

QUARTERLY REPORT TO COUNCIL



Meeting Date: May 20, 2026
Prepared by: Judge Amy Lindgren
Department: Administration
Division: Municipal Court
Reporting Period: January to May 2026
CC: City Administrator John Walsh

1. General Operations

Court operations continue to run smoothly. However, both the criminal and traffic cases referred to the court have declined which is likely due to the staffing at the police department.

2. Staffing & Personnel

The attached report was sent to the Finance Department per their annual request. Considering the strategic plan for the department is “livable and safe community,” the projected furlough of the court clerks on Fridays will directly impact that goal. The furloughs will have a significantly negative effect on community safety because if a clerk is not present on Friday to process cases where a defendant has been arrested, the court cannot hear the case; and the jail will be forced to release the person. It can be a life-or-death situation for a victim of domestic violation to have a defendant released from the jail. Also, it is very common to have defendant who pose a threat to the safety of the community and livability held in custody while their cases is being processed through the criminal justice system. I strongly recommend keeping at least one municipal court clerk working on Friday for the safety of the community.

3. Projects & Initiatives

None

4. Upcoming Events & Important Dates

None

<u>DEPARTMENT/ DIVISION</u>	<u>COUNCIL GOAL/ STRATEGIC PLAN</u>	<u>PERFORMANCE MEASUREMENTS</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026 (Target)</u>	<u>Performance Analysis</u>
Courts	Livable & Safe Community	Non-Traffic Misdemeanors	202	185	175	Declining due to fewer officers and support staff to process reports. Likely to continue.
Courts	Livable & Safe Community	Average Wait time at Court check-in (minutes)	<5	<5	<5	Wait time is minimal; plan to maintain.
Courts	Livable & Safe Community	Non-Traffic Violations	12	30	20	Since these are primarily dog issues, loss of Code Enforcement Officer will likely impact totals.
Courts	Livable & Safe Community	Traffic Misdemeanors	158	110	100	Fewer DUIs and Reckless Driving cases due to fewer officers to investigate.
Courts	Livable & Safe Community	Traffic Violations	573	315	300	Fewer police officers to patrol traffic.
Courts	Livable & Safe Community	Municipal Code Misdemeanors	0	0		Most code violations are not misdemeanors.
Courts	Livable & Safe Community	Ordinance Violations	19	20	12	More dog issues are cited under State law, rather than local code. Loss of CEO will impact totals.
Courts	Livable & Safe Community	Other (Parking & Misc.)	41	11	10	Loss of CEO will likely result in decline.