

**City of St. Helens**  
*Consent Agenda for Approval*

**ANIMAL FACILITIES**

The following facilities have been inspected by City of St. Helens Police Department and are recommended for approval of an Animal Facility License:

<u>Owner Name</u>	<u>Location</u>	<u>Purpose</u>
• Aaron Martin	145 S. 1 <sup>st</sup> Street	Multiple Chickens
• Leonie Schatz	89 S. 22 <sup>nd</sup> Street	Multiple Dogs



# CITY OF ST. HELENS OREGON DEPARTMENT OF POLICE

On Thursday 07/22/2021 at approximately 0900 hours, I met with Aaron Martin at his residence at 145 S 1<sup>st</sup> St in St. Helens, OR to conduct a prescheduled Animal Facility License Application inspection. This inspection is to ensure the premises is in compliance with Ordinance 6.04.080, OAR 609.415, OAR 609.420, OAR 603-015-0025 through 603-015-0065. Included with his application was his liability insurance information from State Farm ( ) and information regarding where they seek veterinary care for their animals; Columbia Vet, 35645 Firlok Park Blvd in St. Helens.

I noticed his home is a single-family home in a residential neighborhood. Aaron explained to me that the animal facility license is to allow him to have a larger number of chickens for egg production.

I saw the residence had a spacious back yard encircled with a sturdy 5' fence. The fence was in good condition. This space has adequate runoff to prevent water pooling. However, the chickens are in a coop on the property in the backyard. It has a sealed roof to allow shade and stop the rain from going into their coop. The coop also includes a section where they hens can go to lay their eggs. Aaron stated the chickens are laying about 6 eggs a day at the moment.

Aaron invited me into his garage where he keeps the feed for the chickens. The food options include corn, egg lay fee, mill worms and dried dead insects for treats.

The yard was clean and orderly. Aaron said he cleans up feces regularly and disposes of them.

I am not aware of any recent complaints received by SHPD regarding noise, odors, stray animals, or other Ordinance violations regarding ~~Aaron Martin~~ his residence. In my opinion I think ~~Aaron Martin~~ should be granted his Animal Facility License.

Code Enforcement Officer Moreno

# City of St. Helens

265 Strand Street • St. Helens, OR 97051 • 503-397-6272

Application Fee: \$40.00

## Animal Facility License Application

St. Helens Municipal Code Chapter 6.04

If you own any of the following inside the city limits, you must have an Animal Facility License:

- More than 3 adult dogs; or
- More than 3 adult dogs and one litter of puppies; or
- More than 3 adult hens and/or ducks and 6 chicks or ducklings under 9 weeks; or
- More than 3 adult rabbits and/or 1 litter of bunnies under 9 weeks; or
- An exotic animal

Complete the application and return to the above address with the fee, copies of your dogs' licenses and a copy of your homeowners insurance. You must list each animal separately in the space provided below that you intend to keep at your facility. Your facility, including perimeter fence if required, must be inspected before your application will be forwarded to the City Council for action. The Police Department will contact you within 10 days of application to schedule an inspection. The application fee is \$40 for a two year license and must be renewed prior to expiration.

If your application is denied, you have two options to obtain compliance: 1) You meet the requirements for an animal facility license; or 2) you have only allowed animals on your property. Once you can prove that you are in compliance for a license, we can seek approval by the City Council. If you have eliminated the need for an animal facility license, you may request a refund of the application fee.

Address at which animal(s) will be kept:				
Applicant Information			Alternate Contact/In Case of Emergency	
Name: AARON MARTIN			Name: SARAH STEPHENSON	
Mailing address: 145 S 1ST STREET			Mailing address: 145 S 1ST STREET	
City/State/Zip: ST. HELENS OR 97051			City/State/Zip: ST. HELENS OR 97051	
Cel				
Ho				
Em				
List each animal to be kept at the above address (attach additional paper if more than 6 animals)				
Species/Breed	Name	Sex	Age	County Dog License Expiration Date
1. HEN	ULTRA MEGA CHICKEN	F	9 MON	N A
2. HEN	BEN II	F	9 MON	
3. HEN		F	1 WK	
4. HEN		F	1 WK	
5. HEN		F	1 WK	
6. HEN		F	1 WK	
Veterinarian Information				
Name: COLUMBIA VETERINARY CLINIC			Phone: (503) 397-1928	
Address: 35645 FIRLOCK PARK BLVD.			City/State/Zip: ST. HELENS, OR 97051	
Liability Insurance Information				
Agent's Name: JOEL AVINA				
Insurance Company: STATE FARM				
Attach a copy of the policy indicating applicant is covered while maintaining the described animal(s).				

### AUTHORIZATION

I, SARAH STEPHENSON, understand that I am applying for an animal facility license to keep the above listed animal(s) at 145 S 1ST STREET, St. Helens, Oregon. I have read Municipal Code Chapter 6.04 Animal Control Code, and fully understand my obligation as an animal owner and facility operator and agree to comply with the Code and applicable county, state and federal laws. I further understand that this license, if approved, is valid for a period of two years and must be renewed prior to expiration.

  
Applicant Signature

1/9/2021  
Date Signed

### FOR OFFICE USE ONLY

Date received: 1/13/21	Officer assigned: C.O.E. Moreno	Date forwarded to City Recorder: 8/6/21
Received by: Lisa	Date/Time of inspection: 7/22/21	Council meeting date: 8/18/21
Receipt No.: R00066501	Officer recommendation:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Dated forwarded to PD: 1/21/21	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny	If approved, date license issued:
Forwarded by: Lisa		Expiration date:



# CITY OF ST. HELENS OREGON DEPARTMENT OF POLICE

On Tuesday, 07.01.2021 at approximately 1400 hours, I met with Leonie Schatz at her residence at 89 S. 22<sup>nd</sup> St. in St. Helens, OR to conduct a prescheduled Animal Facility License Application inspection. This inspection is to ensure the premises is in compliance with Ordinance 6.04.080, OAR 609.415, OAR 609.420, OAR 603-015-0025 through 603-015-0065. Included with her application was her liability insurance information from USAA Company ( ) and information regarding where they seek veterinary care for their animals; Columbia Vet, 35645 Firlok Park Blvd in St. Helens.

I noticed her home is a single-family home in a residential neighborhood. Leonie explained to me that the animal facility license is to allow her to have a larger number of family dogs and not to run a shelter. She expressed to me that her dogs are family to her.

I saw the residence had a spacious back yard encircled with a sturdy 5' fence. The fence was in good condition. This space has adequate runoff to prevent water pooling. Leonie informed me that the dogs are only allowed outside as they please. They have an area of the home where the dogs have access to the backyard whenever they want to go outside.

Leonie invited me into her home. The dogs stayed outside in the yard. All dogs are well behaved and listen to Leonie and her husband. The home has working electricity, potable water and wash facilities to keep clean. The home was a comfortable 72 degrees (approximately). The food was stored in a sealed plastic container to prevent vermin infestation. The food and water are served in bowls on a mat sitting on the floor. Leonie said that she washes their bowls after every eating to make sure they are clean and sanitary. Leonie and her husband have a total of 5 dogs. Their oldest dog passed away in February of 2021.

The house and yard were clean and orderly. Leonie said she cleans up feces regularly and disposes of it into the garbage. While Leonie does not have a quarantine area for possible diseased animals, she stressed she does take her animals for veterinary care when needed.

I am not aware of any recent complaints received by SHPD regarding noise, odors, stray animals, or other Ordinance violations regarding Leonie Schatz or her residence. In my opinion I think Leonie Schatz should be granted her Animal Facility License.

Code Enforcement Officer Moreno

**City of St. Helens**  
265 Strand Street • St. Helens, OR 97051 • 503-397-6272  
**Animal Facility License Application**  
St. Helens Municipal Code Chapter 6.04

Application Fee: \$40.00

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- More than 3 adult dogs; or
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- More than 3 adult rabbits and/or 1 litter of bunnies under 9 weeks; or
- An exotic animal

**Complete the application and return to the above address with the fee, copies of your dogs' licenses and a copy of your homeowners insurance.** You must list each animal separately in the space provided below that you intend to keep at your facility. Your facility, including perimeter fence if required, must be inspected before your application will be forwarded to the City Council for action. The Police Department will contact you within 10 days of application to schedule an inspection. The application fee is \$40 for a two year license and must be renewed prior to expiration.

If your application is denied, you have two options to obtain compliance: 1) You meet the requirements for an animal facility license; or 2) you have only allowed animals on your property. Once you can prove that you are in compliance for a license, we can seek approval by the City Council. If you have eliminated the need for an animal facility license, you may request a refund of the application fee.

Address at which animal(s) will be kept:					
Applicant Information			Alternate Contact/In Case of Emergency		
Name: <u>Leonie Schatz</u>			Name: <u>Mack Jenkins</u>		
Mailing address: <u>89 S 2nd Street</u>			Mailing address: <u>89 S 2nd Street</u>		
City/State/Zip: <u>St Helens Or 97051</u>			City/State/Zip: <u>St Helens Or 97051</u>		
Cell ph: _____			Cell phone: _____		
Home: _____			Home phon: _____		
Email: _____			Day/time of week that works b: _____		
List each animal to be kept at the above address (attach additional paper if more than 6 animals)					
Species/Breed	Name	Sex	Age	County Dog License Expiration Date	
1. Dog English Pointer	Skye	F Spayed	DOB 4-11-2008	CH4441	11-30-2021 ✓
2. Dog English Pointer	Ava	F Spayed	DOB 5-20-2014	34425	09-30-2022 ✓
3. Dog English Pointer	Jessie	F Spayed	DOB 10-13-2015	39219	11-30-2022 ✓
4. Dog English Pointer	Joey	F	DOB 04-17-2019	41806	12-30-21 ✓
5. Dog English Pointer	Jim	M Unspayed	DOB 04-17-2019	41764	12-30-2021 ✓
6. Dog English Pointer	True	F	DOB 04-17-2019	41799	12-30-21 ✓
Veterinarian Information					
Name: <u>Columbia Veterinary Clinic</u>			Phone: <u>503-397-1928</u>		
Address: <u>150 N 15th Street</u>			City/State/Zip: <u>St Helens Or 97051</u>		
Liability Insurance Information					
Agent's Name: <u>USAA</u>			Phone: _____		
Insurance Company: <u>USAA</u>			Policy #: _____		
Attach a copy of the policy indicating applicant is covered while maintaining the described animal(s).					

I, Leonie Schatz, understand that I am applying for an animal facility license to keep the above listed animal(s) at 89 S 2nd Street, St. Helens, Oregon. I have read Municipal Code Chapter 6.04 Animal Control Code, and fully understand my obligation as an animal owner and facility operator and agree to comply with the Code and applicable county, state and federal laws. I further understand that this license, if approved, is valid for a period of two years and must be renewed prior to expiration.

Leonie M. Schatz  
Applicant Signature

1-20-2021  
Date Signed

FOR OFFICE USE ONLY		
Date received: <u>2/1/21</u>	Officer assigned: <u>C.O.E. Moreno</u>	Date forwarded to City Recorder: <u>8/6/21</u>
Received by: <u>JS</u>	Date/Time of inspection: <u>7/1/21</u>	Council meeting date: <u>8/18/21</u>
Receipt No.: <u>R00067686</u>	Officer recommendation:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Dated forwarded to PD: <u>2/1/21</u>	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny	If approved, date license issued:
Forwarded by: <u>JS</u>		Expiration date: