



CITY COUNCIL MEMO

TOPIC: FY2025 BUDGET

DATE: 6/18/2025

BACKGROUND

There are two resolutions relating to the FY2025 budget. One is for a supplemental budget for which requires a public hearing. The other resolution is to adjust appropriations between categories.

DISCUSSION

A supplemental budget resolution is required because the original budget did not appropriate for capital outlay in the Street SDC Fund for the Downtown Infrastructure Project. This does not increase spending, but to properly categorize the expenditure.

The supplemental resolution also adopts additional revenue for the appropriation of increased expenditure for events in the Visitor Tourism Fund and adopts and appropriates for the expenditure of the OPIOD funds in the Community Enhancement Fund that were unanticipated at the time the FY2024 budget was adopted.

The budget transfers resolution is to transfer appropriations between budgeted categories as shown on the exhibit. This does not increase the budget expenditures; it only changes how it is expended.

RECOMMENDATION

Staff recommend adoption of the supplement budget resolutions as presented.

City of St. Helens
RESOLUTION NO. 2041

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF ST. HELENS,
OREGON, ADOPTING AND APPROPRIATING FUNDS FOR A SUPPLEMENTAL
BUDGET FOR FISCAL YEAR 2024-2025

WHEREAS, a supplemental budget for the Community Enhancement Fund, the Street SDC Fund, and the Visitor Tourism Fund for the fiscal year 2024-25 has been prepared, published and submitted as provided by ORS 294.471: and,

WHEREAS, on June 18, 2025, the City Council held a duly noticed public hearing, providing an opportunity for interested persons to comment on the proposed supplemental budget for FY2024-2025.

NOW THEREFORE, BE IT RESOLVED the City Council of the City of St. Helens hereby adopts the supplemental budget for fiscal year 2024-2025 for an increase expenditure of \$723,000, and add an appropriation category for Street SDC Fund, and

BE IT FURTHER RESOLVED that the increase for the fiscal year 2024-2025 is hereby appropriated and categorized as follows:

Community Enhancement Fund		
Police – Materials & Services	\$ 23,000	
Visitor Tourism Fund		
Transfers – Interfund Loans	\$200,000	
Materials & Services	500,000	
	Total	\$723,000
Street SDC Fund		
Capital Outlay	\$500,000	
Contingency	(500,000)	

Approved and adopted by the City Council on June 18, 2025, by the following vote:

Ayes:

Nays:

Jennifer Massey, Mayor

ATTEST:

Kathy Payne, City Recorder

Resolution No. 2041