

CONTRACT PAYMENTS

City Council Meeting
November 3, 2021

Keller Associates

Project: Stormwater Master Plan (Inv#212797)	\$	24,924.92
Project: Sanitary Sewer Master Plan (Inv#212798)	\$	24,630.02
Project: Water Master Plan (Inv#212804)	\$	<u>31,105.25</u>
Total	\$	80,660.19

Turney Excavating, Inc.

Project: ADA Curb Ramp Improvements (PR#2)	\$	3,960.75
Project: Storm Drain Abandon/Structure Replace (PR#1)	\$	<u>41,780.00</u>
Total	\$	45,740.75



KP

245 Commercial St SE, Suite 210
Salem, OR 97301

(503) 364-2002

October 22, 2021

City of St Helens
Attn: City Administrator
265 Strand St
St Helens, OR 97051

Transmitting Invoice No. 212797 – St Helens - Stormwater Master Plan P-511

City of St Helens:

Please find attached invoice in the amount of \$24,924.92 for project number 220060-001. During the months of August and September, Keller Associates completed the following engineering services:

- Project management
- Meetings and correspondence
- TAC meetings
- Mercury TMDL
- Staffing evaluation and writeup
- Capital improvement plan and writeup
- Executive summary
- Draft documentation
- Draft presentation
- QA/QC
- Report formatting reviews and editing
- Address City comments

If you have any questions, please do not hesitate to contact me at 503.364.2002.

Sincerely,

KELLER ASSOCIATES, INC.

Peter Olsen, P.E.
Project Manager

304-000-52019

APPROVED FOR PAYMENT

INIT	ACCOUNTS PAYABLE	DATE
MB	FINANCE	10-25-2021
SN	SUPERVISOR	10-25-2021



245 Commercial St SE, Suite 210
Salem, OR 97301

(503) 364-2002

City of St Helens
Attn: City Administrator
265 Strand St
St Helens, OR 97051

October 11, 2021
Project No: 220060-001
Invoice No: 0212797

Project 220060-001 St Helens - Stormwater Master Plan

Project Manager: *[Signature]*

Professional Services from August 1, 2021 to September 30, 2021

Task	001	Project Management & Meetings	
Fee			
Total Fee		23,715.00	
Percent Complete	100.00	Total Earned	23,715.00
		Previous Fee Billing	17,786.25
		Current Fee Billing	5,928.75
		Total Fee	5,928.75
		Total this Task	\$5,928.75

Task	002	Data Acquisition & Surveying	
Task 2A: Data Acquisition / Review			
Fee			
Total Fee		32,448.00	
Percent Complete	100.00	Total Earned	32,448.00
		Previous Fee Billing	32,448.00
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Task	0.00

Task 2B: Survey / Field Work

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	10,000.00	10,000.00
Limit			10,000.00
		Total this Task	0.00
		Total this Task	0.00

Task	003	Technical Analysis	
Fee			
Total Fee		48,047.00	
Percent Complete	100.00	Total Earned	48,047.00
		Previous Fee Billing	48,047.00
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Task	0.00

Project	220060-001	St Helens - Stormwater Master Plan	Invoice	0212797
Task	004	Engineering Standards and Comprehensive		
Fee				
Total Fee		5,110.00		
Percent Complete	100.00	Total Earned	5,110.00	
		Previous Fee Billing	5,110.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
		Total this Task		0.00

Task	005	Staffing Level Analysis		
Fee				
Total Fee		3,745.00		
Percent Complete	100.00	Total Earned	3,745.00	
		Previous Fee Billing	2,284.45	
		Current Fee Billing	1,460.55	
		Total Fee		1,460.55
		Total this Task		\$1,460.55

Task	006	Capital Improvement Plan		
Fee				
Total Fee		18,877.00		
Percent Complete	100.00	Total Earned	18,877.00	
		Previous Fee Billing	10,193.58	
		Current Fee Billing	8,683.42	
		Total Fee		8,683.42
		Total this Task		\$8,683.42

Task	007	Final Plan Documentation and Public Meetings		
Fee				
Total Fee		13,137.00		
Percent Complete	60.00	Total Earned	7,882.20	
		Previous Fee Billing	0.00	
		Current Fee Billing	7,882.20	
		Total Fee		7,882.20
		Total this Task		\$7,882.20

Task	008	TMDL Implementation Plan		
Fee				
Total Fee		9,700.00		
Percent Complete	60.00	Total Earned	5,820.00	
		Previous Fee Billing	4,850.00	
		Current Fee Billing	970.00	
		Total Fee		970.00
		Total this Task		\$970.00
		Total this Invoice		<u>\$24,924.92</u>

Billings to Date

	Current	Prior	Total
Fee	24,924.92	120,719.28	145,644.20
Consultant	0.00	10,000.00	10,000.00
Totals	24,924.92	130,719.28	155,644.20



KP

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Salem, OR 97301
(503) 364-2002

October 22, 2021

City of St Helens
Attn: City Administrator
265 Strand St
St Helens, OR 97051

Transmitting Invoice No. 212798 – St Helens – Sanitary Sewer Master Plan P-511

City of St Helens:

Please find attached invoice in the amount of \$24,630.02 for project number 220060-002. During the months of August and September, Keller Associates completed the following engineering services:

- Project management
- Meetings and correspondence
- TAC meetings
- Staffing evaluation and writeup
- Capital improvement plan and writeup
- SDC discussions
- Executive summary
- Update figures
- Draft documentation
- Draft presentation
- QA/QC
- Report formatting reviews and editing
- Address City comments

If you have any questions, please do not hesitate to contact me at 503.364.2002.

Sincerely,

KELLER ASSOCIATES, INC.

Peter Olsen, PE
Project Manager

303-000-52019

APPROVED FOR PAYMENT

INIT
MZ
SM

ACCOUNTS PAYABLE
FINANCE
SUPERVISOR

DATE
10-25-2021
10-25-2021



245 Commercial St SE, Suite 210
Salem, OR 97301

(503) 364-2002

City of St Helens
Attn: City Administrator
265 Strand St
St Helens, OR 97051

October 11, 2021
Project No: 220060-002
Invoice No: 0212798

Project 220060-002 St Helens - Sanitary Sewer Master Plan

Project Manager: *[Signature]*

Professional Services from August 1, 2021 to September 30, 2021

Task	001	Project Management & Meetings		
Fee				
Total Fee		23,715.00		
Percent Complete	100.00	Total Earned	23,715.00	
		Previous Fee Billing	17,786.25	
		Current Fee Billing	5,928.75	
		Total Fee		5,928.75
		Total this Task		\$5,928.75

Task	002	Data / Survey		
Task 2A: Data Gathering / Review / I&I Evaluation				
Fee				
Total Fee		47,483.00		
Percent Complete	100.00	Total Earned	47,483.00	
		Previous Fee Billing	47,483.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
		Total this Task		0.00

Task 2B: Survey / Field Work

Billing Limits	Current	Prior	To-Date	
Total Billings	0.00	5,000.00	5,000.00	
Limit			5,000.00	
		Total this Task		0.00
		Total this Task		0.00

Task	003	Technical Analysis		
Fee				
Total Fee		46,852.00		
Percent Complete	100.00	Total Earned	46,852.00	
		Previous Fee Billing	46,852.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
		Total this Task		0.00

Project	220060-002	St Helens - Sanitary Sewer Master Plan	Invoice	0212798
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Task	004	Engineering Standards and Comprehensive Plan		
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Fee				
Total Fee	5,110.00			
Percent Complete	100.00	Total Earned	5,110.00	
		Previous Fee Billing	5,110.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
		Total this Task		0.00

Task	005	Staffing Level Analysis		
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Fee				
Total Fee	3,745.00			
Percent Complete	100.00	Total Earned	3,745.00	
		Previous Fee Billing	2,284.45	
		Current Fee Billing	1,460.55	
		Total Fee		1,460.55
		Total this Task		\$1,460.55

Task	006	Capital Improvement Plan		
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Fee				
Total Fee	21,268.00			
Percent Complete	100.00	Total Earned	21,268.00	
		Previous Fee Billing	11,910.08	
		Current Fee Billing	9,357.92	
		Total Fee		9,357.92
		Total this Task		\$9,357.92

Task	007	Final Plan Documentation and Public Meetings		
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Fee				
Total Fee	13,138.00			
Percent Complete	60.00	Total Earned	7,882.80	
		Previous Fee Billing	0.00	
		Current Fee Billing	7,882.80	
		Total Fee		7,882.80
		Total this Task		\$7,882.80

Total this Invoice \$24,630.02

Billings to Date

	Current	Prior	Total
Fee	24,630.02	131,425.78	156,055.80
Consultant	0.00	5,000.00	5,000.00
Totals	24,630.02	136,425.78	161,055.80



KP

245 Commercial St SE, Suite 210
Salem, OR 97301

(503) 364-2002

October 22, 2021

City of St Helens
Attn: City Administrator
265 Strand St
St Helens, OR 97051

Transmitting Invoice No. 212804 – St Helens - Water Master Plan W-474

City of St Helens:

Please find attached invoice in the amount of \$31,105.25 for project number 221096-000. During the months of August and September, Keller Associates completed the following engineering services:

- Project management
- Meetings and correspondence
- TAC meetings
- Hydrant testing
- Booster station pump testing coordination/visit
- Data gathering and follow up
- Condition assessment and writeup
- Planning criteria and writeup
- Begin supply evaluation
- WTP evaluation
- Model development
- Report outline

If you have any questions, please do not hesitate to contact me at 503.364.2002.

Sincerely,

KELLER ASSOCIATES, INC.

Peter Olsen, P.E.
Project Manager

302-000-52019

APPROVED FOR PAYMENT

INIT	ACCOUNTS PAYABLE	DATE
<u>MB</u>	FINANCE	<u>10-25-2021</u>
<u>SN</u>	SUPERVISOR	<u>10-25-2021</u>



245 Commercial St SE, Suite 210
 Salem, OR 97301
 (503) 364-2002

City of St Helens
 Attn: City Administrator
 265 Strand St
 St Helens, OR 97051

October 11, 2021
 Project No: 221096-000
 Invoice No: 0212804

Project 221096-000 St. Helens - Water Master Plan
 Project Manager: *[Signature]*
Professional Services from August 1, 2021 to September 30, 2021

Task	001	Project Management and Meetings	
Fee			
Total Fee		16,510.00	
Percent Complete	39.00	Total Earned	6,438.90
		Previous Fee Billing	3,797.30
		Current Fee Billing	2,641.60
		Total Fee	2,641.60
		Total this Task	\$2,641.60

Task	002	Data Collection, Review and Facility Tour	
Fee			
Total Fee		13,680.00	
Percent Complete	83.00	Total Earned	11,354.40
		Previous Fee Billing	5,608.80
		Current Fee Billing	5,745.60
		Total Fee	5,745.60
		Total this Task	\$5,745.60

Task	003	System Inventory and Condition Assessment	
Fee			
Total Fee		9,165.00	
Percent Complete	50.00	Total Earned	4,582.50
		Previous Fee Billing	1,008.15
		Current Fee Billing	3,574.35
		Total Fee	3,574.35
		Total this Task	\$3,574.35

Task	004	Planning Criteria	
Fee			
Total Fee		13,570.00	
Percent Complete	95.00	Total Earned	12,891.50
		Previous Fee Billing	0.00
		Current Fee Billing	12,891.50
		Total Fee	12,891.50

Project	221096-000	St. Helens - Water Master Plan	Invoice	0212804
			Total this Task	\$12,891.50

Task	005	Water Supply and Distribution System Analysis		
Fee				
Total Fee	20,195.00			
Percent Complete	0.00	Total Earned	0.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
			Total this Task	0.00

Task	006	Water Treatment Evaluation		
Fee				
Total Fee	7,990.00			
Percent Complete	60.00	Total Earned	4,794.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	4,794.00	
		Total Fee		4,794.00
			Total this Task	\$4,794.00

Task	007	Water System Hydraulic Model		
Fee				
Total Fee	36,455.00			
Percent Complete	4.00	Total Earned	1,458.20	
		Previous Fee Billing	0.00	
		Current Fee Billing	1,458.20	
		Total Fee		1,458.20
			Total this Task	\$1,458.20

Task	008	Water System O&M Plan		
Fee				
Total Fee	3,260.00			
Percent Complete	0.00	Total Earned	0.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
			Total this Task	0.00

Task	009	Staff Interviews & Staffing Level Analysis		
Fee				
Total Fee	5,375.00			
Percent Complete	30.00	Total Earned	1,612.50	
		Previous Fee Billing	1,612.50	
		Current Fee Billing	0.00	
		Total Fee		0.00
			Total this Task	0.00

Project	221096-000	St. Helens - Water Master Plan	Invoice	0212804
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Task	010	Capital Improvement Plan		
Fee				
Total Fee		19,860.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

Task	011	Draft and Final Water System Master Plan		
Fee				
Total Fee		8,590.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

Task	012	Public Meetings		
Fee				
Total Fee		6,545.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

Task	013	Water Management & Conservation Plan Update		
Fee				
Total Fee		14,630.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00
			Total this Invoice	<u>\$31,105.25</u>

Billings to Date

	Current	Prior	Total
Fee	31,105.25	12,026.75	43,132.00
Totals	31,105.25	12,026.75	43,132.00



Turney Excavating Inc
PO Box 21597
Keizer, OR 97307
+503 3077522
mitch@turneyexcavating.com

INVOICE

BILL TO

City of Saint Helens
265 Strand Street
St. Helens, OR 97051

INVOICE # 1738
DATE 10/22/2021
DUE DATE 11/21/2021
TERMS Net 30

DESCRIPTION	AMOUNT
St. Helens ADA Ramps Project Retention Invoice 1 Retention	3,960.76

BALANCE DUE **\$3,960.76**

