

**SECOND AMENDMENT TO
Kittelson & Associates, Inc. Personal Service Agreement
S 1st Street & St. Helens Street Intersection Improvements, Project No. R-685A**

This agreement is entered into this 6th day of September 2023, by and between the City, (hereinafter "City"), and Kittelson & Associates, Inc., (hereinafter "Contractor").

RECITALS


- A. City and Contractor entered into a Personal Service Agreement on March 16, 2022, and said contract, hereinafter “original contract”, is on file at St. Helens City Hall.
- B. Additional design services and compensation for the St. Helens St – S 1st St intersection is required to address the undergrounding of utilities and services in the project limits.

NOW, THEREFORE, in consideration for the mutual covenants contained herein the receipt and sufficiency of which are hereby acknowledged, Contractor and City agree as follows:

- 1. The recitals set forth above are true and correct and are incorporated herein by this reference.
- 2. Additional compensation for construction engineering services shall be a not to exceed amount of \$13,376.00
- 3. All other terms of the original contract not specifically amended by this agreement remain in full force and effect.

Dated this 6th day of September 2023.

Contractor

DocuSigned by:

A05F2D4CE276423
 Date: 8/28/2023

City

 Rick Scholl, Mayor
 Date: _____

Attest:

By: _____
 Kathy Payne, City Recorder



851 SW 6th Avenue, Suite 600
Portland, OR 97204
P 503.228.5230 F 503.273.8169

August 21, 2023

City Project #: R-685

Sharon Darroux
City of St. Helens
265 Strand Street
St. Helens, OR 97051

RE: S. 1st Street & St. Helens Street Intersection Improvements

Dear Sharon:

This letter formally requests your authorization of an additional \$13,376 in fees and reimbursable expenses for services associated with our firms' continued involvement in the S. 1st Street & St. Helens Street Intersection Improvements project.

Please review the attached AMENDMENT #2 to the Professional Services Agreement. If AMENDMENT #2 is satisfactory, please return a signed copy electronically. One executed original will be returned for your records. If you have any comments or questions, please do not hesitate to call.

Sincerely,
KITTELSON & ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read 'Caleb Cox'.

Project Manager
Caleb Cox
Senior Engineer

Project Principal
Tony Roos
Principal Engineer

AMENDMENT #2 TO PROFESSIONAL SERVICES AGREEMENT

PROJECT #: City Project #R-685, KAI Project #23544
PROJECT NAME: S. 1st Street & St. Helens Street Intersection Improvements
PROJECT BUDGET: August 18, 2023

Current Authorized Amount	\$51,182
Amendment	\$13,376
Total Authorized Amount	\$64,558

AUTHORIZATION:

This Amendment #2 ("AMENDMENT #2") hereby amends that certain Professional Services Agreement with an EFFECTIVE DATE of 3/16/2022 (the "AGREEMENT"), and any prior amendments, by (1) authorizing KITTELSON & ASSOCIATES, INC. to perform services in addition to those services described in **Part "A"** of the AGREEMENT (See attached Amendments to Part "A") and (2) increasing the **Current Authorized Amount** (shown above) to an amount not to exceed the **Total Authorized Amount** shown above. Except as otherwise stated in this AMENDMENT #2, the terms, conditions and provisions of the AGREEMENT remain in full force and effect. All capitalized terms not otherwise defined in this AMENDMENT #2 shall have the meanings set forth in the AGREEMENT.

Accepted for:

City of St. Helens

Approved for:

Kittelson & Associates, Inc.

Signature

Signature

Print Name

Print Name

Title

Title

Date

Date

AMENDMENTS TO PART “A” SCOPE OF WORK

Amend Task 2.0 Design Services as follows:

2.4 Franchise Utility Design PS&E

- Prepare design plans that incorporate the design of conduits and vaults provided by franchise utilities. Consultant will set the alignment and grade of all vaults and conduits to integrate with the proposed intersection improvements and minimize conflicts. Wiring will be installed by utilities and will not be detailed on the franchise utility plans.
- Prepare a bid item list with quantities to support a public bidding process.
- Prepare final specifications using the APWA boilerplate specifications combined with the City of St. Helens’ general specifications.
- Participate in one (1) meeting with utility companies to verify our design approach. Assume the meeting will be up to two (2) hours and two (2) consultant staff will attend.
- Participate in one (1) design review meeting with the City of St. Helens staff to discuss revisions to the design plans. Assume the meeting will be up to two (2) hours and two (2) consultant staff will attend.

The following plan sheets are anticipated:

Sheet Name	Number of Sheets
Cover Sheet and Legend	1
Survey Control	1
Details	2
Joint Utility Trench Plans	2
Total	6

Task 2.4 Deliverables:

- Draft Franchise Utility Plans, Specifications, and Bid Quantities.
- Final Franchise Utility Plans, Specifications, and Bid Quantities.

Project Budget Form

Project Name: 1st & St. Helens Intersection Improvements - Phase 3 Amendment 2
 Project Manager: Caleb Cox
 KAI Project Number: 235440.000
 Date: Aug 21, 2023

LABOR ESTIMATE - 1st & St. Helens Intersection Improver

Kittelson

Task	Notes	Staff	Roos, Tony	Cox, Caleb	Cullimore, Brad	SUBTASK/ TASK HOURS	SUBTASK/ TASK COST
			AMR	CEC	BSC		
002 Franchise Utility Design PS&E							
	Franchise Utility Plans		8	20	40	68	\$10,304
	Bid Quantities		1	4		5	\$913
	Specifications		0.5	2		2.5	\$456
	Meetings		4	4		8	\$1,702
	Reimbursable Expense						\$0
Task #002 - Subtotal			13.5	30	40	83.5	\$13,376

		Roos, Tony	Cox, Caleb	Cullimore, Brad		
TOTAL HOURS		13.5	30	40	TOTAL HOURS	TOTAL LABOR
LABOR RATE		\$262.99	\$162.50	\$123.76	84	\$13,376
LABOR COST		\$3,550	\$4,875	\$4,950		

Rates shown above are for budgeting purposes only. Additional staff may be required.

TOTAL REIMBURSABLES	\$0
TOTAL KAI FEES	\$13,376
TOTAL SUB FEES	\$0
TOTAL PROJECT BUDGET	\$13,376