

CONTRACT PAYMENTS

City Council Meeting
March 3, 2021

David Evans and Associates Inc.

Project: R-679 Columbia Blvd. Sidewalk (Inv#479016)	\$	139.60
Project: R-687 N. Vernonia Road Sidewalks (Inv#479112)	\$	<u>777.29</u>
Total	\$	916.89



DAVID EVANS AND ASSOCIATES INC.

Sue Nelson
City of St. Helens
265 Strand Street
St. Helens, OR 97051

Invoice Number 482357
Invoice Date February 19, 2021
PO Number
Page 1 of 1

Work Beginning 12/27/2020 through 01/30/2021

Manager: Paul Tappana

Project STHN0000-0002: Columbia Boulevard Sidewalk and Safety Improvements

Table with 5 columns: Description, Name, Current Hours, Rate, Current Amount. Rows include Office/Clerical (Lori Hicks), Project Coordinator III (Lara Abrams), and Subtotal.

Invoice Total

\$139.60

Invoiced by: Lara Abrams

APPROVED FOR PAYMENT

INIT

DATE

ACCOUNTS PAYABLE

FINANCE

SUPERVISOR

2-24-21

2-24-2021

301-000-53001 \$69.80

205-000-53002 \$69.80

Table titled 'Aged Receivables as of 2/11/2021' with columns: 0 To 30 Days, 31 To 60 Days, 61 To 90 Days, Over 90 Days, Total Outstanding.

Submit payment to: Dept LA 24340 Pasadena CA 91185-4340

DAVID EVANS AND ASSOCIATES, INC.

Project Billing Budget Summary (by WBS)

Project: STHN00000002

Period Ending: 2021-04 (2/27/2021)

Project: STHN00000002

As of Period: 202104

Phase	WBS Description	Contract	Billed This	Previously	Billed To Date	Remaining		
		Amount	Period	Billed		Contract	% Billed	% Completed
00101	Project Administration	4,278.00	139.60	4,809.16	4,948.76	(670.76)	116%	55%
00102	Kick-Off Meeting	986.00	-	867.40	867.40	118.60	88%	100%
00103	Quality Assurance and Quality Control	1,290.00	-	-	-	1,290.00	-	-
00201	Collect, Compile and Evaluate Data	329.00	-	143.63	143.63	185.37	44%	50%
00202	Survey and mapping	329.00	-	143.62	143.62	185.38	44%	100%
00301	Preliminary (60%) Design	16,473.00	-	6,523.57	6,523.57	9,949.43	40%	40%
00302	Advance (95%) Design	13,080.00	-	-	-	13,080.00	-	-
00303	Final (100%) Design	4,408.00	-	-	-	4,408.00	-	-
00401	Community Outreach	1,972.00	-	-	-	1,972.00	-	-
00501	Utility Relocations	5,785.00	-	-	-	5,785.00	-	-
SUBKL	KLS Surveying	8,800.00	-	8,795.00	8,795.00	5.00	100%	100%
		57,730.00	139.60	21,282.38	21,421.98	36,308.02	37%	



**Columbia Boulevard Sidewalk and Safety Improvements:
R-679**

Progress Report No. 10

**For the period:
December 27, 2020 through January 30, 2021**

February 19, 2021

Submitted via email to:

Sue Nelson
City of St. Helens
265 Strand Street
St. Helens, OR 97051

Prepared by:

David Evans and Associates, Inc.
530 Center Street NE, Suite 605
Salem, Oregon 97301

PROGRESS REPORT NO. 10
For the period December 27, 2020 through January 30, 2021

Columbia Boulevard Sidewalk and Safety Improvements: R-687

Contract NTP: February 22, 2019

Contract End: December 31, 2020

Contract Values:

Current Contract NTE: \$57,730.00

Previously Billed: \$21,282.38

Current Billing: \$139.60

Remaining \$36,308.02

Work Performed in Reporting Period:

- Project coordination and invoicing

Anticipated Upcoming Work

- Coordinate the potential for the culvert replacement
- Resume sidewalk design



DAVID EVANS
AND ASSOCIATES INC.

February 19, 2021

Sue Nelson
City of St. Helens
265 Strand Street
St. Helens, OR 97051

**SUBJECT: Columbia Boulevard Sidewalk and Safety Improvements
Invoice and Progress Report No. 10**

Dear Ms. Nelson:

Enclosed is the Invoice and Progress Report No. 10 for Preliminary Engineering (PE) Services for the Columbia Boulevard Sidewalk and Safety Improvements Project. This information covers the period of December 27, 2020 through January 30, 2021.

Please note that there may be some costs associated with the activities performed during this period, which have not yet cleared our accounting system. These costs will be invoiced in the billing period in which they are received.

Please review the enclosed information and let us know how we may modify the data to make it more meaningful to you. If you have questions or need additional information, please call me or my project assistant Lara Abrams at 503-499-0466.

Sincerely,

DAVID EVANS AND ASSOCIATES, INC.

Paul Tappana
Project Manager

PDT:leab
Enclosures

APPROVED FOR PAYMENT

INIT _____ DATE _____

ACCOUNT PAYABLE _____

FINANCE SUPERVISOR *SM* DATE *2-24-2021*



DAVID EVANS AND ASSOCIATES INC.

Sue Nelson
City of St. Helens
265 Strand Street
St. Helens, OR 97051

Invoice Number 482358
Invoice Date February 19, 2021
PO Number
Page 1 of 1

Work Beginning 12/27/2020 through 01/30/2021
Project STHN0000-0003: N. Veronia Road Sidewalks

Manager: Paul Tappana

	Current Hours	Rate	Current Amount
Contract Work Performed			
Construction Inspector III Eric Bortvedt	3.70	110.48	408.78
Office/Clerical Dongyang Liu	0.60	99.20	59.52
Project Coordinator III Lara Abrams	3.10	92.63	287.15
Subtotal Contract Work Performed	7.40		755.45
Other Direct Charges			
Mileage 01/23/2021 39.00		0.560	21.84
Subtotal Other Direct Charges			21.84
Invoice Total			\$777.29

Invoiced by: Lara Abrams

205-000-53019 *MA*

Aged Receivables as of 2/11/2021				
0 To 30 Days	31 To 60 Days	61 To 90 Days	Over 90 Days	Total Outstanding
\$777.29	\$0.00	\$0.00	\$0.00	\$777.29

Submit payment to: Dept LA 24340 Pasadena CA 91185-4340

DAVID EVANS AND ASSOCIATES, INC.

Project Billing Budget Summary (by WBS)

Project: STHN00000003

Period Ending: 2021-03 (1/30/2021)

Project: STHN00000003

As of Period: 202103

Phase	WBS Description	Contract	Billed This	Previously	Remaining			
		Amount	Period	Billed	Billed To Date	Contract	% Billed	% Completed
CE11	Project Management	3,496.00	346.67	-	346.67	3,149.33	10%	10%
CE21	Construction Inspection	22,097.00	408.78	-	408.78	21,688.22	2%	2%
CE2EX	Construction Inspection Expenses	632.00	21.84	-	21.84	610.16	3%	3%
		26,225.00	777.29	-	777.29	25,447.71	3%	



**N. Vernonia Rd. Sidewalks Construction Engineering
Services: R-687**

Progress Report No. 1

**For the period:
December 27, 2020 through January 30, 2021**

February 19, 2021

Submitted via email to:

Sue Nelson
City of St. Helens
265 Strand Street
St. Helens, OR 97051

Prepared by:

David Evans and Associates, Inc.
530 Center Street NE, Suite 605
Salem, Oregon 97301

PROGRESS REPORT NO. 1

For the period December 27, 2020 through January 30, 2021

N. Vernonia R. Sidewalks Construction Engineering Services: R-687

Contract NTP: December 18, 2020

Contract End: June 30, 2021

Contract Values:

Current Contract NTE: \$26,225.00

Previously Billed: \$0.00

Current Billing: \$777.29

Remaining \$25,447.71

Work Performed in Reporting Period:

1. Invoicing
2. Submittal review
3. Field inspection

Anticipated Upcoming Work

1. Field inspection

Date: Tuesday, February 02, 2021
 Time: 12:08:20PM
 User: MRRO

DAVID EVANS AND ASSOCIATES

Page: 1 of 1
 Report: PA180wbs.rpt
 Company: DEA

Rev & Billing Status - WBS

{pjproj.project}='STHN00000003'

Office Code 090

Project WBS	Description	Contract Value	Invoiced To Date	CM/DM Adj-FY1	Advance Billed-FY1	Unbilled Revenue	Rtn/Rtr/Un Pmts	Revenue Backlog	Billing Backlog
STHN0000-0003	N. Veronia Road Sidewalks			PM/QM	PDT/LEAB				
CE1.1	Project Management	3,496.00	0.00	0.00	0.00	346.67	0.00	3,149.33	3,496.00
CE2.1	Construction Inspection	22,097.00	0.00	0.00	0.00	408.78	0.00	21,688.22	22,097.00
CE2.EX.	Construction Inspection Expens	632.00	0.00	0.00	0.00	21.84	0.00	610.16	632.00
Total STHN0000-0003		26,225.00	0.00	0.00	0.00	777.29	0.00	25,447.71	26,225.00



David Evans and Associates
Mileage Report

Mileage Log for Invoice Number:

Date	Project	WBS	Equipment	Employee	Travel Reason	Odometer Start	Odometer End	Total Miles	Tolls
01/18/2021	STHN00000003	CE2EX	22K2HR	Eric Bortvedt	Inspection	57378	57417	39	
	N. Veronia Road Sidewalks	Construction Inspection Expenses	2018 Ford F150						
Report Total Miles:								39	



DAVID EVANS
AND ASSOCIATES INC.

February 19, 2021

Sue Nelson
City of St. Helens
265 Strand Street
St. Helens, OR 97051

**SUBJECT: N. Vernonia Rd. Sidewalks Construction Engineering Services, R-687
Invoice and Progress Report No. 1**

Dear Ms. Nelson:

Enclosed is the Invoice and Progress Report No. 1 for Preliminary Engineering (PE) Services for the N. Vernonia Rd. Sidewalks Construction Engineering Services (R-687) Project. This information covers the period of December 27, 2020 through January 30, 2021.

Please note that there may be some costs associated with the activities performed during this period, which have not yet cleared our accounting system. These costs will be invoiced in the billing period in which they are received.

Please review the enclosed information and let us know how we may modify the data to make it more meaningful to you. If you have questions or need additional information, please call me or my project assistant Lara Abrams at 503-499-0466.

Sincerely,

DAVID EVANS AND ASSOCIATES, INC.

Paul Tappana
Project Manager

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Enclosures