



265 Strand Street
St. Helens, OR 97051
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City Council Team Agreement

ADOPTED April 15, 2020
RESOLUTION 1881

1. Attendance at Council meetings is first priority; please contact City Recorder if you are unable to attend.
2. Be on time to meetings and read the packet prior to the meeting – be prepared to work.
3. Mayor will take the lead in keeping the meeting and discussion focused.
4. Distribute information in advance of Council discussion.
5. Mayor will recognize Councilors when indicating that they wish to speak.
6. Put a time limit on audience testimony and ask them not to repeat previous speakers.
7. Use formal procedure (point of order, call for question, etc.) to focus the meeting. Formal procedure may be used when necessary for effective discussion. Individuals should use procedure appropriately and courteously.
8. Council meetings are televised live; this requires Council to act professionally by:
 - a. Treating the public and each other with courtesy;
 - b. Speaking in turn and on the issue;
 - c. No interrupting;
 - d. No engaging in side conversations;
 - e. No use of personal electronic devices while conducting business at the dais.
9. Refrain from personal attacks, including to presenters, staff and Council.
10. Agree to be diplomatic about disagreement; leave disagreement at the dais and do not try to polarize other Councilors.
11. Call the City Administrator or designee with questions and requests prior to the meeting.

Individual Council Member Conduct Agreements

Council members agree to:

- Be straightforward about goals and issues.
- Cultivate exchange of views with other Councilors.
- Avoid doing or saying anything that would harm or discredit the City.

Commitments as a Council

Council strives to:

- Continue to improve citizen involvement, awareness and participation.
- Improve follow-up and resolution of citizen concerns or complaints.
- Act as an advocate for the City.