

**PROJECT ACTION PLAN**

This Project Action Plan is intended as a tool for planning and monitoring how management staff will achieve the goals and objectives set by the City Council in the 2020-2022 Strategic Workplan. Management staff will complete this form for each Council project, it will be updated periodically and shared during scheduled Council department reports. This information is public, posted on the city’s website and used to ensure accountability and share with our community.

<b>Lead Department:</b>	Planning
<b>City Council Goal / Tactic:</b>	GOAL AREA 5 LONG TERM PLANNING / Identify Potential Changes or Updates to the Municipal Code
<b>Project Summary:</b>	These amendments address two Chapters of the Development Code. One deals with floodplains and the other accessory structures.
<b>Estimated Completion:</b>	May 2020 – COMPLETED

**ACTION PLAN**

**1. Background of Project:**

- **Re floodplain:** The City of St. Helens is a participating community in the National Flood Insurance Program (NFIP). One aspect of being a part of the NFIP is periodic Community Assistance Visits (CAV), so a community’s implementation of the NFIP can be reviewed by a higher authority. In November of 2019, the City had its first Community Assistance Visit (CAV) since 2006. This was conducted by DLCDC staff, who identified some follow-up actions. One of those actions was to update the City’s floodplain ordinance (Chapter 17.46) to comply with the State of Oregon Model Flood Hazard Management Ordinance, which became effective in August of 2019 after FEMA’s approval. The bulk of these amendments pertain to this.
- **Re accessory structures:** For many years the maximum size an accessory structure (in a residential zone) could be installed without requiring permits has been <120 square feet in gross floor area. The Oregon Building Code used this number until sometime in the early to mid-2000’s (as the City Planner recollects) when it was changed to 200 square feet. Changing the 120 to 200 to better align with the building codes (i.e., Oregon Residential Specialty Code) is also proposed.

**2. Current Status of Project:**

- Completed via Ordinance No. 3253

**3. Strategic Steps to Accomplish Project:**

- Land use code adoption process following local and state procedural rules.

**4. Estimated Cost of Project:**

- n/a

**5. Barriers to Complete:**

- n/a