

CONTRACT PAYMENTS

City Council Meeting
September 1, 2021

David Evans and Associates Inc.

Project: Columbia Blvd. Sidewalk Project (Inv#493214)	\$	505.31
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**DAVID EVANS
AND ASSOCIATES INC.**

Sue Nelson
City of St. Helens
265 Strand Street
St. Helens, OR 97051

Invoice Number 493214
Invoice Date August 16, 2021
PO Number
Page 1 of 1

Work Beginning 06/27/2021 through 07/31/2021

Manager: Paul Tappana

Project STHN0000-0002: Columbia Boulevard Sidewalk and Safety Improvements

R-679

		Current Hours	Rate	Current Amount
Contract Work Performed				
CADD Technician IV	Ryan Berger	2.00	116.46	232.92
Project Accountant II	Lori Hicks	0.10	98.29	9.83
Project Coordinator III	Alisha Reynaldo	2.50	101.27	253.18
Project Coordinator III	Lara Abrams	0.10	93.83	9.38
Subtotal	Contract Work Performed	4.70		505.31

Invoice Total

\$505.31

Invoiced by: Alisha Reynaldo

APPROVED FOR PAYMENT

INIT

DATE

ACCOUNTS PAYABLE

FINANCE

SUPERVISOR

8-25-21

8-23-2021

301-000-53061 \$252.66
205-000-53002 \$252.65

Aged Receivables as of 8/12/2021

0 To 30 Days

31 To 60 Days

61 To 90 Days

Over 90 Days

Total Outstanding

\$1,171.62

\$0.00

\$0.00

\$0.00


\$1,171.62

Submit payment to: Dept LA 24340 Pasadena CA 91185-4340

DAVID EVANS AND ASSOCIATES, INC.
Project Billing Budget Summary (by WBS)

Project: STHN00000002
6/27/2021-7/31/2021

Phase	WBS Description	Contract Amount	Billed This Period	Previously Billed	Billed To Date	Remaining Contract	% Billed	% Completed
00101	Project Administration	4,278.00	272.39	6,531.03	6,803.42	(2,525.42)	159%	80%
00102	Kick-Off Meeting	986.00	-	867.40	867.40	118.60	88%	100%
00103	Quality Assurance and Quality Control	1,290.00	-	-	-	1,290.00	-	-
00201	Collect, Compile and Evaluate Data	329.00	-	143.63	143.63	185.37	44%	100%
00202	Survey and mapping	329.00	-	143.62	143.62	185.38	44%	100%
00301	Preliminary (60%) Design	16,473.00	232.92	18,425.90	18,658.82	(2,185.82)	113%	95%
00302	Advance (95%) Design	13,080.00	-	-	-	13,080.00	-	-
00303	Final (100%) Design	4,408.00	-	-	-	4,408.00	-	-
00401	Community Outreach	1,972.00	-	-	-	1,972.00	-	-
00501	Utility Relocations	5,785.00	-	-	-	5,785.00	-	-
SUBKL	KLS Surveying	8,800.00	-	8,795.00	8,795.00	5.00	100%	100%
		57,730.00	505.31	34,906.58	35,411.89	22,318.11	61%	



Columbia Boulevard Sidewalk and Safety Improvements: R-679

Progress Report No. 16

**For the period:
June 27, 2021 through July 31, 2021**

August 16, 2021

Submitted via email to:

Sue Nelson
City of St. Helens
265 Strand Street
St. Helens, OR 97051

Prepared by:

David Evans and Associates, Inc.
530 Center Street NE, Suite 605
Salem, Oregon 97301

PROGRESS REPORT NO. 16
For the period June 27, 2021 through July 31, 2021

Columbia Boulevard Sidewalk and Safety Improvements: R-687

Contract NTP: February 22, 2019

Contract End: November 25, 2022

Contract Values:

Current Contract NTE: \$57,730.00

Previously Billed: \$34,906.58

Current Billing: \$505.31

Remaining \$22,318.11

Work Performed in Reporting Period:

- Project coordination and invoicing
- Site design

Anticipated Upcoming Work

- Coordinate the potential for the culvert replacement
- Continued culvert and sidewalk design
- We have expended the budget for the 60% design, and will make it up in the 100% design task



DAVID EVANS
AND ASSOCIATES INC.

August 16, 2021

Sue Nelson
City of St. Helens
265 Strand Street
St. Helens, OR 97051

**SUBJECT: Columbia Boulevard Sidewalk and Safety Improvements
Invoice and Progress Report No. 16**

Dear Ms. Nelson:

Enclosed is the Invoice and Progress Report No. 16 for Preliminary Engineering (PE) Services for the Columbia Boulevard Sidewalk and Safety Improvements Project. This information covers the period of June 27, 2021 through July 31, 2021.

Please note that there may be some costs associated with the activities performed during this period, which have not yet cleared our accounting system. These costs will be invoiced in the billing period in which they are received.

Please review the enclosed information and let us know how we may modify the data to make it more meaningful to you. If you have questions or need additional information, please call me or my project assistant Alisha Reynaldo at 503-480-1312.

Sincerely,

DAVID EVANS AND ASSOCIATES, INC.

Paul Tappana
Project Manager

PDT:anre
Enclosures