

City of St. Helens
Consent Agenda for Approval

ANIMAL FACILITIES

The following facilities have been inspected by City of St. Helens Police Department and are recommended for approval of an Animal Facility License:

<u>Owner Name</u>	<u>Location</u>	<u>Purpose</u>
Steve & Katherine Shrewsbury	145 N. 5 th Street	Multiple Dogs

City of St. Helens

265 Strand Street • St. Helens, OR 97051 • 503-397-6272

Application Fee: \$40.00

Animal Facility License Application

St. Helens Municipal Code Chapter 6.04

If you own any of the following inside the city limits, you must have an Animal Facility License:

- More than 3 adult dogs; or
- More than 3 adult dogs and one litter of puppies; or
- More than 3 adult hens and/or ducks and 6 chicks or ducklings under 9 weeks; or
- More than 3 adult rabbits and/or 1 litter of bunnies under 9 weeks; or
- An exotic animal

Complete the application and return to the above address with the fee, copies of your dogs' licenses and a copy of your homeowners insurance. You must list each animal separately in the space provided below that you intend to keep at your facility. Your facility, including perimeter fence if required, must be inspected before your application will be forwarded to the City Council for action. The Police Department will contact you within 10 days of application to schedule an inspection. The application fee is \$40 for a two year license and must be renewed prior to expiration.

If your application is denied, you have two options to obtain compliance: 1) You meet the requirements for an animal facility license; or 2) you have only allowed animals on your property. Once you can prove that you are in compliance for a license, we can seek approval by the City Council. If you have eliminated the need for an animal facility license, you may request a refund of the application fee.

Address at which animal(s) will be kept:				
Applicant Information		Alternate Contact/In Case of Emergency		
Name: Katherine Shrewsbury + Steve		Name: Steve Shrewsbury		
List each animal to be kept at the above address (attach additional paper if more than 6 animals)				
Species/Breed	Name	Sex	Age	County Dog License Expiration Date
1. Blue Heeler	Cindy Lou	F	12	4/2025
2. White Shepard	Annie	F	6	12/2024
3. Pom/chi mix	Riggs	M	2	11/2024
4. Pom/chi mix	Willy	M	1.5	4/2023
5.				
6.				
Veterinarian Information				
Name: Columbia Vet. - Dr. Rieger		Phone: 503 397 1928		
Address: 150 N. 15th St.		City/State/Zip: St. Helens OR 97051		
Liability Insurance Information				
Agent's Name: Ryan Moore		Phone:		
Insurance Company: Farmers Ins.		Policy No.:		
Attach a copy of the policy indicating applicant is covered while maintaining the described animal(s).				

AUTHORIZATION

I, Katt Shrewsbury, understand that I am applying for an animal facility license to keep the above listed animal(s) at 145 N. 5th St., St. Helens, Oregon. I have read Municipal Code Chapter 6.04 Animal Control Code, and fully understand my obligation as an animal owner and facility operator and agree to comply with the Code and applicable county, state and federal laws. I further understand that this license, if approved, is valid for a period of two years and must be renewed prior to expiration.

Applicant Signature

Date Signed

1/19/23

FOR OFFICE USE ONLY

Date received: 1/23/23	Officer assigned: COE Everardo Medina	Date forwarded to City Recorder: 2/16/23
Received by: Lisa	Date/Time of inspection: 2/8/23, 2pm	Council meeting date: 3/1/23
Receipt No.: R00180790	Officer recommendation:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Dated forwarded to PD: 1/24/23	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny	If approved, date license issued:
Forwarded by: Lisa		Expiration date:

RECEIVED

FEB 16 2023



ST. HELENS POLICE DEPARTMENT

150 S. 13th Street, St. Helens Oregon 97051
Office (503)397-3333 FAX (503)397-0619

CITY OF ST. HELENS
Brian Greenway
Chief of Police

On Wednesday February 8th at approximately 14:00 hours, I met with Steve Shrewsbury at his residence at 145 N 5th St , St Helens OR 97051 to conduct a prescheduled Animal Facility License inspection. This inspection is to ensure the premise is in compliance with Ordinance 6.04.080, OAR 609.415, OAR 609.420, OAR 603-015-0025 through 603-015-0065. Included with their application was the liability insurance information from Farmers Insurance (Policy # _____) and Rabies certificate for all animals listed on application.

I noticed that Steve's home is a single-family home in a residential neighborhood. Steve explained to me that the facility license is to allow them and his family to have a larger number of dogs at their residence, not to run a shelter or boarding service. Steve has a total of four family dogs, all who appeared to be well groomed and in good health with no issues that I observed.

I saw the residence had a very spacious back yard that was encircled with a sturdy fence surrounding the house. The fence appeared in good condition with no space for dogs to escape. This outdoor space has adequate runoff to prevent water pooling. Steve told me that the dogs are allowed to be inside and out as they please. They also had an outdoor home for the pets when they are outside with heating capabilities so that the dogs can get warm in the colder temperatures.

Steve invited me into their home. The dogs all appeared to be well mannered and did not appear to be aggressive. They all had Columbia County Issued dog licenses. The home has working electricity, potable water, and a washing facility to keep the animals clean. The home was a comfortable 69 degree. The food was stored in a sealed plastic container to prevent vermin infestation. The food and water bowls are lifted slightly off the floor and the animals are fed regularly and are in great shape. Steve explained to me that the dogs mainly stay in the living room area, and they all have clean beds and crates for when they go to bed.

The house and yard were clean and orderly. Steve told me they clean up feces regularly, putting it into the garbage and disposing of it correctly. Steve explained to me that they take care of their animals and take them to veterinary care when needed.

I am not aware of any recent complaints received by SHPD regarding noise, odors, stray animals, or other Ordinance Violations regarding the Shrewsbury's household or their residence. In my opinion, I believe Steve Shrewsbury should be granted a Animal Facility License.

Code Enforcement Officer

A handwritten signature in black ink, appearing to read 'Everardo Medina', with a long horizontal stroke extending to the right.

Everardo Medina