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SEP 30 2024



ST. HELENS POLICE DEPARTMENT

150 S. 13th Street, St. Helens Oregon 97051
Office (503)397-3333 FAX (503)397-0619

CITY OF ST. HELENS
Brian Greenway
Chief of Police

On Friday September 6th at approximately 1615 hours, I met with Kathleen Johnstun at her residence at 244 N 2nd St, St Helens OR 97051 to conduct a prescheduled Animal Facility License inspection. This inspection is to ensure the premise is in compliance with Ordinance 6.04.080, OAR 609.415, OAR 609.420, OAR 603-015-0025 through 603-015-0065. Included with her application was her liability insurance information from Safeco Insurance (Policy # [REDACTED]) and Rabies certificate for all animals listed on application.

I noticed that Kathleen's home is a single-family home in a residential neighborhood. Kathleen explained to me that the facility license is to allow her and her family to have a larger number of animals at their residence including a goose, not to run a shelter or boarding service. Kathleen has a total of two dogs, two cats, 6 chickens, 3 ducks and the one goose all who appeared to be well groomed and in good health.

I saw the residence had a very spacious back yard that was encircled with a fairly sturdy three-foot wooden fence surrounding the house. There were two areas that could use more secure fencing to prevent animals to go in and out of or to go into neighboring homes. This outdoor space has adequate runoff to prevent water pooling. They had an overgrowing backyard of tall grass and other weeds. They were advised of the tall grass ordinance and were also advised that they would have to come in compliance with the ordinance or they may be subject to citations if not corrected. Kathleen and her husband said they would work on the backyard and get it cleaned up.

Kathleen followed by showing me the chicken/duck and goose coop that they have in the backyard. The chicken coop appeared to not in good sanitary condition. I advised Kathleen that in order to have more chickens and ducks on their property that they would have to be aware of the conditions of the coop in order to prevent an infestation of rats, bugs, and other vermin,

Kathleen said that they will prioritize making sure that the coops are cleaned weekly to prevent an infestation. Kathleen was very receptive of the advice I suggested and did not appear to make any remarks or had any indications that she wouldn't follow the Animal facility restrictions.

Kathleen then invited me into her home. Her home was visibly clean and well organized. I did not see anything that was of concern while inside the residence.

I am aware of two recent complaints received by SHPD regarding noise from the goose. One of the complaints was received through the online complaint form through the city website.

Attached is a copy of the most recent complaint that I received.

Based on my observations and findings. Including speaking with Kathleen what to do to improve conditions of the backyard, I believe Kathleen should be granted the Animal Facility License.

There will have to be weekly, or biweekly follow up to make sure that they are complying with the ordinances No other neighbors around the neighborhood have filed any complaints towards the Johnstun's that I am aware of.

Code Enforcement Officer

Everardo Medina

City of St. Helens

265 Strand Street • St. Helens, OR 97051 • 503-397-6272

Application Fee: \$40.00

Animal Facility License Application

St. Helens Municipal Code Chapter 6.04

If you own any of the following inside the city limits, you must have an Animal Facility License:

- More than 3 adult dogs; or
- More than 3 adult dogs and one litter of puppies; or
- More than 3 adult hens and/or ducks and 6 chicks or ducklings under 9 weeks; or
- More than 3 adult rabbits and/or 1 litter of bunnies under 9 weeks; or
- An exotic animal

Complete the application and return to the above address with the fee, copies of your dogs' licenses and a copy of your homeowners insurance. You must list each animal separately in the space provided below that you intend to keep at your facility. Your facility, including perimeter fence if required, must be inspected before your application will be forwarded to the City Council for action. The Police Department will contact you within 10 days of application to schedule an inspection. The application fee is \$40 for a two year license and must be renewed prior to expiration.

If your application is denied, you have two options to obtain compliance: 1) You meet the requirements for an animal facility license; or 2) you have only allowed animals on your property. Once you can prove that you are in compliance for a license, we can seek approval by the City Council. If you have eliminated the need for an animal facility license, you may request a refund of the application fee.

Address at which animal(s) will be kept:				
Applicant Information		Alternate Contact/In Case of Emergency		
Name: <u>Kathleen Johnston</u>		Name: <u>Jacob Johnston</u>		
Mailing address: <u>244 N. 2nd St.</u>		Mailing address: <u>244 N. 2nd St.</u>		
City/State/Zip: <u>Saint Helens OR 97051</u>		City/State/Zip: <u>Saint Helens OR 97051</u>		
Cell pho: _____		_____		
Home ph: _____		_____		
Email: _____		_____		
List each animal to be kept at the above address (attach additional paper if more than 6 animals)				
Species/Breed	Name	Sex	Age	County Dog License Expiration Date
1. <u>Basset Hound</u>	<u>Beatrice "Trixie"</u>	<u>F</u>	<u>15</u>	<u># 42225, 3/22/2025</u>
2. <u>Beagle</u>	<u>Bernie</u>	<u>M</u>	<u>7</u>	<u># 10006093250, 8/6/2025</u>
3. <u>Figaro (cat)</u>	<u>Figaro</u>	<u>M</u>	<u>3</u>	—
4. <u>cat</u>	<u>Hamish</u>	<u>M</u>	<u>3</u>	—
5. <u>chickens</u>	<u>(all hens - 6)</u>	<u>F</u>	<u>2</u>	—
6. <u>goose</u>	<u>(Robert)</u>	<u>M</u>	<u>3</u>	—
Veterinarian Information				
Name: <u>Columbia Vet Clinic</u>		Phone: <u>503-397-1928</u>		
Address: <u>150 N. 15th St., St Helens</u>		City/State/Zip: <u>→ OR, 97051</u>		
Liability Insurance Information				
Agent's Name: <u>Choices Insurance Agency</u>		Phone: <u>503-893-8344</u>		
Insurance Company: <u>Safeco Insurance</u>		Policy No.: _____		
Attach a copy of the policy indicating applicant is covered while maintaining the described animal(s).				

→ ON BACK

I, Kathleen Johnston, **AUTHORIZATION** understand that I am applying for an animal facility license to keep the above listed animal(s) at _____, St. Helens, Oregon. I have read Municipal Code Chapter 6.04 Animal Control Code, and fully understand my obligation as an animal owner and facility operator and agree to comply with the Code and applicable county, state and federal laws. I further understand that this license, if approved, is valid for a period of two years and must be renewed prior to expiration.

Kathleen Johnston _____ 8/1/2024
Applicant Signature Date Signed

FOR OFFICE USE ONLY		
Date received: <u>8/12/24</u>	Officer assigned: <u>COE Ezequiel Medina</u>	Date forwarded to City Recorder: <u>9/30/24</u>
Received by: <u>Lisa</u>	Date/Time of inspection: <u>9/6/24, 4:15pm</u>	Council meeting date: <u>11/6/24</u>
Receipt No.: <u>R00271057</u>	Officer recommendation: _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Dated forwarded to PD: <u>8/30/24</u>	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny	If approved, date license issued:
Forwarded by: <u>Lisa</u>	<u>w/follow-up</u>	Expiration date:

<u>species/breed</u>	<u>name</u>	<u>sex</u>	<u>age</u>
Duck-Ancona	Denver	M	2
Duck:Ancona	Dottie	F	2
Duck-Rouen	Sasha	F	2