



Memorandum

To: Mayor and City Council

From: John Walsh, City Administrator

Subject: **Administration & Community Development Dept. Report**

Date: October 20, 2021

1st Quarter Financial Report FY21-22 attached.

Business Licenses Reports attached.



For all graph representations; **BLUE** = Budget **RED** = Actuals

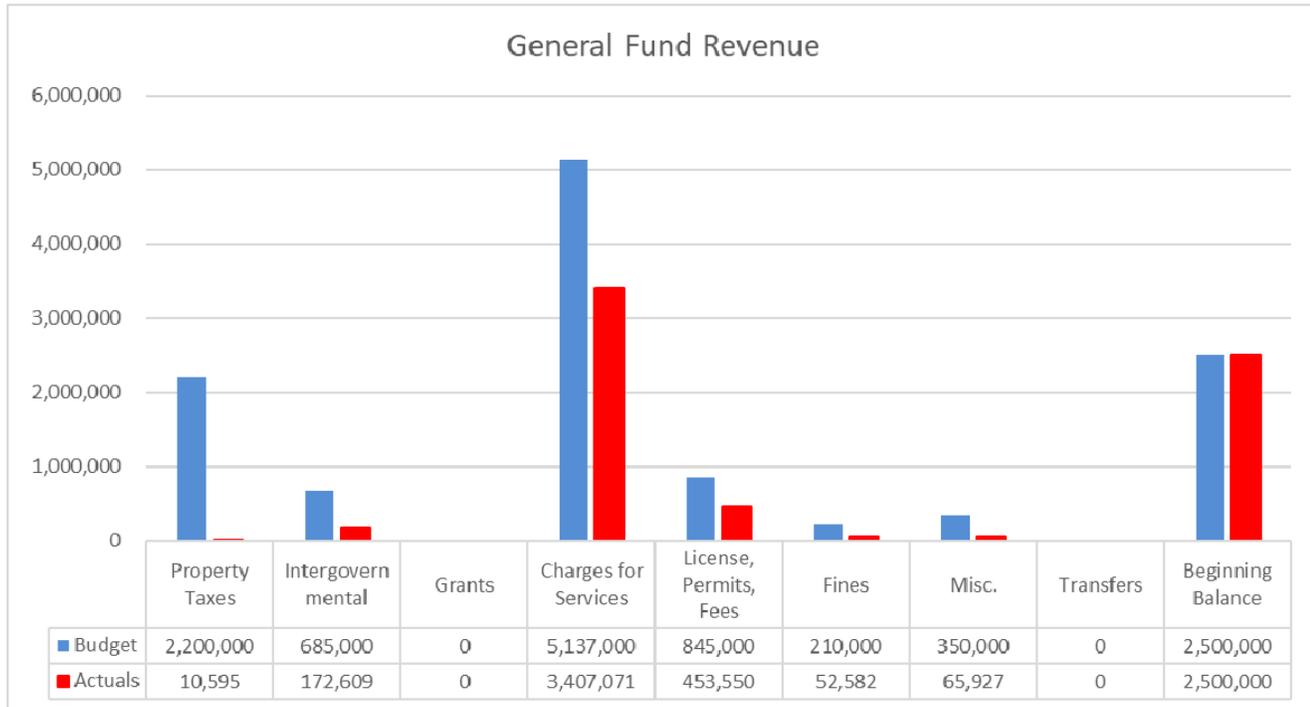
QUICK HIGHLIGHTS

- The first half of ARPA funds were received by the City. Funds were put into the Community Enhancement Fund and will be charged out to departments as usage occurs.
- Overall, all operational funds are on track compared to previous years with revenue. Property taxes do not come in until Nov/Dec.
- The Visitor Tourism Fund was re-established to best track revenue/expenses from year to year as well as build a fund balance for future programs and management.
- Development with Single-Family Housing showed a reduction in permits issued compared to last year. 21 permits in 2020/2021 at this time, vs. 8 this current year. The City does have several developments that are just getting started and we will continue to monitor to best anticipate any slowdowns in the economy.

General Fund – Revenue

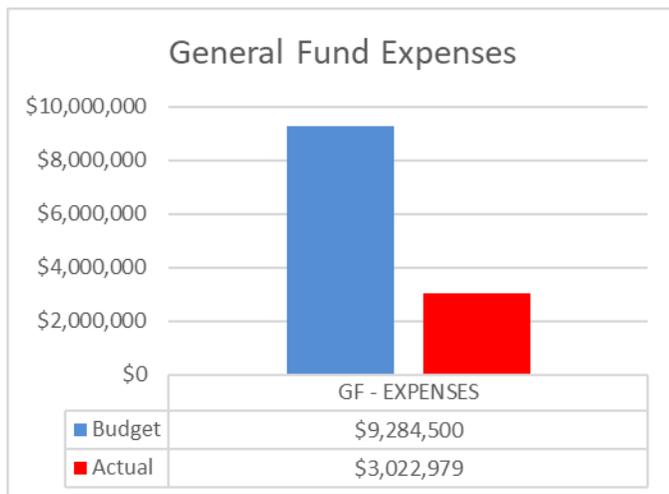
- Overall Revenue = 56% of budgeted revenue received
- Property taxes typically come in the 2nd quarter of the fiscal year (Nov/Dec)

This graph displays the General Fund Revenue in separate categories.



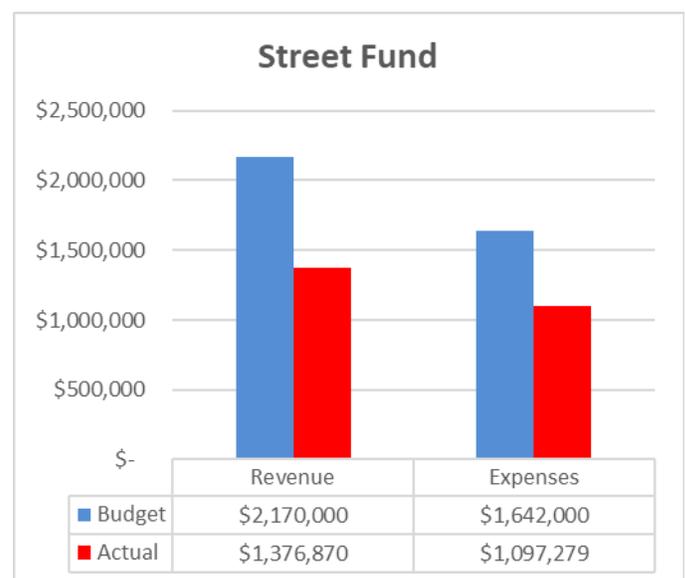
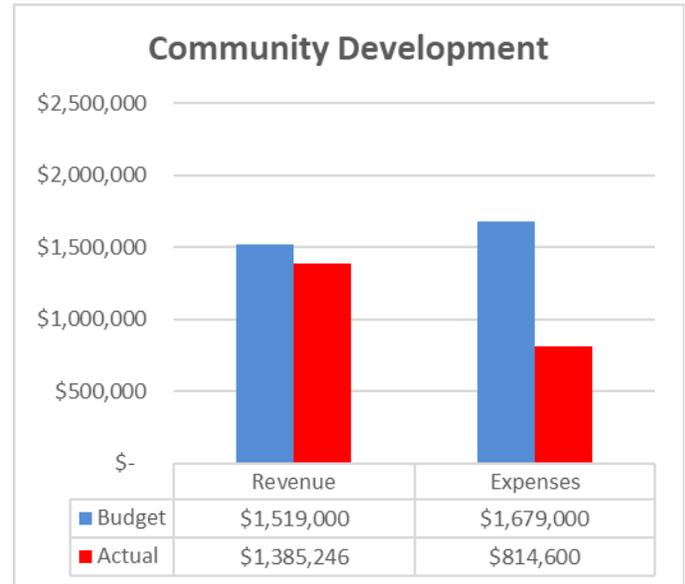
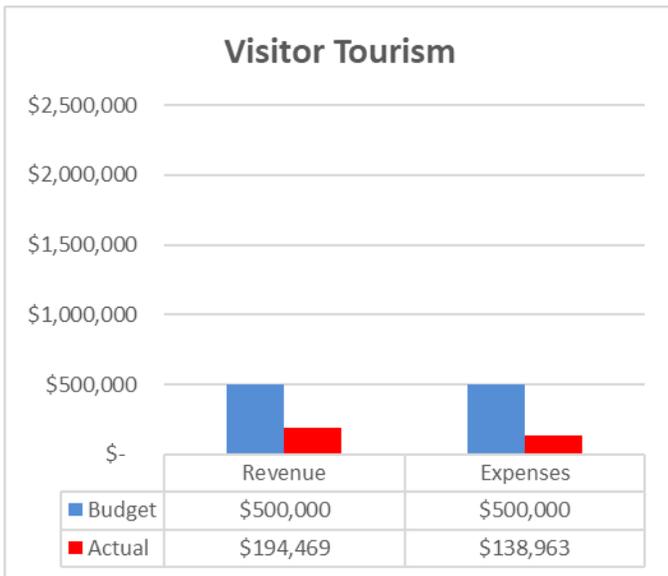
General Fund – Expenses

Overall Expenses = 32% of budgeted expenses spent



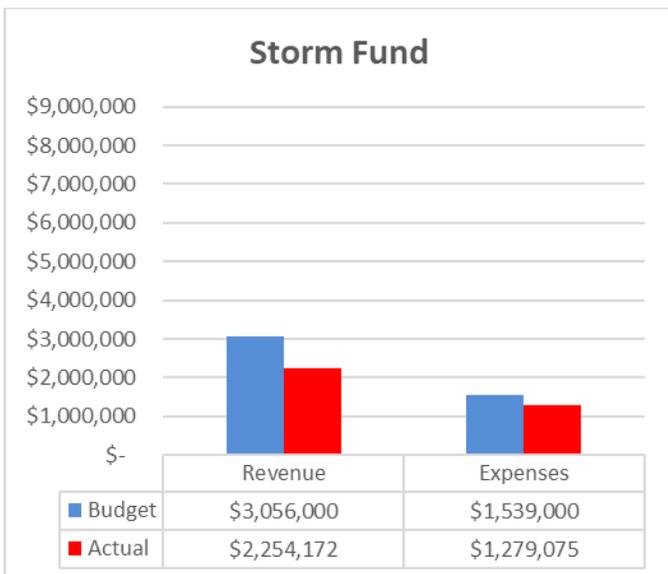
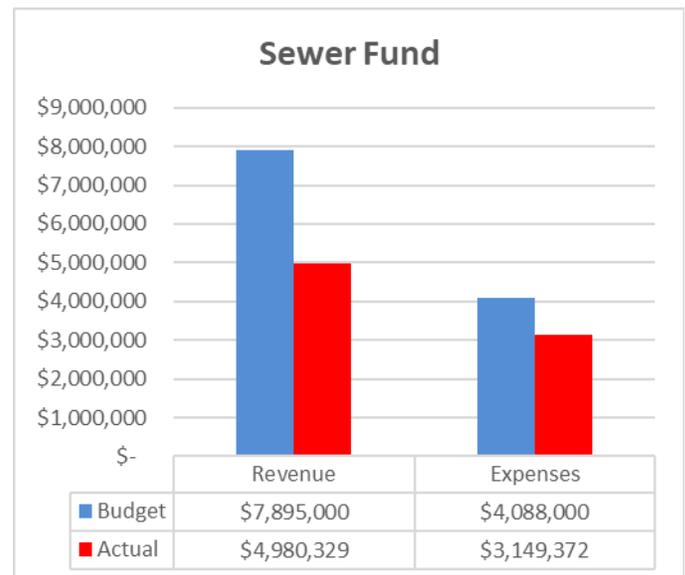
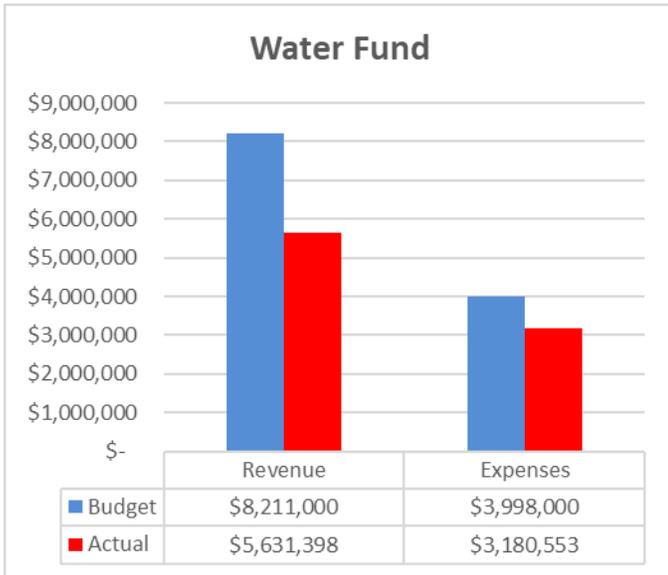
SPECIAL REVENUE FUNDS

- Visitor Tourism Fund was re-established to better track revenue/expenses and begin to build a fund balance for future programs.
- Community Enhancement received ½ of the City’s ARPA disbursement which is shown as revenue (hence the large increase you see in the graph’s revenue)



ENTERPRISE FUNDS

- Late fees and disconnections will start back up in Jan 2022.
- Water revenue is at 32% of budget.
- Sewer revenue is at 30% of budget.
- Storm revenue is at 26% of budget.



BUSINESS LICENSE REPORT

City Department Approval: 10/8/21

Signature: 
Date: 10-11-21

The following business licenses are being presented for City Approval

ID	PERIOD	-----NAME-----	LICENSE CODE	BALANCE
00978	9/10/21- 9/10/22	THE KLONDIKE RESTAURANT LLC	RESTAURA RESTAURANT	0.00
00983	9/15/21- 9/15/22	PLATINUM51 STUDIO	BEAUTYSH BEAUTY/BARBER SHOP	0.00
00984	9/23/21- 9/23/22	*DJDPPI LLC	CONSULT CONSULTING	0.00
00986	9/23/21- 9/23/22	*LILI'S HOUSEKEEPING	JANITOR JANITORIAL SERVICES	0.00
00987	9/28/21- 3/28/22	INDUSTRIAL COMMERCIAL ELECTRIC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00989	9/27/21- 9/27/22	LENNAR NW INC	CONTGEN CONTRACTOR-GENERAL	0.00
00990	9/30/21- 9/30/22	TOP NOTCH HOME REPAIR	INSPECT INSPECTIONS - PROPER	0.00
00991	10/06/21-10/06/22	TRITON LAWN & YARD MAINTENANCE	LANDSCAP LANDSCAPING	0.00
00149	10/05/21-10/05/22	AERO INVESTMENT STRATEGIES DBA COMPOSITES UNIVERSAL GROUP	MANUFACTURING	0.00

PACKET: 00220 License Packet 10/8/2021 BL APPROVALS

SEQUENCE: License #

LICENSE CODE	TOTAL	BALANCE
BEAUTYSH BEAUTY/BARBER SHOP	1	0.00
CONSULT CONSULTING	1	0.00
CONTELEC CONTRACTOR-ELECTRICA	1	0.00
CONTGEN CONTRACTOR-GENERAL	1	0.00
INSPECT INSPECTIONS - PROPER	1	0.00
JANITOR JANITORIAL SERVICES	1	0.00
LANDSCAP LANDSCAPING	1	0.00
RESTAURA RESTAURANT	1	0.00
TOTAL ALL CODES:	8	0.00

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*** SELECTION CRITERIA ***

License Range: thru ZZZZZZZZZZ
License Codes: All
Balance: 9999999999R thru 9999999999
Fee Codes:
Fee Paid Status: Paid and Unpaid
Origination Dates: 0/00/0000 thru 99/99/9999
Effective Dates: 0/00/0000 thru 99/99/9999
Expiration Dates: 0/00/0000 thru 99/99/9999
Renewal Dates: 0/00/0000 thru 99/99/9999
Payment Dates: 0/00/0000 thru 99/99/9999
Print Dates: 0/00/0000 thru 99/99/9999
License Status: Active
Termination Code:
Paid Status: Paid
City Limits: Inside and Outside
Printed: No
Comment Code:

** END OF REPORT **