

City of St. Helens Budget Committee

Meeting Minutes

April 30, 2020

Members Present: Rick Scholl, Mayor
Doug Morten, Council President
Leah Tillotson, Committee Member
Claire Catt, Committee Member
Keith Locke, Councilor
Ginny Carlson, Councilor
Stephen R. Topaz, Councilor
Garrett Lines, Committee Member Chair
Bill Eagle, Committee Member

Members Absent: None

Staff Present: Matt Brown, Assistant City Administrator
John Walsh, City Administrator
Sue Nelson, Public Works Engineering Director
Brian Greenway, Chief of Police
Margaret Jeffries, Library Director
Jennifer Johnson, Accountant
Shanna Duggan, Recreation Coordinator

Other: Sarah, From Restorative

7:00 P.M.- Called the Meeting to Order

Public Comments-

Limited to five (5) minutes per speaker
None

Public Hearing for State Shared Revenue-

7:02 P.M- Public Hearing was opened by Lines.

Public Hearing Comments-

None

Motion: Motion made by Eagle and seconded by Morten, to receive State Shared Revenue for General Fund use in FY 2020/2021. Voting Yea: Mayor Scholl, Council President Morten, Councilor Locke, Councilor Carlson, Councilor Topaz, Councilor Carlson, Leah Tillotson, Claire Catt, Garrett Lines, Bill Eagle.

Approval of Property Tax Rate-

Motion: Motion made by Scholl and seconded by Carlson to approve for FY 2020/2021, a property tax rate of \$1.9078 per \$1,000 of assessed value for General Fund property taxes for taxes levied by the City of St. Helens permanent rate. Voting Yea: Mayor Scholl, Council President Morten, Councilor Locke, Councilor Carlson, Councilor Topaz, Councilor Carlson, Leah Tillotson, Claire Catt, Garrett Lines, Bill Eagle.

Approval of Proposed 2020/2021 Budget-

Motion: Motion made by Eagle and seconded by Scholl to approve expenditures for FY 2020/2021 in the amount of \$43,121,000 and to establish the maximum expenditures for each fund as shown on FY 2020/2021 proposed budget expenditures summary by fund.

Discussion:

- Carlson asked Citizens worried about budget expenditures. Walsh added that the City feels confident with current state of the pandemic that the City will not be hit as hard as other businesses might be. He added that there are several positions unfilled to add a buffer.
- Tillotson added that Brown has add a lot of things to this budget more so than last year. He shows an accurate picture of each departments budget by dividing staff ect. Tillotson feels strongly that the money that comes from tourism and community development should be split out and more accurately shown. Public Works and the Police Department hours should be recorded. She would like hours documented that are spent on Tourism events. Tillotson feels strongly about adding the line items into the budget. Morten added that the information is there and accurate its not shown as a line item in the budget, but it is documented. A report would be more appropriate. Nelson added time is tracked on various events.
- The Budget Committee would like to recommend a summary type report for Tourism and Public Works staff. Tillotson made a recommendation to the Budget Committee that the City separate in the budget on a line item the budget for staffing for Tourism events. Eagle suggested using a percentage of time spent rather than hours or dollars.

Voting Yea: Mayor Scholl, Council President Morten, Councilor Locke, Councilor Carlson, Councilor Topaz, Councilor Carlson, Leah Tillotson, Rachael Barry, Garrett Lines, Bill Eagle.

Adjournment- 7:45 p.m.

City Budget Respectfully submitted by Jennifer Johnson, Budget Committee Secretary.

ATTEST:

Garrett Lines, Chair

Matt Brown, Assistant City Administrator