

City of St. Helens

AMENDMENT OF PERSONAL SERVICES AGREEMENT

This Amendment is made on _____, 2022, between City of St. Helens, an Oregon municipal corporation (“St. Helens”), and **Mayer/Reed, Inc.** (“Contractor”).

RECITALS

A. WHEREAS, on or about March 4, 2021, St. Helens and Contractor entered into an agreement (“Agreement”) in which Contractor agreed to provide services (“Services”) related to 1) prepare full plans, specifications, estimates, permitting, and bid assistance for the Riverwalk Project Phase I and the Columbia View Park Amphitheater, 2) prepare plans, specifications, and estimates for Riverwalk Project Phase II at 30 percent design, and 3) bid assistance and construction management services for Riverwalk Project Phase I and Columbia View Park Amphitheater; and

B. WHEREAS, Section 2 and Section 4 of the Agreement provides that additional Work Orders may be added to complete the Scope of Work; and

C. WHEREAS, St. Helens and Contractor mutually desire to add additional design services for the Columbia View Park playground to the Agreement. The Scope of Work and terms of compensation for playground design is included as **Attachment A**.

AGREEMENT

NOW, THEREFORE, the parties mutually agree as follows:

1. The Agreement signed on or about March 4, 2021 shall be amended to include Columbia View Park playground design, unless terminated according to the terms of the Agreement.

2. All other terms and conditions of the Agreement shall remain in full force and effect other than as specifically amended herein.

ST. HELENS:

CONTRACTOR:

CITY OF ST. HELENS, an Oregon
municipal corporation

MAYER/REED, INC

By: _____

By: _____

Name: _____

Name: _____

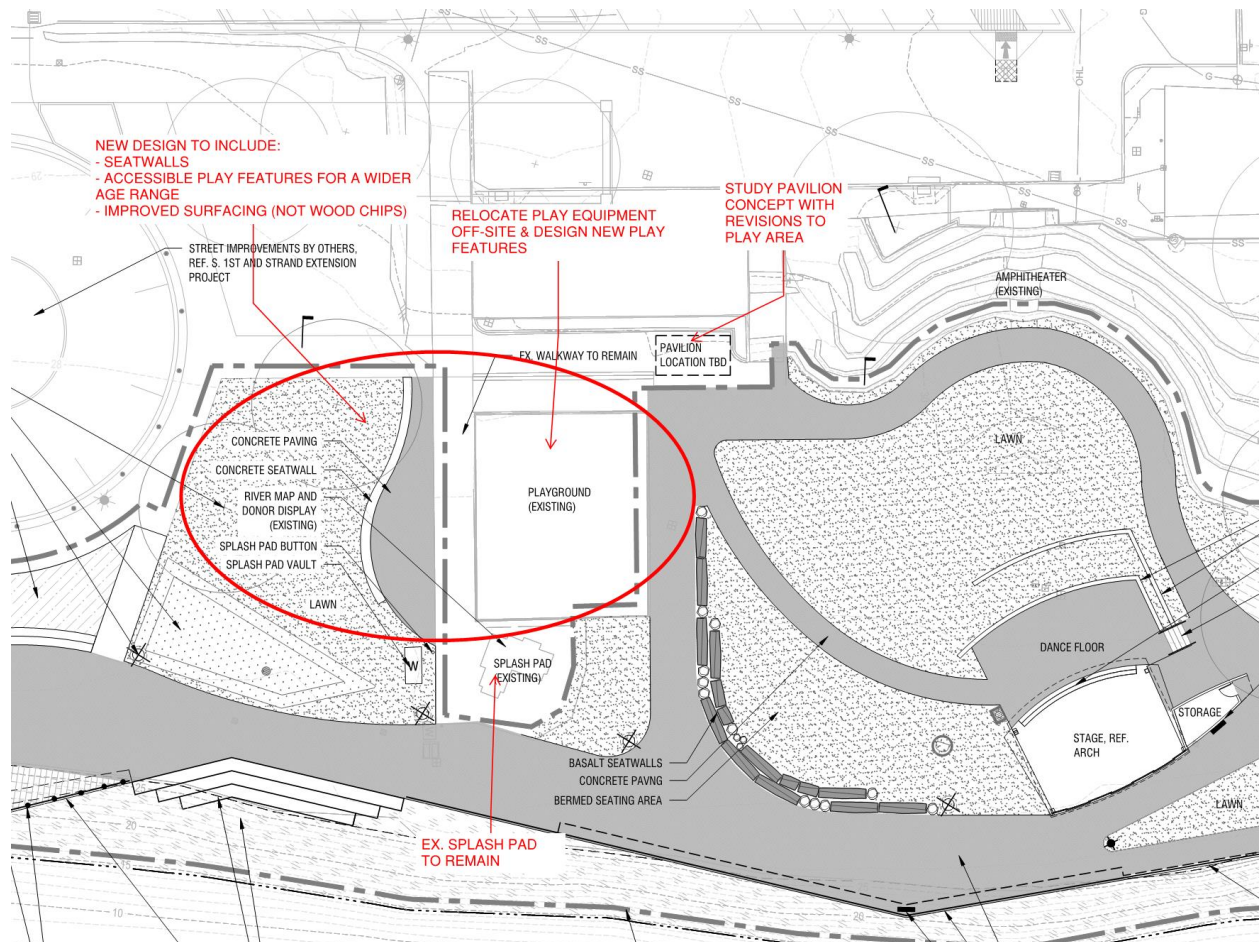
Its: _____

Its: _____

Playground Scope

This additional service proposal includes the work related to renovation of the Columbia View Park playground and adjacent park area, shown in the figure below. It is our understanding that the City of St. Helens desires to relocate the existing play equipment off-site and design new play features in this area along with the planned improvements for the Riverwalk and park, with a target construction budget of \$100,000 for the play area.

The 30% Design Submittal for the Riverwalk project assumed that the existing playground would remain. This work will include a preliminary design and cost estimate for the play area only. It will also include the addition of the play area for final design documentation, which will be added to the package with the other Riverwalk WO#2, Task 5: Final Design deliverables.



Task 1: Project Management

This task includes the management of the design team, preparation for and attendance at the following meetings:

- PM Progress Check-in Meetings with Client, 1 hr each, (4)
- Client Review Meetings, 1 hr each, (2)
- Design team coordination meetings, 1 hr each, (3)

Task 2: Preliminary Design

Work in this task includes:

- Landscape Architecture: Preliminary layout of site elements (play equipment, pathways, seating), paving and planting areas. Collect precedent imagery for site elements. Develop cost assumptions narrative & review cost estimate.
- Architecture: Coordinate pavilion design / location(s) with the new playground layout and integration to Phase 1 design revisions. Prepare for and attend client review meetings.
- Civil Engineering: Review draft preliminary design. Develop cost assumptions narrative for demo, erosion control, earthwork, utilities, and stormwater. Review cost estimate.
- Structural Engineering: Review foundation requirements for the various pieces of playground equipment. Develop cost assumptions narrative for structural elements. Review cost estimate.
- Lighting: Review draft preliminary design. Develop cost assumptions narrative for lighting and power. Review cost estimate.
- Cost estimating: Develop cost estimate based on preliminary design drawings and cost assumptions narrative. Reconcile costs with design team comments.

Task 2 Deliverables:

- Draft Preliminary Design plan & section drawings, precedent imagery
- Final Preliminary Design plan, section & detail drawings
- Cost Assumptions Narrative & Cost Estimate

Task 3: Final Design

Play area design will be submitted with the WO#2 Riverwalk Task 5 deliverables. The work in this task is to document the additional playground area only, and includes:

- Landscape Architecture: Develop site materials & layout, site details, grading, planting & irrigation for additional area.
 - Include structural foundation details, with review by structural engineer.
- Civil Engineering: Develop of demolition, erosion control, stormwater & utilities plans for additional area.
 - Expanded storm facilities to accommodate drainage from play area including storm drainage capture and routing to treatment facility.
- Structural Engineering:
 - Review of the foundation requirements for the various pieces of playground equipment. Develop brief calculations for the sizes of the concrete footings, and review of the manufacturer's recommendations for anchorage.
 - Review foundation details (drafted by others), provide detail mark ups for structural requirements.
 - It is assumed since these are not building components, formal calculations will not be needed for submittal for building permits.
- Lighting: Develop lighting plans for additional area.

Task 3 Deliverables:

- See Riverwalk Work Order #2, Task 5: Riverwalk Final Design Deliverables for 60% Design Submittal, 90% Design Submittal and Bid Documents.

Assumptions & Exclusions:

- Assume use of same luminaires as Riverwalk – no unique lighting or power for play area.
- Exclude design services for any relocated play equipment off site.
- Exclude pavilion final design documentation by architecture – this is covered already in Riverwalk WO#2, Task 6. Excludes costing for revised pavilion concept under Task 2.
- Excludes interpretive and wayfinding signage design services.
- Excludes water resources, construction management, survey, geotech, and environmental.

Schedule:

Draft Schedule for Task 2: Preliminary Design

Week	Task	Team
PRELIMINARY DESIGN PHASE		
1	Concept development for play area & pavilion Team internal coordination	Landscape + Architecture
2	Concept development for play area & pavilion Team internal coordination	Landscape + Architecture
3	Present draft concept design to Client	Landscape + Architecture
4	Revise concept	Landscape + Architecture
5	Develop costing narrative	Land, Arch, Civil, Structural, Electrical
6	Costing	Cost Estimator
7	Costing	Cost Estimator
8	Review Cost Submit SD Design to Client	All
9	Comment review meeting with Client	Landscape + Architecture

Task 3: Final Design will follow the same schedule as the Riverwalk Task 5 schedule, to be developed.

			Consultant		Mayer/Reed				
			Role	Staff Name	Principal in Charge	Project Manager	Design Lead	Design Support	FIRM TOTAL
			Firm Lead	Firm Support	Billing Rate	Jeramie Shane	Shannon Simms		
						\$210	\$115	\$115	\$90
TASK 1	PROJECT MANAGEMENT (M/R only)								
1.1	Project Administration	--			1	4			
1.2	PM Progress Mtgs with Client (4)	--			4.0	4.0			
1.3	Client Review Meetings (2)	--			2.0	2.0	2.0	2.0	
1.4	Design Team Meetings (3)	--				2.0	2.0	2.0	
	Subtotal Hours				7.0	12.0	4.0	4.0	
	Subtotal Fees				\$ 1,470	\$ 1,380	\$ 460	\$ 360	
	Total TASK 1 Fees			\$ 3,670					\$ 3,670
TASK 2	PLAYGROUND PRELIMINARY DESIGN		9 weeks						
2.1	Prepare Draft Preliminary Design	3 weeks	Land, Arch		4	21	24	72	
2.2	Prepare Preliminary Design Drawings & Costing Narrati	2 weeks	All		4	16	16	24	
2.3	Cost Estimate & Review	4 weeks	All			2	1		
2.4	Meetings & Coordination								
	Subtotal Hours				8.0	39.0	41.0	96.0	
	Subtotal Fees				\$ 1,680	\$ 4,485	\$ 4,715	\$ 8,640	
	Total TASK 2 Fees			\$ 31,423					\$ 19,520
TASK 3	PLAYGROUND FINAL DESIGN								
3.1	Prepare 60% Design Submittal				1	2	4	16	
3.2	Prepare 90% Design Submittal				1	2	4	12	
3.3	Prepare Bid Documents					1	2		
	Subtotal Hours				2.0	5.0	10.0	28.0	
	Subtotal Fees				\$ 420	\$ 575	\$ 1,150	\$ 2,520	
	Total TASK 3 Fees			\$ 10,217					\$ 4,665
	Subtotal			\$ 45,310					\$ 27,855
	Expenses			\$ 836					\$ 836
	Total Fee			\$ 46,146					\$ 28,691

		Otak							
		PIC/Sr. PM Civil	Civil Engineer IX	Civil Engineer II	Engineering Designer III	Studio Leader	Architectural Tech III	CM Documentation Specialist III (Flett)	FIRM TOTAL
		\$252.06	\$192.80	\$100.84	\$99.45	\$183.55	\$84.86	\$109.18	
TASK 1 PROJECT MANAGEMENT (M/R only)									
1.1	Project Administration								
1.2	PM Progress Mtgs with Client (4)								
1.3	Client Review Meetings (2)								
1.4	Design Team Meetings (3)								
	Subtotal Hours								
	Subtotal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Total TASK 1 Fees								\$ -
TASK 2 PLAYGROUND PRELIMINARY DESIGN									
2.1	Prepare Draft Preliminary Design					6	2		
2.2	Prepare Preliminary Design Drawings & Costing Narrati	6	6	2	2			1	
2.3	Cost Estimate & Review	1	1	1		2		1	
2.4	Meetings & Coordination					4	6		
	Subtotal Hours	7.0	7.0	3.0	2.0	12.0	8.0	2.0	
	Subtotal Fees	\$ 1,764	\$ 1,350	\$ 303	\$ 199	\$ 2,203	\$ 679	\$ 218	
	Total TASK 2 Fees								\$ 6,715
TASK 3 PLAYGROUND FINAL DESIGN									
3.1	Prepare 60% Design Submittal	2	3	2	2	1	2	1	
3.2	Prepare 90% Design Submittal	2	3	2	2	1	2		
3.3	Prepare Bid Documents								
	Subtotal Hours	4.0	6.0	4.0	4.0	2.0	4.0	1.0	
	Subtotal Fees	\$ 1,008	\$ 1,157	\$ 403	\$ 398	\$ 367	\$ 339	\$ 109	
	Total TASK 3 Fees								\$ 3,782
	Subtotal								\$ 10,497
	Expenses								
	Total Fee								\$ 10,497

		ACC Cost Consultants			
		Principal	Senior Estimator	Estimator	FIRM TOTAL
		\$190	\$150	\$103	
TASK 1 PROJECT MANAGEMENT (M/R only)					
1.1	Project Administration				
1.2	PM Progress Mtgs with Client (4)				
1.3	Client Review Meetings (2)				
1.4	Design Team Meetings (3)				
	Subtotal Hours				
	Subtotal Fees	\$ -	\$ -	\$ -	
	Total TASK 1 Fees			\$ -	
TASK 2 PLAYGROUND PRELIMINARY DESIGN					
2.1	Prepare Draft Preliminary Design				
2.2	Prepare Preliminary Design Drawings & Costing Narrati				
2.3	Cost Estimate & Review	2.5	12	16	
2.4	Meetings & Coordination				
	Subtotal Hours	2.5	12.0	16.0	
	Subtotal Fees	\$ 475	\$ 1,800	\$ 1,648	
	Total TASK 2 Fees			\$ 3,923	
TASK 3 PLAYGROUND FINAL DESIGN					
3.1	Prepare 60% Design Submittal				
3.2	Prepare 90% Design Submittal				
3.3	Prepare Bid Documents				
	Subtotal Hours	0.0	0.0	0.0	
	Subtotal Fees	\$ -	\$ -	\$ -	
	Total TASK 3 Fees			\$ -	
	Subtotal			\$ 3,923	
	Expenses				
	Total Fee			\$ 3,923	

		PAE			
		Lead Electrical jarren Parthemer	BIM/CAD Lead Daniel Wirtala	Project Coordinator Melanie Brown	FIRM TOTAL
		\$190	\$125	\$125	
TASK 1 PROJECT MANAGEMENT (M/R only)					
1.1	Project Administration				
1.2	PM Progress Mtgs with Client (4)				
1.3	Client Review Meetings (2)				
1.4	Design Team Meetings (3)				
	Subtotal Hours				
	Subtotal Fees	\$ -	\$ -	\$ -	
	Total TASK 1 Fees				\$ -
TASK 2 PLAYGROUND PRELIMINARY DESIGN					
2.1	Prepare Draft Preliminary Design				
2.2	Prepare Preliminary Design Drawings & Costing Narrati	4		1	
2.3	Cost Estimate & Review	2			
2.4	Meetings & Coordination				
	Subtotal Hours	6.0	0.0	1.0	
	Subtotal Fees	\$ 1,140	\$ -	\$ 125	
	Total TASK 2 Fees				\$ 1,265
TASK 3 PLAYGROUND FINAL DESIGN					
3.1	Prepare 60% Design Submittal	4	1		
3.2	Prepare 90% Design Submittal	4	1		
3.3	Prepare Bid Documents				
	Subtotal Hours	8.0	2.0	0.0	
	Subtotal Fees	\$ 1,520	\$ 250	\$ -	
	Total TASK 3 Fees				\$ 1,770
	Subtotal				\$ 3,035
	Expenses				
	Total Fee				\$ 3,035