

CONTRACT PAYMENTS

City Council Meeting
September 2, 2020

David Evans and Associates Inc.

Project: R-679 Columbia Blvd. Sidewalk (Inv#471914)	\$	3,137.97
Project: R-687 N. Vernonia Rd Sidewalks (Inv#471838)	\$	<u>267.76</u>
TOTAL	\$	3,405.73

KP



DAVID EVANS AND ASSOCIATES INC.

Sue Nelson
City of St. Helens
PO Box 278
St. Helens, OR 97051

Invoice Number 471914
Invoice Date August 18, 2020
PO Number
Page 1 of 1

Work Beginning 06/28/2020 through 08/01/2020

Manager: Paul Tappana

Project STHN0000-0002: Columbia Boulevard Sidewalk and Safety Improvements

R-679

Table with 5 columns: Job Title, Name, Current Hours, Rate, Current Amount. Rows include Construction Inspector III, Office/Clerical, Project Coordinator III, Project Engineer/Planner, Project Manager, and Subtotal.

Invoice Total \$3,137.97

Invoiced by: Lara Abrams

APPROVED FOR PAYMENT

Handwritten notes: 301-000-53001 \$1,568.99, 205-000-53002 \$1,568.98

INIT DATE ACCOUNTS PAYABLE FINANCE SUPERVISOR 6-26-2020 8-19-2020

Table titled 'Aged Receivables as of 8/14/2020' with columns: 0 To 30 Days, 31 To 60 Days, 61 To 90 Days, Over 90 Days, Total Outstanding.

Submit payment to: Dept LA 24340 Pasadena CA 91185-4340

Project: STHN00000002

Phase	WBS Description	Contract Billed This		Previously Billed	Billed To Date	Remainin		
		Amount	Period			g Contract	% Billed % Completed	
00101	Project Administration	4,278.00	588.55	2,557.93	3,146.48	1,131.52	74%	50%
00102	Kick-Off Meeting	986.00		867.40	867.40	118.60	88%	100%
00103	Quality Assurance and Quality Control	1,290.00		-	-	1,290.00	-	-
00201	Collect, Compile and Evaluate Data	329.00		-	-	329.00	-	-
00202	Survey and mapping	329.00	331.44	143.62	475.06	(146.06)	144%	100%
00301	Preliminary (60%) Design	16,473.00	2,217.98	3,668.22	5,886.20	10,586.80	36%	35%
00302	Advance (95%) Design	13,080.00		-	-	13,080.00	-	-
00303	Final (100%) Design	4,408.00		-	-	4,408.00	-	-
00401	Community Outreach	1,972.00		-	-	1,972.00	-	-
00501	Utility Relocations	5,785.00		-	-	5,785.00	-	-
SUBKL	KLS Surveying	8,800.00		8,795.00	8,795.00	5.00	100%	100%
		57,730.00	3,137.97	16,032.17	19,170.14	38,559.86	33%	31%



**Columbia Boulevard Sidewalk and Safety Improvements:
R-679**

Progress Report No. 4

**For the period:
June 28, 2020 through August 1, 2020**

August 18, 2020

Submitted via email to:

Sue Nelson
City of St. Helens
PO Box 278
St. Helens, OR 97051

Prepared by:

David Evans and Associates, Inc.
530 Center Street NE, Suite 605
Salem, Oregon 97301

PROGRESS REPORT NO. 4
For the period June 28, 2020 through August 1, 2020

Columbia Boulevard Sidewalk and Safety Improvements: R-687

Contract NTP: February 22, 2019

Contract End: December 31, 2020

Contract Values:

Current Contract NTE: \$57,730.00

Previously Billed: \$16,032.17

Current Billing: \$3,137.97

Remaining \$38,559.86

Work Performed in Reporting Period:

- Project coordination and invoicing
- Sidewalk design

Anticipated Upcoming Work

- Coordinate the potential for the culvert replacement
- Continued sidewalk design



DAVID EVANS
AND ASSOCIATES INC.

August 18, 2020

Sue Nelson
City of St. Helens
PO Box 278
St. Helens, OR 97051

**SUBJECT: Columbia Boulevard Sidewalk and Safety Improvements
Invoice and Progress Report No. 4**

Dear Ms. Nelson:

Enclosed is the Invoice and Progress Report No. 4 for Preliminary Engineering (PE) Services for the Columbia Boulevard Sidewalk and Safety Improvements Project. This information covers the period of June 28, 2020 through August 1, 2020.

Please note that there may be some costs associated with the activities performed during this period, which have not yet cleared our accounting system. These costs will be invoiced in the billing period in which they are received.

Please review the enclosed information and let us know how we may modify the data to make it more meaningful to you. If you have questions or need additional information, please call me or my project assistant Lara Abrams at 503-499-0466.

Sincerely,

DAVID EVANS AND ASSOCIATES, INC.

Paul Tappana
Project Manager

PDT:leab
Enclosures

KP



DAVID EVANS AND ASSOCIATES INC.

Sue Nelson
City of St. Helens
PO Box 278
St. Helens, OR 97051

Invoice Number 471838
Invoice Date August 19, 2020
PO Number
Page 1 of 1

Work Beginning 06/28/2020 through 08/01/2020

Manager: Paul Tappana

Project STHN0000-0001: N. Vernonia Rd. Sidewalks
Contract End Date: 12/31/2020

R-687

Table with 5 columns: Description, Name, Current Hours, Rate, Current Amount. Rows include Draftsperson (Ryan Berger), Office/Clerical (Lori Hicks), Project Coordinator III (Alisha Reynaldo), Project Coordinator III (Lara Abrams), and Subtotal.

Invoice Total

\$267.76

Invoiced by: Lara Abrams

APPROVED FOR PAYMENT

INIT

DATE

ACCOUNTS PAYABLE

FINANCE

SUPERVISOR

8-26-2020

8-25-2020

205-000-53019

Table titled 'Aged Receivables as of 8/19/2020' with columns: 0 To 30 Days, 31 To 60 Days, 61 To 90 Days, Over 90 Days, Total Outstanding. Values: \$1,439.37, \$0.00, \$281.96, \$0.00, \$1,721.33.

Submit payment to: Dept LA 24340 Pasadena CA 91185-4340

DAVID EVANS AND ASSOCIATES, INC.
Project Billing Budget Summary (by WBS)

Project: STHN00000001

6/28/2020-8/1/2020

Phase	WBS Description	Contract Amount	Billed This Period	Previously Billed	Billed To Date	Remaining Contract	% Billed	% Completed
00101	Project Management	9,175.00	210.25	9,858.85	10,069.10	(894.10)	110%	95%
00204	Topographic Data	298.00	-	-	-	298.00	-	100%
00301	Wetland Memo	1,879.00	-	2,333.38	2,333.38	(454.38)	124%	100%
00401	Public Meeting	2,283.00	-	551.02	551.02	1,731.98	24%	100%
00402	Residents Meeting	2,254.00	-	-	-	2,254.00	-	-
00501	Utility Relocations	4,929.00	-	1,384.47	1,384.47	3,544.53	28%	90%
00601	Concept (30%) Sidewalk Design	25,292.00	-	28,340.83	28,340.83	(3,048.83)	112%	100%
00602	Concept (30%) Cost Estimate	4,968.00	-	2,513.32	2,513.32	2,454.68	51%	100%
00701	Final (100%) Sidewalk Design	26,449.00	57.51	25,452.92	25,510.43	938.57	96%	100%
00702	Final (100%) Cost Estimate	3,519.00	-	217.20	217.20	3,301.80	6%	100%
00703	Final (100%) Specifications	5,590.00	-	2,743.33	2,743.33	2,846.67	49%	100%
00801	Bid Support	1,222.00	-	-	-	1,222.00	-	-
EXP	Expenses	619.00	-	340.46	340.46	278.54	55%	80%
SUBKLS	Sub: KLS Surveying	11,410.00	-	11,410.00	11,410.00	-	100%	100%
		99,887.00	267.76	85,145.78	85,413.54	14,473.46	86%	95%



N. Vernonia Rd. Sidewalks: R-687

Progress Report No. 13

For the period:

June 28, 2020 through August 1, 2020

August 19, 2020

Submitted via email to:

Sue Nelson
City of St. Helens
PO Box 278
St. Helens, OR 97051

Prepared by:

David Evans and Associates, Inc.
530 Center Street NE, Suite 605
Salem, Oregon 97301

PROGRESS REPORT NO. 13
For the period June 28, 2020 through August 1, 2020

N. Vernonia R. Sidewalks: R-687

Contract NTP: February 22, 2019

Contract End: December 31, 2020

Contract Values:

Current Contract NTE: \$99,887.00

Previously Billed: \$85,145.78

Current Billing: \$267.76

Remaining \$14,473.46

Work Performed in Reporting Period:

1. Invoicing
2. Update final plans

Anticipated Upcoming Work

1. Bid assistance



DAVID EVANS
AND ASSOCIATES INC.

August 19, 2020

Sue Nelson
City of St. Helens
PO Box 278
St. Helens, OR 97051

**SUBJECT: N. Vernonia Rd. Sidewalks, R-687
Invoice and Progress Report No. 13**

Dear Ms. Nelson:

Enclosed is the Invoice and Progress Report No. 13 for Preliminary Engineering (PE) Services for the N. Vernonia Rd. Sidewalks (R-687) Project. This information covers the period of June 28, 2020 through August 1, 2020.

Please note that there may be some costs associated with the activities performed during this period, which have not yet cleared our accounting system. These costs will be invoiced in the billing period in which they are received.

Please review the enclosed information and let us know how we may modify the data to make it more meaningful to you. If you have questions or need additional information, please call me or my project assistant Lara Abrams at 503-499-0466.

Sincerely,

DAVID EVANS AND ASSOCIATES, INC.

Paul Tappana
Project Manager

PDT:leab
Enclosures