

**City of St. Helens**  
*Consent Agenda for Approval*

**ANIMAL FACILITIES**

The following facilities have been inspected by City of St. Helens Police Department and are recommended for approval of an Animal Facility License:

<u>Owner Name</u>	<u>Location</u>	<u>Purpose</u>
• Columbia Humane Society	2084 Oregon Street	Multiple Dogs



CITY OF  
ST. HELENS OREGON  
DEPARTMENT OF POLICE

RECEIVED

JAN - 4 2021

CITY OF ST. HELENS

On Wednesday, December 22, 2021, at approximately 1030 hours, I met with Lisa Beggio manager of the Humane Society at 2084 Oregon St in St. Helens, OR to conduct a prescheduled Animal Facility License Application inspection.

This inspection is to ensure the premise is in compliance with Ordinance 6.04.080, OAR 609.415, OAR 609.420, OAR 603-015-0025 through 603-015-0065. Included with her application was the facility's liability insurance information (Hagan Hamilton Insurance) and information regarding where they seek veterinary care for their animals Columbia Vet Clinic ( St. Helens OR, 97051)

I noticed the facility consisted of a single-story brick building surrounded and confined within a chain link fence. Along these fences on both the west and east side of the building are chain link spaces for individual dogs. At the rear of the property is a smaller solitary building with 4 individual spaces where they keep animals that need to quarantine or appear to be ill.

The outside property is mostly gravel. I did not notice any smell of feces of urine anywhere on the property. There was adequate runoff to prevent water pooling and the fenced spaces are covered along the side and the top by thick tarp material to provide shelter from sun, rain, snow, wind and other weather conditions.

I noticed that the shelter had a separate area on the east side about 100ft away with an obstacle course and enough space for the dogs to run around. This area was encircled with a sturdy fence. The fence was in good condition. Lisa informed the dogs are given time to exercise on a regular basis.

I did a walkthrough of the interior of the main building. In the main lobby on the south side of the building there is a reception office, as well as a small room devoted to cats and other miscellaneous animals. In the back area of the lobby there are approximately 10 extra individual spaces (5 on each side). The shelter has working electricity, potable water, and wash stations to keep the facility clean. The inside of the shelter was a comfortable 72 degrees (approximately). The food was stored in a Metal container to prevent vermin infestation. Lisa mentioned that the food and water bowls are washed daily.

The shelter is clean and orderly. I am not aware of any recent complaints received by SHPD regarding noise, odors, stray animals, or other ordinance violations regarding The Humane Society. In my opinion I think that The Humane Society should be granted their Animal Facility License.

A handwritten signature in black ink, appearing to read "Moreno".

Officer Moreno

# City of St. Helens

265 Strand Street • St. Helens, OR 97051 • 503-397-6272

Application Fee: \$40.00

## Animal Facility License Application

St. Helens Municipal Code Chapter 6.04

If you own any of the following inside the city limits, you must have an Animal Facility License:

- More than 3 adult dogs; or
- More than 3 adult dogs and one litter of puppies; or
- More than 3 adult hens and/or ducks and 6 chicks or ducklings under 9 weeks; or
- More than 3 adult rabbits and/or 1 litter of bunnies under 9 weeks; or
- An exotic animal

**Complete the application and return to the above address with the fee, copies of your dogs' licenses and a copy of your homeowners insurance.** You must list each animal separately in the space provided below that you intend to keep at your facility. Your facility, including perimeter fence if required, must be inspected before your application will be forwarded to the City Council for action. The Police Department will contact you within 10 days of application to schedule an inspection. The application fee is \$40 for a two year license and must be renewed prior to expiration.

If your application is denied, you have two options to obtain compliance: 1) You meet the requirements for an animal facility license; or 2) you have only allowed animals on your property. Once you can prove that you are in compliance for a license, we can seek approval by the City Council. If you have eliminated the need for an animal facility license, you may request a refund of the application fee.

Address at which animal(s) will be kept:				
Applicant Information		Alternate Contact/In Case of Emergency		
Name: <u>Columbia Humane Society</u>	Name: <u>Lisa Beggio</u>			
Mailing address: <u>Box 845 / 2084 Oregon St</u>	Mailing a			
City/State/Zip: <u>St Helens OR 97051</u>	City/Stat			
	Cell phor			
	Home phone:			
Day/time of week that works best for you:				
List each animal to be kept at the above address (attach additional paper if more than 6 animals)				
Species/Breed	Name	Sex	Age	County Dog License Expiration Date
1. <u>Multiple Dogs and Cats</u>	<u>Animals are always changing</u>			
2.				
3.				
4.				
5.				
6.				
Veterinarian Information				
Name: <u>Columbia Vet</u>		Phone: <u>503-397-1928</u>		
Address: <u>150 North 15th</u>		City/State/Zip: <u>St Helens OR 97051</u>		
Liability Insurance Information				
Agent's Name:		Phone: <u>503-397-0123</u>		
Insurance Company: <u>Hagan Hamilton</u>		Policy No.:		
Attach a copy of the policy indicating applicant is covered while maintaining the described animal(s).				

### AUTHORIZATION

I, Lisa Beggio, understand that I am applying for an animal facility license to keep the above listed animal(s) at 2084 Oregon St, St. Helens, Oregon. I have read Municipal Code Chapter 6.04 Animal Control Code, and fully understand my obligation as an animal owner and facility operator and agree to comply with the Code and applicable county, state and federal laws. I further understand that this license, if approved, is valid for a period of two years and must be renewed prior to expiration.

Lisa Beggio  
Applicant Signature

11-8-2021  
Date Signed

FOR OFFICE USE ONLY		
Date received: <u>11/17/21</u>	Officer assigned: <u>M. Moreno</u>	Date forwarded to City Recorder: <u>1/4/22</u>
Received by: <u>LS</u>	Date/Time of inspection: <u>12/22/21</u>	Council meeting date: <u>1/19/22</u>
Receipt No.: <u>DXHNQ65CY3</u>	Officer recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny	
Dated forwarded to PD: <u>11/18/21</u>	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Forwarded by: <u>LS</u>	If approved, date license issued: Expiration date:	