

**City of St. Helens**  
*Consent Agenda for Approval*

**ANIMAL FACILITIES**

The following facilities have been inspected by City of St. Helens Police Department and are recommended for approval of an Animal Facility License:

<u>Owner Name</u>	<u>Location</u>	<u>Purpose</u>
• Cindy Corbus	88 Salmon Street	Multiple Dogs



# CITY OF ST. HELENS OREGON DEPARTMENT OF POLICE

On Tuesday September 08, 2020, at approximately 1200 hours, I met with Ms. Cindy Corbus at her residence at 88 Salmon St, in St. Helens, OR to conduct a prescheduled Animal Facility License inspection. This inspection is to ensure the premises is in compliance with Ordinance 6.04.080, OAR 609.415, OAR 609.420, OAR 603-015-0025 through 603-015-0065. Included with her application was her liability insurance information from American Family Insurance Company ( ) and information regarding where they seek veterinary care for their animals Is Midway Vet located at 34453 Mcgarry Ln Warren OR, 97053

I noticed her home is a single-family home in a residential neighborhood. Cindy explained to me that the animal facility license is to allow her to have a larger number of family dogs and not to run a shelter,

Cindy has a yard encircled with a sturdy 6' fence. The fence was in good condition. This space has adequate runoff to prevent water pooling. Cindy has divided her yard into two parts one where the pets roam freely and another area where she has her outside furniture and plants.

Cindy invited me into her home. The dogs were running around the house and kept jumping on me but did not appear to be aggressive. They all have Columbia County Issued dog licenses. The home has working electricity, potable water and wash facilities to keep clean. The home was a comfortable 72 degrees (approximately). The food was stored in a sealed plastic container to prevent vermin infestation. The food and water are served in bowls sitting on the floor. Cindy has four adult dogs which include a Springer Spaniard, Husky, Cocker Spaniel and a Miniature Pinscher. Cindy also stated that all the dogs have been fixed.

The house and yard were clean and orderly. Cindy said she cleans up feces regularly and disposes of it into the garbage. While Cindy does not have a quarantine area for possible diseased animals, she stressed she does take her animals for veterinary care when needed.

I am not aware of any complaints received by the City of St Helens

  
Code Enforcement Officer Moreno

# City of St. Helens

265 Strand Street • St. Helens, OR 97051 • 503-397-6272

Application Fee: \$40.00

## Animal Facility License Application

St. Helens Municipal Code Chapter 6.04

If you own any of the following inside the city limits, you must have an Animal Facility License:

- More than 3 adult dogs; or
- More than 3 adult dogs and one litter of puppies; or
- More than 3 adult hens and/or ducks and 6 chicks or ducklings under 9 weeks; or
- More than 3 adult rabbits and/or 1 litter of bunnies under 9 weeks; or
- An exotic animal

**Complete the application and return to the above address with the fee, copies of your dogs' licenses and a copy of your homeowners insurance.** You must list each animal separately in the space provided below that you intend to keep at your facility. Your facility, including perimeter fence if required, must be inspected before your application will be forwarded to the City Council for action. The Police Department will contact you within 10 days of application to schedule an inspection. The application fee is \$40 for a two year license and must be renewed prior to expiration.

If your application is denied, you have two options to obtain compliance: 1) You meet the requirements for an animal facility license; or 2) you have only allowed animals on your property. Once you can prove that you are in compliance for a license, we can seek approval by the City Council. If you have eliminated the need for an animal facility license, you may request a refund of the application fee.

Address at which animal(s) will be kept:				
Applicant Information		Alternate Contact/In Case of Emergency		
Name: <u>Cindy Corbus</u>		Name: <u>Jacy Normine</u>		
Mailing address: <u>588 Salmon St</u>		Mailing address: <u>588 Salmon St</u>		
City/State/Zip: <u>St Helens OR 97051</u>		City/State/Zip: <u>St Helens OR 97051</u>		
Cell   _____		Cell phone: _____		
Home _____		Home phone: _____		
Email _____		Day/time of week that works best for you: _____		
List each animal to be kept at the above address (attach additional paper if more than 6 animals)				
Species/Breed	Name	Sex	Age	County Dog License Expiration Date
1. <u>Springer sp.</u>	<u>Bailey</u>	<u>F</u>	<u>20 mo</u>	<u>10/30/2020</u> ✓
2. <u>Husky</u>	<u>Belle</u>	<u>F</u>	<u>17 mo</u>	<u>7/30/2020</u> ✓
3. <u>Cocker sp.</u>	<u>Nellie</u>	<u>Spayed</u>	<u>18.5 yrs</u>	<u>12/31/2020</u> ✓
4. <u>Min Pin</u>	<u>Cora</u>	<u>Spayed</u>	<u>1.5 yrs</u>	<u>7/31/2020</u> ✓
5. _____	_____	_____	_____	_____
6. _____	_____	_____	_____	_____
Veterinarian Information				
Name: <u>Madway Vet Hosp</u>		Phone: <u>503 397 6470</u>		
Address: <u>34453 McGarran Ln</u>		City/State/Zip: <u>Washouli OR 97053</u>		
Liability Insurance Information				
Agent's Name: <u>Aaron Stokes</u>		Phone: <u>503 543 3500</u>		
Insurance Company: <u>American Family</u>		Policy No.: _____		
Attach a copy of the policy indicating applicant is covered while maintaining the described animal(s).				

### AUTHORIZATION

I, Cindy Corbus, understand that I am applying for an animal facility license to keep the above listed animal(s) at 588 Salmon St, St. Helens, Oregon. I have read Municipal Code Chapter 6.04 Animal Control Code, and fully understand my obligation as an animal owner and facility operator and agree to comply with the Code and applicable county, state and federal laws. I further understand that this license, if approved, is valid for a period of two years and must be renewed prior to expiration.

Cindy Corbus  
Applicant Signature

2/13/2020  
Date Signed

### FOR OFFICE USE ONLY

Date received: <u>2/14/20 (partial)</u>	Officer assigned: <u>C.E.O. Moreno</u>	Date forwarded to City Recorder: <u>11/2/20</u>
Received by: <u>LS</u>	Date/Time of inspection: <u>9/8/20, 12pm</u>	Council meeting date: <u>11/18/20</u>
Receipt No.: <u>1563208 (3/12/20)</u>	Officer recommendation:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Dated forwarded to PD: <u>3/12/20</u>	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny	If approved, date license issued:
Forwarded by: <u>Lisa</u>		Expiration date: