

## **CONTRACT PAYMENTS**

City Council Meeting  
January 19, 2022

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### **Edge Development**

Project: Campbell Park Sport Courts (App#4) \$ **44,715.97**

### **Keller Associates**

Project: Sanitary Sewer Master Plan (Inv#213480) \$ 525.52

Project: Stormwater Master Plan (Inv#213479) \$ 1,107.48

Project: Water Master Plan (Inv#213487) \$ 32,850.20

**Total** \$ **34,483.20**

### **Sport Court of Oregon**

Project: Campbell Park Sport Courts (12/16/21) \$ 13,380.00

Project: Campbell Park Sport Courts (12/22/21) \$ 500.00

**Total** \$ **13,880.00**



KP

**APPLICATION AND CERTIFICATE FOR PAYMENT**

TO OWNER: **City of Saint Helens**  
 Address 264 Strand Street, St. Helens, OR 97051

FROM CONTRACTOR: **Edge Development**  
 2233 NW 23rd Ave., Suite100, Portland, OR 97210

PROJECT: **Campbell Park**  
 Address 150 McMichael Street

**AIA G702**

Continuation Sheet, G703, is attached.

APPLICATION NO.: 4  
 FOR THE PERIOD ENDING: 12/30/2021

Distribution to:  
 OWNER

CONTRACT DATE: 6/17/2021

CONTRACTOR

C/O	Brief Description	Date	Amount
1	CO #01: Fencing around Tennis and Pickelball courts	1/0/1900	104,580.00
2	CO #02:	1/0/1900	-
3	CO #03:	1/0/1900	-
4	CO #04:	1/0/1900	-
5	CO #05:	1/0/1900	-
6	CO #06:		
7	CO #07:		
8	CO #08:		
9	CO #09:		
10	CO #10:		
11	CO #11:		
12	CO #12:		
		Total	\$104,580.00
		Net	

1. ORIGINAL CONTRACT SUM.....	\$	291,535.00
2. Net change by CHANGE ORDERS.....	\$	\$104,580.00
<b>3. Contingency</b> .....	\$	20,121.00
<b>CONTRACT SUM TO DATE (Line 1 + 2).....</b>	<b>\$</b>	<b>416,236.00</b>
4. TOTAL COMPLETED AND STORE TO DATE.....	\$	405,974.78
5. RETAINAGE.....	\$	19,953.55
6. TOTAL EARNED LESS RETAINAGE.....	\$	386,021.23
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT....	\$	358,917.66
8. CURRENT PAYMENT DUE.....	\$	47,057.12
8a. CURRENT RETAINAGE.....	\$	2,341.15
<b>8b. CURRENT PAYMENT DUE LESS RETAINAGE.....</b>	<b>\$</b>	<b>44,715.97</b>
9. BALANCE TO FINISH, INCLUDING RETAINAGE.....	\$	30,214.78

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Edge Development

By: Dave Didier  
 Dave Didier, Dir. Of Construction

Date: 1-5-2022

APPROVED FOR PAYMENT

INIT \_\_\_\_\_ DATE \_\_\_\_\_  
 \_\_\_\_\_ ACCOUNTS PAYABLE \_\_\_\_\_  
 \_\_\_\_\_ FINANCE \_\_\_\_\_  
MZ SUPERVISOR 1/11/22

Account# 704-000-53027

**CONTINUATION SHEET**

AIA G703

Exhibit D

Project: Campbell Park

APPLICATION NO: 4



APPLICATION DATE: 1/5/2022  
PERIOD TO: 12/30/2021

BUILDING AREA:                     

A ITEM NO.	B DESCRIPTION OF WORK Campbell Park APP# 4	C SCHEDULED VALUE REVISED (AUTO CALC)	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE TO DATE (G x K)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
<b>01 General Conditions</b>									
01.100	01 General Conditions	\$ 4,751	4,751.00			4,751.00	100%	-	237.55
01.120	BOND/LIABILITY INSURANCE	\$ 4,884	4,884.00			4,884.00	100%	-	-
<b>Sub Section TOTAL:</b>		<b>9,635.00</b>	<b>9,635.00</b>	-	-	<b>9,635.00</b>		-	<b>237.55</b>
<b>01 General Conditions (Services)</b>									
01.711	PROJECT MANAGEMENT	\$ 6,375	6,375.00			6,375.00	100%	-	318.75
01.712	ON-SITE SUPERVISION	\$ 9,946	8,750.00	1,196.00		9,946.00	100%	-	497.30
01.713	OFFICE SUPPORT	\$ 1,913	1,663.00	250.00		1,913.00	100%	-	95.65
<b>Sub Section TOTAL:</b>		<b>18,234.00</b>	<b>16,788.00</b>	<b>1,446.00</b>		<b>18,234.00</b>		-	<b>911.70</b>
<b>02 Sitework</b>									
02.100	02 Sitework	\$ 48,050.00	48,050.00			48,050.00	100%	-	2,402.50
02.200	COURT SURFACE	\$ 118,747.00	73,370.00	45,377.00		118,747.00	100%	-	5,937.35
02.300	FENCING AND GATES	\$ 104,580.00	104,580.00			104,580.00	100%	-	5,229.00
<b>SECTION TOTAL:</b>		<b>271,377.00</b>	<b>226,000.00</b>	<b>45,377.00</b>	-	<b>271,377.00</b>		-	<b>13,568.85</b>
<b>03 Concrete</b>									
03.100	03 Concrete	104,709.00	104,709.00			104,709.00	100%	-	5,235.45
<b>SECTION TOTAL:</b>		<b>104,709.00</b>	<b>104,709.00</b>	-	-	<b>104,709.00</b>		-	<b>5,235.45</b>
<b>SECTION TOTAL:</b>		-	-	-	-	-		-	-
<b>CONSTRUCTION SUB-TOTAL:</b>		<b>403,955.00</b>	<b>357,132.00</b>	<b>46,823.00</b>	-	<b>403,955.00</b>	100%	-	<b>19,953.55</b>
00.170	GC OVERHEAD:	\$ -				-	0%	-	-
990.000	CAT TAX @ .50%	2,019.78	1,785.66	234.12		2,019.78		-	-
<b>CONSTRUCTION TOTAL (CARRY TO G702):</b>		<b>405,974.78</b>	<b>358,917.66</b>	<b>47,057.12</b>	-	<b>405,974.78</b>	<b>100%</b>	-	<b>19,953.55</b>
00.000	CONTINGENCY: Available to Move to Item Codes Above	12,281.00	-			-	0%	12,281.00	
<b>CONSTRUCTION TOTAL</b>		<b>418,255.78</b>	<b>358,917.66</b>	<b>47,057.12</b>	-	<b>405,974.78</b>	<b>97%</b>	<b>12,281.00</b>	



HP

245 Commercial St SE, Suite 210  
Salem, OR 97301

(503) 364-2002

December 21, 2021

City of St Helens  
Attn: City Administrator  
265 Strand St  
St Helens, OR 97051

**Transmitting Invoice No. 213480 – St Helens – Sanitary Sewer Master Plan**

City of St Helens:

Please find attached invoice in the amount of \$525.52 for project number 220060-002. During the month of November, Keller Associates completed the following engineering services:

- Project management
- Meetings and correspondence
- File preparation for transmittal to City staff
- Final draft revisions
- City Council work session
- Rate/SDC support

If you have any questions, please do not hesitate to contact me at 503.364.2002.

Sincerely,

**KELLER ASSOCIATES, INC.**

Peter Olsen, PE  
Project Manager

APPROVED FOR PAYMENT

INIT	ACCOUNTS PAYABLE	DATE
_____	FINANCE	_____
MZ	SUPERVISOR	1/6/22

Account # 303-000-52019



245 Commercial St SE, Suite 210  
Salem, OR 97301

(503) 364-2002

City of St Helens  
Attn: City Administrator  
265 Strand St  
St Helens, OR 97051

December 15, 2021  
Project No: 220060-002  
Invoice No: 0213480

Project 220060-002 St Helens - Sanitary Sewer Master Plan

Project Manager: *[Signature]*

**Professional Services from November 1, 2021 to November 30, 2021**

Task	001	Project Management & Meetings	
Fee			
Total Fee		23,715.00	
Percent Complete	100.00	Total Earned	23,715.00
		Previous Fee Billing	23,715.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Task	002	Data / Survey	
Task 2A: Data Gathering / Review / I&I Evaluation			
Fee			
Total Fee		47,483.00	
Percent Complete	100.00	Total Earned	47,483.00
		Previous Fee Billing	47,483.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Task 2B: Survey / Field Work

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings	0.00	5,000.00	5,000.00	
Limit			5,000.00	
		<b>Total this Task</b>		<b>0.00</b>
		<b>Total this Task</b>		<b>0.00</b>

Task	003	Technical Analysis	
Fee			
Total Fee		46,852.00	
Percent Complete	100.00	Total Earned	46,852.00
		Previous Fee Billing	46,852.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Project	220060-002	St Helens - Sanitary Sewer Master Plan	Invoice	0213480
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Task	004	Engineering Standards and Comprehensive Plan
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**Fee**

Total Fee	5,110.00		
Percent Complete	100.00	Total Earned	5,110.00
		Previous Fee Billing	5,110.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Task	005	Staffing Level Analysis
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**Fee**

Total Fee	3,745.00		
Percent Complete	100.00	Total Earned	3,745.00
		Previous Fee Billing	3,745.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Task	006	Capital Improvement Plan
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**Fee**

Total Fee	21,268.00		
Percent Complete	100.00	Total Earned	21,268.00
		Previous Fee Billing	21,268.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Task	007	Final Plan Documentation and Public Meetings
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**Fee**

Total Fee	13,138.00		
Percent Complete	95.00	Total Earned	12,481.10
		Previous Fee Billing	11,955.58
		Current Fee Billing	525.52
		<b>Total Fee</b>	<b>525.52</b>
		<b>Total this Task</b>	<b>\$525.52</b>
		<b>Total this Invoice</b>	<b><u>\$525.52</u></b>

**Billings to Date**

	Current	Prior	Total
Fee	525.52	160,128.58	160,654.10
Consultant	0.00	5,000.00	5,000.00
<b>Totals</b>	<b>525.52</b>	<b>165,128.58</b>	<b>165,654.10</b>



KP

245 Commercial St SE, Suite 210  
Salem, OR 97301

(503) 364-2002

December 21, 2021

City of St Helens  
Attn: City Administrator  
265 Strand St  
St Helens, OR 97051

**Transmitting Invoice No. 213479 – St Helens - Stormwater Master Plan**

City of St Helens:

Please find attached invoice in the amount of \$1,107.48 for project number 220060-001. During the month of November, Keller Associates completed the following engineering services:

- Project management
- Meetings and correspondence
- Mercury TMDL support
- Final draft revisions
- City Council work session
- Rate/SDC support

If you have any questions, please do not hesitate to contact me at 503.364.2002.

Sincerely,

**KELLER ASSOCIATES, INC.**

Peter Olsen, P.E.  
Project Manager

**APPROVED FOR PAYMENT**

<u>INIT</u>		<u>DATE</u>
<u>          </u>	ACCOUNTS PAYABLE	<u>          </u>
<u>          </u>	FINANCE	<u>          </u>
<u>MZ</u>	SUPERVISOR	<u>11/16/22</u>

Account # 304-000-52019



245 Commercial St SE, Suite 210  
Salem, OR 97301

(503) 364-2002

City of St Helens  
Attn: City Administrator  
265 Strand St  
St Helens, OR 97051

December 15, 2021  
Project No: 220060-001  
Invoice No: 0213479

Project 220060-001 St Helens - Stormwater Master Plan

Project Manager: *[Signature]*

**Professional Services from November 1, 2021 to November 30, 2021**

Task	001	Project Management & Meetings	
Fee			
Total Fee		23,715.00	
Percent Complete	100.00	Total Earned	23,715.00
		Previous Fee Billing	23,715.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Task	002	Data Acquisition & Surveying	
Task 2A: Data Acquisition / Review			
Fee			
Total Fee		32,448.00	
Percent Complete	100.00	Total Earned	32,448.00
		Previous Fee Billing	32,448.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Task 2B: Survey / Field Work

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings	0.00	10,000.00	10,000.00	
Limit			10,000.00	
		<b>Total this Task</b>		<b>0.00</b>
		<b>Total this Task</b>		<b>0.00</b>

Task	003	Technical Analysis	
Fee			
Total Fee		48,047.00	
Percent Complete	100.00	Total Earned	48,047.00
		Previous Fee Billing	48,047.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Project	220060-001	St Helens - Stormwater Master Plan	Invoice	0213479
Task	004	Engineering Standards and Comprehensive		
<b>Fee</b>				
Total Fee		5,110.00		
Percent Complete	100.00	Total Earned	5,110.00	
		Previous Fee Billing	5,110.00	
		Current Fee Billing	0.00	
		<b>Total Fee</b>		<b>0.00</b>
		<b>Total this Task</b>		<b>0.00</b>
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Task	005	Staffing Level Analysis		
<b>Fee</b>				
Total Fee		3,745.00		
Percent Complete	100.00	Total Earned	3,745.00	
		Previous Fee Billing	3,745.00	
		Current Fee Billing	0.00	
		<b>Total Fee</b>		<b>0.00</b>
		<b>Total this Task</b>		<b>0.00</b>
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Task	006	Capital Improvement Plan		
<b>Fee</b>				
Total Fee		18,877.00		
Percent Complete	100.00	Total Earned	18,877.00	
		Previous Fee Billing	18,877.00	
		Current Fee Billing	0.00	
		<b>Total Fee</b>		<b>0.00</b>
		<b>Total this Task</b>		<b>0.00</b>
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Task	007	Final Plan Documentation and Public Meetings		
<b>Fee</b>				
Total Fee		13,137.00		
Percent Complete	95.00	Total Earned	12,480.15	
		Previous Fee Billing	11,954.67	
		Current Fee Billing	525.48	
		<b>Total Fee</b>		<b>525.48</b>
		<b>Total this Task</b>		<b>\$525.48</b>
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Task	008	TMDL Implementation Plan		
<b>Fee</b>				
Total Fee		9,700.00		
Percent Complete	71.00	Total Earned	6,887.00	
		Previous Fee Billing	6,305.00	
		Current Fee Billing	582.00	
		<b>Total Fee</b>		<b>582.00</b>
		<b>Total this Task</b>		<b>\$582.00</b>
		<b>Total this Invoice</b>		<b><u>\$1,107.48</u></b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Fee	1,107.48	150,201.67	151,309.15
Consultant	0.00	10,000.00	10,000.00
<b>Totals</b>	<b>1,107.48</b>	<b>160,201.67</b>	<b>161,309.15</b>



KP

245 Commercial St SE, Suite 210  
Salem, OR 97301

(503) 364-2002

December 21, 2021

City of St Helens  
Attn: City Administrator  
265 Strand St  
St Helens, OR 97051

**Transmitting Invoice No. 213487 – St Helens – Water Master Plan**

City of St Helens:

Please find attached invoice in the amount of \$32,850.20 for project number 221096-000. During the months of August and September, Keller Associates completed the following engineering services:

- Project management
- Meetings and correspondence
- Section 3 update and revisions
- Supply analysis, delivery and storage analysis, connectivity with Ranney #1
- Model development, demand allocation
- Model calibration
- PHD, MDD+FF, and future evaluations
- Report documentation

If you have any questions, please do not hesitate to contact me at 503.364.2002.

Sincerely,

**KELLER ASSOCIATES, INC.**

Peter Olsen, PE  
Project Manager

**APPROVED FOR PAYMENT**

_____ INIT		_____ DATE
_____ ACCOUNTS PAYABLE		_____
_____ FINANCE		_____
_____ SUPERVISOR		_____

Account# 302-000-52019



245 Commercial St SE, Suite 210  
 Salem, OR 97301  
 (503) 364-2002

City of St Helens  
 Attn: City Administrator  
 265 Strand St  
 St Helens, OR 97051

December 15, 2021  
 Project No: 221096-000  
 Invoice No: 0213487

Project 221096-000 St. Helens - Water Master Plan  
 Project Manager: *[Signature]*  
Professional Services from November 1, 2021 to November 30, 2021

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Task	001	Project Management and Meetings	
<b>Fee</b>			
Total Fee		16,510.00	
Percent Complete	51.00	Total Earned	8,420.10
		Previous Fee Billing	8,255.00
		Current Fee Billing	165.10
		<b>Total Fee</b>	<b>165.10</b>
		<b>Total this Task</b>	<b>\$165.10</b>

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Task	002	Data Collection, Review and Facility Tour	
<b>Fee</b>			
Total Fee		13,680.00	
Percent Complete	100.00	Total Earned	13,680.00
		Previous Fee Billing	12,722.40
		Current Fee Billing	957.60
		<b>Total Fee</b>	<b>957.60</b>
		<b>Total this Task</b>	<b>\$957.60</b>

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Task	003	System Inventory and Condition Assessment	
<b>Fee</b>			
Total Fee		9,165.00	
Percent Complete	98.00	Total Earned	8,981.70
		Previous Fee Billing	8,706.75
		Current Fee Billing	274.95
		<b>Total Fee</b>	<b>274.95</b>
		<b>Total this Task</b>	<b>\$274.95</b>

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Task	004	Planning Criteria	
<b>Fee</b>			
Total Fee		13,570.00	
Percent Complete	100.00	Total Earned	13,570.00
		Previous Fee Billing	13,162.90
		Current Fee Billing	407.10
		<b>Total Fee</b>	<b>407.10</b>

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Project	221096-000	St. Helens - Water Master Plan	Invoice	0213487
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**Total this Task                    \$407.10**

Task	005	Water Supply and Distribution System Analysis
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<b>Fee</b>			
Total Fee	20,195.00		
Percent Complete	29.00	Total Earned	5,856.55
		Previous Fee Billing	0.00
		Current Fee Billing	5,856.55
		<b>Total Fee</b>	<b>5,856.55</b>
		<b>Total this Task</b>	<b>\$5,856.55</b>

Task	006	Water Treatment Evaluation
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<b>Fee</b>			
Total Fee	7,990.00		
Percent Complete	100.00	Total Earned	7,990.00
		Previous Fee Billing	7,590.50
		Current Fee Billing	399.50
		<b>Total Fee</b>	<b>399.50</b>
		<b>Total this Task</b>	<b>\$399.50</b>

Task	007	Water System Hydraulic Model
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<b>Fee</b>			
Total Fee	36,455.00		
Percent Complete	79.00	Total Earned	28,799.45
		Previous Fee Billing	4,010.05
		Current Fee Billing	24,789.40
		<b>Total Fee</b>	<b>24,789.40</b>
		<b>Total this Task</b>	<b>\$24,789.40</b>

Task	008	Water System O&M Plan
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<b>Fee</b>			
Total Fee	3,260.00		
Percent Complete	0.00	Total Earned	0.00
		Previous Fee Billing	0.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Task	009	Staff Interviews & Staffing Level Analysis
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<b>Fee</b>			
Total Fee	5,375.00		
Percent Complete	30.00	Total Earned	1,612.50
		Previous Fee Billing	1,612.50
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Project	221096-000	St. Helens - Water Master Plan	Invoice	0213487
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Task	010	Capital Improvement Plan		
<b>Fee</b>				
Total Fee		19,860.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			<b>Total Fee</b>	<b>0.00</b>
			<b>Total this Task</b>	<b>0.00</b>

Task	011	Draft and Final Water System Master Plan		
<b>Fee</b>				
Total Fee		8,590.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			<b>Total Fee</b>	<b>0.00</b>
			<b>Total this Task</b>	<b>0.00</b>

Task	012	Public Meetings		
<b>Fee</b>				
Total Fee		6,545.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			<b>Total Fee</b>	<b>0.00</b>
			<b>Total this Task</b>	<b>0.00</b>

Task	013	Water Management & Conservation Plan Update		
<b>Fee</b>				
Total Fee		14,630.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			<b>Total Fee</b>	<b>0.00</b>
			<b>Total this Task</b>	<b>0.00</b>

**Total this Invoice** \$32,850.20

**Billings to Date**

	Current	Prior	Total
Fee	32,850.20	56,060.10	88,910.30
<b>Totals</b>	<b>32,850.20</b>	<b>56,060.10</b>	<b>88,910.30</b>



# Sport Court of Oregon

KP

P.O. Box 80457, Portland, OR 97280  
(503) 246-2917 · (800) 793-4667 · FAX (503) 246-9282  
www.SportCourtOfOregon.com · mail@SportCourtOfOregon.com

## Invoice

12/16/21

City of St Helens  
1810 Old Portland Rd St Helens, OR 97051

Attn: Jennifer Dimsho [jdimsho@sthelensoregon.gov](mailto:jdimsho@sthelensoregon.gov) (503)366-8207

Qty.	Description	Amount
2	Fixed basketball system, 72" acrylic backboard with backboard pad, 6' extension arms, 6" x 8" pole, pole pad, flex rim, freight, installation	11,880
1	Tennis net sytem, installed	\$2,000
		<u>13,880</u>
	Retainage until tennis net is installed (posts and center tie-down anchor are set)	(500)
		<b>TOTAL \$ <u>13,380</u></b>

Terms: Upon receipt

APPROVED FOR PAYMENT

INIT DATE

ACCOUNTS PAYABLE

FINANCE

MZ SUPERVISOR 1/11/22

Account# 704-000-53027

