



# URBAN RENEWAL- BUDGET COMMITTEE

Wednesday, January 05, 2022, at 5:00 PM

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## Approved Minutes

### Members Present:

Rick Scholl, Mayor  
Doug Morten, Chair  
Jessica Chilton, Vice Chair  
Patrick Birkle, Councilor  
Stephen R. Topaz, Councilor  
Claire Catt, Vice Chair  
Michelle Damis, Committee Member  
Mark Gundersen, Committee Member

### Staff Present:

John Walsh, City Administrator  
Matt Brown, Finance Director  
Mouhamad Zaher, Public Works Director  
Jenny Dimsho, Associate Planner / Community Development Project Manager  
Jennifer Johnson, Accountant

### Members Absent:

Garrett Lines, Committee Member  
Lew Mason, Committee Member

### CALL TO ORDER

Morten called the meeting to order at 5:06 p.m.

### Introductions

Introductions were made.

### Election of Budget Chair and Vice Chair

Topaz recommended to continue with the same current officers.

Motion made by Councilor Topaz, Seconded by Appointed Member Catt.

Voting Yea: Mayor Scholl, Council Morten, Council Birkle, Council Topaz, Council Chilton, Appointed Member Damis, Appointed Member Gundersen.

Morten will continue as chair and Chilton will continue as vice chair.

### Approval of Minutes April 27, 2020

Correction Michelle Damis will be changed to present.

Motion made by Council Birkle, Seconded by Council Topaz.

Voting Yea: Mayor Scholl, Chair Morten, Vice Chair Chilton, Appointed Member Catt, Appointed Member Damis, Appointed Member Gundersen

Minutes have been approved.

**Public Comment on Proposed Urban Renewal Agency Budget**

No public comment.

**Budget Message**

Walsh discussed the new timeline of the Urban Renewal Agency Budget Committee. In years past meetings have been held in the spring in conjunction with the city's budget. The Urban Renewal Agency is getting on a path to sustainability. The Urban Renewal Agency was started in 2008. Walsh discussed the 2008 recession. At that time, the Urban Renewal Agency was on hold. We are at a good place where we can move forward.

**Plans**

- Gateway Plan
- River Front Connector Plan
- The Waterfront Framework Plan

In 2017 the plan was revisited. The plan is in a good place to move forward. Armstrong was going to kickstart the agency with a \$40 million dollar investment. That did not happen. They closed their doors and left. It took a while for the agency to come back up after that. The plan was amended. The Urban Renewal Agency then went through a plan amendment process. Other properties were added.

The Riverwalk plan is leading the focus. Walsh said the city is working with a special Public Works Opportunity Fund to secure \$14 million of loan money. The agency is in a savings mode. All the funds coming in will be dedicated to debt services. The agency has gone from \$50,000 to \$400,000. As part of the amendment process, there has also been a financial analysis.

The Urban Renewal Agency Budget is changing to a bi-annual budget.

The agency has the authority to call a special meeting at any time, with a minimum one meeting per year.

**Motion**

A motion was made to approve expenditures for FY 2022-2023 Biennial Budget expenses of \$1,250,000 in 22/23 and \$2,114,000 in 23/24 and to establish the maximum expenditures as shown on the FY 2022/2023 Biennial Proposed Budget.

Motion made by Mayor Scholl, Seconded by Council Topaz.

Voting Yea: Mayor Scholl, Chair Morten, Council Birkle, Council Topaz, Vice Chair Chilton, Appointed Member Catt, Appointed Member Damis, Appointed Member Gundersen

Catt asked what the process for making expenditure decisions. Walsh said it's a simply budget it's all contingency. There are no projects funded at this time. Brown added if a change in appropriation is greater than 10% it requires a public hearing and a resolution. If the change is less than 10% is still requires a resolution but not a public hearing. The full budget amount is \$1.25 million.

**Adjournment**

The meeting was adjourned at 5:40 p.m.