

City of St. Helens
Consent Agenda for Approval

ANIMAL FACILITIES

The following facilities have been inspected by City of St. Helens Police Department and are recommended for approval of an Animal Facility License:

<u>Owner Name</u>	<u>Location</u>	<u>Purpose</u>
♦ Jessica Lundgren	474 S. 16 th Street	Multiple Dogs



**CITY OF
ST. HELENS OREGON
DEPARTMENT OF POLICE**

On Friday, 01.29.2021 at approximately 0800 hours, I met with Jessica Lundgren at her residence at 474 S.16TH ST, St. Helens, OR to conduct a prescheduled Animal Facility License Application inspection. This inspection is to ensure the premises is in compliance with Ordinance 6.04.080, OAR 609.415, OAR 609.420, OAR 603-015-0025 through 603-015-0065. Included with her application was her liability insurance rider information from Allstate Property and Casualty Insurance Company (Policy) and information regarding where they seek veterinary care for their animals, Midway Veterinary Clinic. Jessica stated that they take their dogs to the vet when needed.

I noticed her home is a single-family home in a residential neighborhood. Jessica explained that the facility license is to allow her to have a larger number of dogs, not to run a shelter or boarding service. Jessica has a total of 5 dogs, all of whom appeared to be in good health.

I saw the residence had a spacious back yard encircled with a sturdy 6' fence. The fence was in good condition. The dogs are mainly inside and are let out to go to the bathroom. Their yard did not smell like feces or urine. Jessica stated that they clean up the poop regularly and toss it in the garbage to be disposed.

The dogs did not appear to be aggressive. The food was stored in a sealed plastic container to prevent vermin infestation. The food is served in a metal bowl on a matt so that the bowl is not directly on the floor.

I am not aware of any recent complaints received by SHPD regarding noise, odors, stray animals, or other Ordinance violations regarding Amanda or her residence. In my opinion I think that Jessica Lundgren should be granted her Animal Facility License.

A handwritten signature in black ink, appearing to read "Mainer MG".

Code Enforcement Officer Moreno

City of St. Helens

265 Strand Street • St. Helens, OR 97051 • 503-397-6272

Application Fee: \$40.00

Animal Facility License Application

St. Helens Municipal Code Chapter 6.04

If you own any of the following inside the city limits, you must have an Animal Facility License:

- More than 3 adult dogs; or
- More than 3 adult dogs and one litter of puppies; or
- More than 3 adult hens and/or ducks and 6 chicks or ducklings under 9 weeks; or
- More than 3 adult rabbits and/or 1 litter of bunnies under 9 weeks; or
- An exotic animal

Complete the application and return to the above address with the fee, copies of your dogs' licenses and a copy of your homeowners insurance. You must list each animal separately in the space provided below that you intend to keep at your facility. Your facility, including perimeter fence if required, must be inspected before your application will be forwarded to the City Council for action. The Police Department will contact you within 10 days of application to schedule an inspection. The application fee is \$40 for a two year license and must be renewed prior to expiration.

If your application is denied, you have two options to obtain compliance: 1) You meet the requirements for an animal facility license; or 2) you have only allowed animals on your property. Once you can prove that you are in compliance for a license, we can seek approval by the City Council. If you have eliminated the need for an animal facility license, you may request a refund of the application fee.

Address at which animal(s) will be kept:				
Applicant Information		Alternate Contact/In Case of Emergency		
Name: <u>Jessica Lundgren</u>		Name: <u>Christopher Lundgren</u>		
Mailing address: <u>474 S. 16th St</u>		Mailing address:		
City/State/Zip: <u>St Helens OR 97051</u>		City/State/Zip:		
Cell phone:				
Home phone:				
Email:				
List each animal to be kept at the above address (attach additional paper if more than 6 animals)				
Species/Breed	Name	Sex	Age	County Dog License Expiration Date
1. K9 Bordercollie	Riker	M/N	9	11/6/21
2. K9 Dachshund	Rica	F/S	15	11/6/21
3. K9 Dachshund	Hannah	F	3	11/6/21
4. K9 Dachshund	Solo	F	2	11/6/21
5. K9 Dachshund	Tula Belle	F/S	4	2/28/21
6.				
Veterinarian Information				
Name: <u>DR Froese @ Midway Vet</u>		Phone: <u>503 397-6470</u>		
Address: <u>34453 McGarlin Warren, OR</u>		City/State/Zip: <u>Warren, OR 97051</u>		
Liability Insurance Information				
Agent's Name: _____				
Insurance Company: _____				
Attach a copy of the policy indicating applicant is covered while maintaining the described animal(s).				

AUTHORIZATION

I, Jessica Lundgren, understand that I am applying for an animal facility license to keep the above listed animal(s) at 474 S. 16th St, St. Helens, Oregon. I have read Municipal Code Chapter 6.04 Animal Control Code, and fully understand my obligation as an animal owner and facility operator and agree to comply with the Code and applicable county, state and federal laws. I further understand that this license, if approved, is valid for a period of two years and must be renewed prior to expiration.

Jessica Lundgren
Applicant Signature

11/18/20
Date Signed

FOR OFFICE USE ONLY		
Date received: <u>12/1/2020</u>	Officer assigned: <u>Officer Moreno</u>	Date forwarded to City Recorder: <u>2/19/21</u>
Received by: <u>LS</u>	Date/Time of inspection: <u>1/29/2021</u>	Council meeting date: <u>3/3/21</u>
Receipt No.: <u>R00059759</u>	Officer recommendation: <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Dated forwarded to PD: <u>2/8/2020</u>		If approved, date license issued:
Forwarded by: <u>LS</u>		Expiration date: