



# PARKS AND TRAILS COMMISSION

Monday, July 10, 2023 at 4:00 PM

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## DRAFT MINUTES

### MEMBERS PRESENT

Chair Dana Lathrope  
Vice Chair Lynne Pettit  
Commissioner Jerry Belcher  
Commissioner Howard Blumenthal  
Commissioner Jacob Woodruff  
Commissioner Paul Barlow  
Commissioner Scott Jacobson  
Commissioner Brian Long

### STAFF PRESENT

Brandon Sundeen, City Council  
Melisa Gaelrun-Maggi, Parks Administrative Assistant

### CALL TO ORDER 4:00pm

### APPROVAL OF MINUTES

1. Approval of June 12<sup>th</sup>, 2023 Minutes

Commissioner Jacobson requested addition of statement.

**Motion made by Vice Chair Pettit to approve with addition, seconded by Commissioner Blumenthal.**

**Voting Yea: Chair Lathrope, Vice Chair Pettit, Commissioner Belcher, Commissioner Blumenthal, Commissioner Woodruff, Commissioner Jacobson, Commissioner Barlow, Commissioner Long.**

### NEW BUSINESS

#### 2. Park Fees & Special Use Permits - Lathrope

Woodruff and Belcher had questions about Sand Island profits and fees.

Woodruff feels that special use permits should be required for 25 people or more. Lathrope suggested that maybe they exempt under 50 from the liability insurance.

Lathrope asked if Tourism had their fees waived for their permit. Melisa confirmed that they did have their fees waived.

Blumenthal feels that an event that draws more than a thousand people should have to submit a sort of environmental impact statement.

Multiple commissioners would like to see 8.08.040.02 & .03 removed from the special permit ordinance.

Jacobson and Lathrope wondered what criteria the Police and Fire chief use to approve permits.

Barlow believes that not having a hospital in the city is a safety issue for having large events.

The Commission feels that Tourism should have to fill out all the spaces on the permit and pay the fees like the rest of the applicants.

The Commission paused the review of the permit ordinance until next month due to time constraints.

**3. PTC Liaison Schedule for City Council & Planning Commission- Lathrope**

Lathrope would like to discuss having a Commissioner go to every City council & Planning meeting and report back. Belcher likes the idea if it is only every few months. He thinks Lathrope should bring a calendar of meetings to the meetings and Commissioners can choose.

Sundeen warned that there is a good chance that they could sit through a long meeting and nothing from Parks could be mentioned.

**OLD BUSINESS****4. Citizen's Day Debrief - Lathrope**

Discussion of having the booth next to Watershed's booth next year to share resources. Maybe update and print Parks brochures to hand out next year.

**5. Urban Trail - Belcher**

Received some feedback at Citizens Day in the Park. Belcher is going to revise his plan yet again to include the changes to Columbia View Park and other features. Was planning on making the trail markings this summer and fall but will now be waiting until next summer.

**6. Commissioner Application Process - Lathrope**

Inquiry was made if all Commissioners reviewed the resolution about application process. Some had not. Topic of discussion was tabled for next month.

**7. Grey Cliffs & Campbell Park Updates - Lathrope**

Belcher spoke with Jennifer Dimsho about the kayak launch at Grey Cliffs and was told that there is progress on the permitting through the State.

Lathrope reported that irrigation was repaired at Campbell as well as the removal of the old elephant slide.

**ACTION ITEMS**

Lathrope encouraged commissioners to read through permit materials before next meeting.

**STAFF REPORT**

Melisa reported on behalf of Tupper that Counciler Birkle reported a tree trunk on fire in McCormick Park and Tory put it out.

**COUNCILOR'S REPORT**

Sundeen thanked anyone who helped at Citizens Day. City Council has asked for more volunteers from Commission members to help at Citizens Day next year.

The City has received a grant to update the Veterans Memorial.

First Street Gateway is on the planning commission agenda that will beautify the entry to downtown.

The Watershed grant of \$3000 have been approved for another year.

**DISCUSSION ITEMS**

Blumenthal mentioned that they have given a 6-month report on Nob Hill Park.

Blumenthal mentioned again that he feels the old "Grace's Antiques" building wall is in danger of collapsing.

Pettit brought up that Civic Pride does not have any signage and that Dalton Lake needs 3 signs replaced.

**ADJOURNMENT 6:02pm**