



OREGON
BROADBAND
OFFICE

Model Letter of Support

Application Phase

Broadband Equity, Access, and Deployment (BEAD) Program

Created by the Bipartisan Infrastructure Law and administered by the National Telecommunications and Information Association (NTIA), the Broadband Equity, Access, and Deployment (BEAD) Program¹ is a federal grant program that will fund broadband infrastructure in unserved and underserved areas.

The Oregon Broadband Office (OBO) is overseeing the State's BEAD planning,² which includes allocating Oregon's \$688.9 million to subgrantees that will use the funding to construct broadband infrastructure.

OBO will award points to applications based on documented support from local units of government—such as city, county, tribal, and economic development districts—with points awarded based on the percentage of total units of government in the proposed grant area providing letters of support or other indicators of support. A local unit of government may provide such support to more than one applicant.

This model letter is designed to assist entities that choose to provide a letter of support to a BEAD applicant. *This model is not a required form.* The unit of government may provide documentation other than a letter to indicate support for a proposed BEAD project; according to Oregon's Initial Proposal Volume 2 (IPv2), Section 5.3.2.2, "Documents can include such items as letters, board or council resolutions, and commitments of funding."³

¹ "BEAD Program," NTIA, <https://broadbandusa.ntia.doc.gov/funding-programs/broadband-equity-access-and-deployment-bead-program>.

² "BEAD Program," OBO, <https://www.oregon.gov/biz/programs/bead/pages/default.aspx>.

³ "BEAD Initial Proposal Volume 2," OBO, https://www.oregon.gov/biz/Publications/Broadband/IPv2_FinalApproved.pdf.



Model BEAD Program Letter of Support

[Letterhead]

[Date]

Authorized Representative
Oregon Broadband Office

Re: Broadband Equity, Access, and Deployment (BEAD) Program Letter of Support

Dear Oregon Broadband Office:

[Description of entity submitting the letter of support.]

[Entity that will deploy and operate the network.]

[Description of reasons for support, including expected benefits from the project.]

For [this reason/all these reasons], [entity] supports [ISP's] [project name]
application to OBO for BEAD Program funding.

Sincerely,

[Signature]

[Name/title]
[Entity name]



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April 16, 2025

Nick Batz
Oregon Broadband Office
Business Oregon
775 Summer St. NE STE 310
Salem, Oregon 97301

Dear Oregon Broadband Office,

The City of St. Helens is writing to express support for Comcast as a community partner, particularly in their collaborative efforts to address broadband challenges in St. Helens School District 502.

Comcast's commitment to expanding high-quality broadband access aligns closely with our mission to enhance digital equity and connectivity for unserved and underserved communities identified by the Oregon Broadband Office (OBO) and the Broadband Equity, Access, and Deployment (BEAD) program.

Expanding access to reliable, high-speed broadband is critical to addressing key challenges within our community and unlocking opportunities for economic growth, educational advancement, and equitable access to essential services.

For these reasons, the City of St. Helens supports Comcast's project applications for St. Helens School District 502 to the OBO for BEAD Program Funding.

Sincerely,

Jennifer Massey, Mayor
City of St. Helens