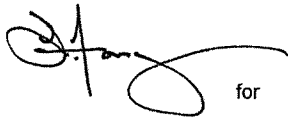
Issues that may affect the schedule:

- *None at this time.*

If you have any questions, please do not hesitate to call me at 503.415.2337.

Sincerely,

Otak, Inc.

A handwritten signature in black ink, appearing to be "K. Buisman", followed by the word "for" in a small, plain font.

Keith Buisman, PE
Senior Project Manager

**INVOICE**

Remit Payment to:
Otak Inc
P.O. Box 894448
Los Angeles, CA 90189-4448

Sue Nelson
City of St. Helens
265 Strand Street
St. Helens, OR 97051

April 30, 2021
Project No: 019823.000
Invoice No: 000004210371

Project 019823.000 City of St. Helens - 1st and Strand Streets

For Professional Services Ending April 16, 2021

Phase 110 Project Management and Admin

Professional Personnel

	Hours	Rate	Amount	
Civil Engineer VIII				
Buisman, Keith	2.50	173.00	432.50	
Sr. PIC/Sr. PM Civil				
Peebles, Michael	3.50	240.00	840.00	
Project Coordinator				
Keller, Kristina	.25	120.00	30.00	
CM Documentation Specialist III				
Flett, Amanda	6.00	120.00	720.00	
Totals	12.25		2,022.50	
Total Labor				2,022.50
Total this Phase				\$2,022.50

Phase 120 Project Coord, Mtgs, Schedule

Professional Personnel

	Hours	Rate	Amount	
Sr. PIC/Sr. PM Civil				
Peebles, Michael	3.00	240.00	720.00	
Totals	3.00		720.00	
Total Labor				720.00
Total this Phase				\$720.00

Phase 210 Topographic Survey

Professional Personnel

	Hours	Rate	Amount	
PIC/PLS Sr. Manager				
Yamashita, Jon	28.00	220.00	6,160.00	
Professional Land Surveyor III				
Conklin, David	83.50	150.00	12,525.00	
Survey Crew Chief III				
Breneman, David	45.50	124.00	5,642.00	

A finance charge will be assessed to all overdue accounts.

808 SW Third Avenue, Suite 800 Portland, OR 97204 Phone (503) 287-6825 **otak.com**

Project	019823.000	City of St. Helens - 1st and Strand Sts.	Invoice	000004210371
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Survey Crew Chief II				
Hawes, Robert	119.00	103.00	12,257.00	
Survey Field Technician III				
Finley, David	99.50	82.00	8,159.00	
Survey Field Technician II				
Autrey, Kora	100.00	78.00	7,800.00	
Survey Field Technician I				
Lundeen, Bryce	18.50	69.00	1,276.50	
Totals	494.00		53,819.50	
Total Labor				53,819.50
		Total this Phase		\$53,819.50

Phase	320	Alignment Alternatives		
Professional Personnel				
		Hours	Rate	Amount
Landscape Architect IV				
North, Kaitlin	1.00	128.00	128.00	
Sr. PIC/Sr. PM Civil				
Peebles, Michael	1.00	240.00	240.00	
Urban Designer V				
Dixon, Stephen	1.25	185.00	231.25	
Totals	3.25		599.25	
Total Labor				599.25
		Total this Phase		\$599.25

Phase	330	Concept Development Plan		
Professional Personnel				
		Hours	Rate	Amount
Landscape Architect IV				
North, Kaitlin	1.00	128.00	128.00	
Sr. PIC/Sr. PM LA/Master Planner				
Hanson, Donald	2.00	240.00	480.00	
Urban Designer V				
Dixon, Stephen	1.25	185.00	231.25	
PIC/Sr. PM Urban Design				
Bortolazzo, Benvenuto	2.50	200.00	500.00	
Totals	6.75		1,339.25	
Total Labor				1,339.25
		Total this Phase		\$1,339.25

Phase	900	Direct Expenses		
Reimbursable Expenses				
Direct Cost Outside Services			1,785.00	

Project	019823.000	City of St. Helens - 1st and Strand Sts.	Invoice	000004210371
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Direct Cost Mileage

460.32

Total Reimbursables

1.0 times

2,245.32

2,245.32

Total this Phase

\$2,245.32

Total this Invoice

\$60,745.82

Invoice Summary

Description	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
Project Management and Admin	51,506.00	0.00	2,022.50	2,022.50	49,483.50
Project Coord, Mtgs, Schedule	30,405.00	0.00	720.00	720.00	29,685.00
Topographic Survey	74,788.00	0.00	53,819.50	53,819.50	20,968.50
Geotechnical	16,916.00	0.00	0.00	0.00	16,916.00
Environmental Investigation	21,023.00	0.00	0.00	0.00	21,023.00
Planning Code-Zoning Requiremnts	2,653.00	0.00	0.00	0.00	2,653.00
Alignment Alternatives	53,333.00	0.00	599.25	599.25	52,733.75
Concept Development Plan	29,942.00	0.00	1,339.25	1,339.25	28,602.75
Scoring Criteria / Worksession	16,214.00	0.00	0.00	0.00	16,214.00
30% Roll-map Plans	172,464.00	0.00	0.00	0.00	172,464.00
Stormwater Management	17,370.00	0.00	0.00	0.00	17,370.00
Lift Station Relocation Analysis	14,453.00	0.00	0.00	0.00	14,453.00
30% Cost Est/Construct Review	14,284.00	0.00	0.00	0.00	14,284.00
90% and Final PS&E	438,297.00	0.00	0.00	0.00	438,297.00
Stormwater Mgmt Design and Report	28,640.00	0.00	0.00	0.00	28,640.00
Lift Station Design Documents	7,212.00	0.00	0.00	0.00	7,212.00
Lift Station - DEQ	10,451.00	0.00	0.00	0.00	10,451.00
1200-C Erosion Control - DEQ	12,083.00	0.00	0.00	0.00	12,083.00
Grading Permit - City	7,940.00	0.00	0.00	0.00	7,940.00
Building Permit - City	3,501.00	0.00	0.00	0.00	3,501.00
Direct Expenses	115,345.00	0.00	2,245.32	2,245.32	113,099.68
Total	1,138,820.00	0.00	60,745.82	60,745.82	1,078,074.18

INVOICE

**APPLIED PROFESSIONAL
SERVICES INC.***Solutions That Exceed Expectations*43530 SE North Bend Way • North Bend, WA 98045
Phone: (425) 888-2590INVOICE NO. **121142**CUSTOMER NO. **OTAK**

BILL TO:

OTAKATTN: ACCOUNTS PAYABLE
808 SW 3RD AVE #800
PORTLAND, OR 97204

SHIP TO:

SITE ADDRESS248 STRAND ST
SAINT HELENS, OR

DATE		SHIP VIA		F.O.B.		TERMS	
03/31/2021						Net 30	
PURCHASE ORDER NO.			DATE	SALESPERSON		OUR ORDER NUMBER	
19823			03/30/2021	LYSSA PATTERSON			
QUANTITY			ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE	
REQ.	SHIPPED	B.O.					
5.5	5.5		LOCATE OR	LOCATED UTILITIES	85.00	467.50	
Invoice subtotal						467.50	
Invoice total						467.50	

TERMS: NET 30 DAYS

PLEASE PAY FROM INVOICE

WE ACCEPT MC/VISA/AMEX QUESTIONS/PAYMENTS? JEN PARSONS 406-755-2254 JENP@APSLLOCATES.COM



**APPLIED PROFESSIONAL
SERVICES INC.**

Solutions That Exceed Expectations

43530 SE North Bend Way • North Bend, WA 98045
Phone: (425) 888-2590

INVOICE

INVOICE NO. **121065**

CUSTOMER NO. **OTAK**

BILL TO:

OTAK

ATTN: ACCOUNTS PAYABLE
808 SW 3RD AVE #800
PORTLAND, OR 97204

SHIP TO:

SITE ADDRESS

1ST & STRAND ST
ST HELENS, OR

DATE		SHIP VIA		F.O.B.		TERMS	
03/31/2021						Net 30	
PURCHASE ORDER NO.			DATE	SALESPERSON			OUR ORDER NUMBER
19823			03/26/2021	LYSSA PATTERSON			
QUANTITY			ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE	
REQ.	SHIPPED	B.O.					
15.5	15.5		LOCATE OR	LOCATED UTILITIES	85.00	1317.50	
					Invoice subtotal	1317.50	
					Invoice total	1317.50	

TERMS: NET 30 DAYS

PLEASE PAY FROM INVOICE

WE ACCEPT MC/VISA/AMEX QUESTIONS/PAYMENTS? JEN PARSONS 406-755-2254 JENP@APSLOCATES.COM

Detailed Expense Report

Wednesday, April 28, 2021
6:35:32 PM

Otak Master Database

Employee 3169 Finley, David A

Signed Electronically by: Finley, David A 4/5/2021 7:17:44 AM

Posted

Approved Electronically by: Graham, Shannon R 4/15/2021 12:25:50 PM

Organization 01.12.200.203

Expense Report: March 2021

Report Date: 3/4/2021

Date	Category	Description	Project	Phase	Task	Bill	Account	Currency Code	Amount	Payment Amount
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3/17/2021	Mileage	019823.000	210	212	<input checked="" type="checkbox"/>	550.01	USD	47.04	47.04
Business Reason: miles City of St. Helens - 1st and Strand Sts. Travel From/To: 293800 - 293884 Travel: 84.00 mi @ 0.560									
3/19/2021	Mileage	019823.000	210	212	<input checked="" type="checkbox"/>	550.01	USD	47.04	47.04
Business Reason: miles City of St. Helens - 1st and Strand Sts. Travel From/To: 293933 - 294017 Travel: 84.00 mi @ 0.560									
3/22/2021	Mileage	019823.000	210	212	<input checked="" type="checkbox"/>	550.01	USD	47.04	47.04
Business Reason: miles City of St. Helens - 1st and Strand Sts. Travel From/To: 294079 - 294163 Travel: 84.00 mi @ 0.560									

Detailed Expense Report

Oak Master Database

Wednesday, April 28, 2021
6:35:32 PM

Employee 3169 Finley, David A

Signed Electronically by: Finley, David A 4/5/2021 7:17:44 AM

Approved Electronically by: Graham, Shannon R 4/15/2021 12:25:50 PM

Posted

Organization 01.12.200.203

Expense Report: March 2021

Report Date: 3/4/2021

Date	Category	Description	Project	Phase	Task	Bill	Account	Currency Code	Amount	Payment Amount
3/23/2021	Mileage	019823.000	210	212	<input checked="" type="checkbox"/>	550.01	USD	47.04	47.04	47.04
Business Reason: miles City of St. Helens - 1st and Strand Sts. Travel From/To: 294165 - 294249 Travel: 84.00 mi @ 0.560										
3/24/2021	Mileage	019823.000	210	212	<input checked="" type="checkbox"/>	550.01	USD	47.04	47.04	47.04
Business Reason: miles City of St. Helens - 1st and Strand Sts. Travel From/To: 294254 - 294338 Travel: 84.00 mi @ 0.560										
3/25/2021	Mileage	019823.000	210	212	<input checked="" type="checkbox"/>	550.01	USD	47.04	47.04	47.04
Business Reason: miles City of St. Helens - 1st and Strand Sts. Travel From/To: 294404 - 294488 Travel: 84.00 mi @ 0.560										
3/26/2021	Mileage	019823.000	210	212	<input checked="" type="checkbox"/>	550.01	USD	47.04	47.04	47.04
Business Reason: miles City of St. Helens - 1st and Strand Sts. Travel From/To: 243036 - 243120 Travel: 84.00 mi @ 0.560										
3/29/2021	Mileage	019823.000	210	212	<input checked="" type="checkbox"/>	550.01	USD	43.68	43.68	43.68
Business Reason: miles City of St. Helens - 1st and Strand Sts. Travel From/To: 294575 - 294653 Travel: 78.00 mi @ 0.560										
3/30/2021	Mileage	019823.000	210	212	<input checked="" type="checkbox"/>	550.01	USD	43.68	43.68	43.68
Business Reason: miles City of St. Helens - 1st and Strand Sts. Travel From/To: 294653 - 294731 Travel: 78.00 mi @ 0.560										
3/31/2021	Mileage	019823.000	210	212	<input checked="" type="checkbox"/>	550.01	USD	43.68	43.68	43.68
Business Reason: miles City of St. Helens - 1st and Strand Sts. Travel From/To: 243120 - 243198 Travel: 78.00 mi @ 0.560										