



St. Helens, OR

Expense Approval Register

Packet: APPKT01367 - AP 9/12/25

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
MAILBOXES NORTHWEST	09.02.25	09/10/2025	POSTAGE 2801 ACCT 1 PD	100-705-52001	37.72
SHOE STRING COMMUNITY P...	09.04.25	09/10/2025	REFUND CLEANING DEPOSIT	100-000-22000	450.00
CORPORATION DIVISION	09.09.25	09/10/2025	TRADEMARK REGISTRY REN...	100-715-52001	100.00
HARDEN PSYCHOLOGICAL AS...	09.10.25	09/10/2025	PSYCHOLOGICAL TEST-M SM...	100-705-52014	600.00
CDR LABOR LAW LLC	3604	09/10/2025	CUTRIGHT ARBITRATION	100-705-52019	13,795.15
CDR LABOR LAW LLC	3604	09/10/2025	GENERAL LABOR	100-715-52019	3,054.02
STAPLES BUSINESS CREDIT	7006595528	09/10/2025	OFFICE SUPPLES	100-704-52001	370.29
STAPLES BUSINESS CREDIT	7006595528	09/10/2025	OFFICE SUPPLES	100-707-52001	13.92
STAPLES BUSINESS CREDIT	7006595528	09/10/2025	OFFICE SUPPLES	100-711-52001	3.18
STAPLES BUSINESS CREDIT	7006595528	09/10/2025	OFFICE SUPPLES	100-715-52001	665.58
CARDINAL SERVICES INC	029192	09/11/2025	TEMPORARY EMPLOYMENT	100-705-52023	349.13
CARDINAL SERVICES INC	029192	09/11/2025	TEMPORARY EMPLOYMENT	100-706-52023	535.33
CARDINAL SERVICES INC	029192	09/11/2025	TEMPORARY EMPLOYMENT	100-708-52023	46.55
CARDINAL SERVICES INC	029192	09/11/2025	TEMPORARY EMPLOYMENT	100-709-52023	104.74
CARDINAL SERVICES INC	029192	09/11/2025	TEMPORARY EMPLOYMENT	100-715-52023	476.00
VERIZON	6122364567	09/11/2025	CELL SERVICE ACCT 2420601...	100-712-52010	170.02
METRO PLANNING INC	6720	09/11/2025	WEB GIS	100-710-52001	275.00
CMG OREGON LLC	689365	09/11/2025	NOTICE OF PUBLIC HEARING:...	100-702-52011	98.36
GREYSTONE PARTNERS INC	INV202410032	09/11/2025	TACTICAL	100-705-52086	1,388.50
DEPARTMENT OF TRANSPOR...	L0070155814	09/11/2025	DMV SERVICES ACCT 61018	100-704-52019	3.00
XPRESS SOLUTIONS INC	INV-XPR027654	09/04/2025	CARD TRANSACTION FEES M...	100-707-52020	3,149.54
ACE HARDWARE - ST. HELENS	08.31.25 60174	09/08/2025	ACE MATERIALS ACCT 60174	100-715-52023	15.28
ACE HARDWARE - ST. HELENS	08.31.25 60176	09/08/2025	MATERIALS ACE ACCT 60176 ...	100-708-52001	25.77
ACE HARDWARE - ST. HELENS	08.31.25 60176	09/08/2025	MATERIALS ACE ACCT 60176 ...	100-708-52001	-4.58
ACE HARDWARE - ST. HELENS	08.31.25 60176	09/08/2025	MATERIALS ACE ACCT 60176 ...	100-708-52023	5.98
ACE HARDWARE - ST. HELENS	08.31.25 60176	09/08/2025	MATERIALS ACE ACCT 60176 ...	100-715-52023	19.98
ACE HARDWARE - ST. HELENS	08.31.25 60177	09/08/2025	ACE ACCT 60177 MATERIALS	100-705-52001	164.09
ACE HARDWARE - ST. HELENS	08.31.25 60179	09/08/2025	60179 ACE ACCT MATERIALS	100-715-52023	14.46
CINTAS	8407752210	09/08/2025	CITY HALL FIRST AID CABINET...	100-715-52001	102.15
ENTERPRISE FM TRUST	FBN5418047	09/08/2025	POLICE LEASE	100-705-52097	20,975.28
ENTERPRISE FM TRUST	FBN5418047	09/08/2025	POLICE MAINTENANCE	100-705-52098	939.75
ENTERPRISE FM TRUST	FBN5437475	09/08/2025	CITY HALL FLEET	100-715-52097	7.00
ENTERPRISE FM TRUST	FBN5437501	09/08/2025	596107 BUILDING	100-711-52097	463.83
ENTERPRISE FM TRUST	FBN5437508	09/08/2025	PLANNING FLEET	100-710-52097	451.21
ENTERPRISE FM TRUST	FBN5437522	09/08/2025	PARKS & REC FLEET	100-709-52097	297.58
PEAK ELECTRIC GROUP LLC	I10438	09/08/2025	MCCORMICK PARK	100-708-52019	1,055.46
METRO PRESORT	IN680408	09/08/2025	UB BILL PRINTING -POSTAGE	100-707-52009	2,625.82
METRO PRESORT	IN680408	09/08/2025	UB BILL PRINTING	100-707-52019	607.80
ORKIN	284258290	09/09/2025	375 S 18TH ST LIBRARY	100-706-52023	169.00
MIDWEST TAPE	507663181	09/09/2025	DVD / ABD 2000010011	100-706-52034	103.05
MIDWEST TAPE	507663182	09/09/2025	DVD / ABD 2000010011	100-706-52034	50.98
MIDWEST TAPE	507687196	09/09/2025	DVD / ABD 2000010011	100-706-52034	18.74
INGRAM LIBRARY SERVICES	88515874	09/09/2025	BOOKS 20C7921	100-706-52033	590.78
INGRAM LIBRARY SERVICES	88515876	09/09/2025	BOOKS 20C7921	100-706-52033	13.30
INGRAM LIBRARY SERVICES	90083262	09/09/2025	BOOKS 20C7921	100-706-52033	485.75
INGRAM LIBRARY SERVICES	90083263	09/09/2025	BOOKS 20C7921	100-706-52033	11.58
INGRAM LIBRARY SERVICES	901422842	09/09/2025	BOOKS 20C7921	100-706-52033	409.01
L.N CURTIS AND SONS	INV977634	09/09/2025	POLICE UNIFORMS	100-705-52002	107.16
L.N CURTIS AND SONS	INV985741	09/09/2025	POLICE UNIFORMS	100-705-52102	729.09
L.N CURTIS AND SONS	INV985854	09/09/2025	POLICE UNIFORMS	100-705-52002	228.00
Fund 100 - GENERAL FUND Total:					56,369.33
Fund: 202 - COMMUNITY DEVELOPMENT					
NW NATURAL GAS	09.02.25	09/10/2025	NATURAL GAS 1300 KASTER ...	202-722-52003	77.24

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
RADLER WHITE PARKS & ALE...	44602	09/10/2025	WATERFRONT PROJECT	202-721-52019	126.00
MAUL FOSTER ALONGI INC	69312	09/10/2025	BWP ON CALL SERVICES	202-722-52019	148.75
MAUL FOSTER ALONGI INC	69313	09/10/2025	CENTRAL WATERFRONT SCO...	202-726-52019	6,475.25
PORTLAND GENERAL ELECTR...	08.07.25-09.08.25	09/09/2025	1277060585 1300 KASTER RD	202-722-52003	168.60
PORTLAND GENERAL ELECTR...	08.07.25-09.08.25	09/09/2025	1650931000 1300 KASTER RD	202-722-52003	24.72
PORTLAND GENERAL ELECTR...	08.07.25-09.08.25	09/09/2025	7357701000 1300 KASTER RD	202-722-52003	5.78
AKS ENGINEERING & FOREST...	11559-01-04	09/09/2025	KASTER ROAD ST HELENS 11...	202-722-52019	4,040.00
Fund 202 - COMMUNITY DEVELOPMENT Total:					11,066.34
Fund: 203 - COMMUNITY ENHANCEMENT					
CARDINAL SERVICES INC	029192	09/11/2025	TEMPORARY EMPLOYMENT	203-709-52140	2,587.15
Fund 203 - COMMUNITY ENHANCEMENT Total:					2,587.15
Fund: 205 - STREETS					
PORTLAND GENERAL ELECTR...	08.07.25-09.08.25	09/09/2025	4854421000 STREET LIGHTI...	205-000-52003	62.62
BUREAU OF LABOR AND IND...	09.08.25	09/09/2025	PUBLIC WORKS FEE FOR R-7...	205-000-53001	250.00
Fund 205 - STREETS Total:					312.62
Fund: 301 - STREETS SDC					
KITTELSON & ASSOCIATES INC	0158144	09/10/2025	PROJECT 235440 1ST & ST ST...	301-000-53102	1,504.00
Fund 301 - STREETS SDC Total:					1,504.00
Fund: 302 - WATER SDC					
KELLER ASSOCIATES, INC	0252549	09/11/2025	ST HELENS RESERVOIR SITING..	302-000-53310	2,452.50
Fund 302 - WATER SDC Total:					2,452.50
Fund: 303 - SEWER SDC					
CONSOR NORTH AMERICA I...	W233257OR.00-17	09/11/2025	WASTEWATER COLLECTION ...	303-000-53033	20,134.74
Fund 303 - SEWER SDC Total:					20,134.74
Fund: 601 - WATER					
CITY OF COLUMBIA CITY	08.26.25	09/10/2025	001754-001	601-732-52003	95.53
NORTHSTAR ELECTRICAL CO...	09.09.25	09/10/2025	REFUND HYDRANT METER D...	601-000-22000	179.94
KELLER ASSOCIATES, INC	0252549	09/11/2025	RESERVOIR SITING STUDY P...	601-000-53310	2,452.50
NORTHSTAR CHEMICAL	316176	09/11/2025	SODIUM HYPOCHLORITE 12...	601-732-52083	10,265.60
ACE HARDWARE - ST. HELENS	08.31.25 60180	09/08/2025	MATERIALS ACE ACCT 60180	601-731-52001	33.57
ACE HARDWARE - ST. HELENS	08.31.25 60180	09/08/2025	MATERIALS ACE ACCT 60180	601-732-52001	8.59
ACE HARDWARE - ST. HELENS	08.31.25 60181	09/08/2025	ACE MATERIALS ACCT 60181	601-731-52001	-43.87
ACE HARDWARE - ST. HELENS	08.31.25 60181	09/08/2025	ACE MATERIALS ACCT 60181	601-731-52001	195.88
ACE HARDWARE - ST. HELENS	08.31.25 60181	09/08/2025	ACE MATERIALS ACCT 60181	601-732-52023	59.28
CORE & MAIN	X600725	09/08/2025	MATERIALS	601-731-53302	677.70
CORE & MAIN	X616382	09/08/2025	MATERIALS	601-731-53302	1,121.74
CORE & MAIN	X662515	09/08/2025	MATERIALS	601-731-52001	1,071.12
Fund 601 - WATER Total:					16,117.58
Fund: 603 - SEWER					
PETERSON CAT	SW290104661	09/10/2025	REPLACE FUEL HOSE & OIL V...	603-738-52001	24.05
PETERSON CAT	SW290104661	09/10/2025	REPLACE FUEL HOSE & OIL V...	603-738-52019	1,086.32
PETERSON CAT	SW290104662	09/10/2025	100 AMP CIRCUIT BREAKER &..	603-738-52001	421.92
PETERSON CAT	SW290104662	09/10/2025	100 AMP CIRCUIT BREAKER &..	603-738-52019	1,340.00
CARDINAL SERVICES INC	029192	09/11/2025	TEMPORARY EMPLOYMENT	603-736-52023	23.27
CARDINAL SERVICES INC	029192	09/11/2025	TEMPORARY EMPLOYMENT	603-737-52023	23.27
CONSOR NORTH AMERICA I...	W233257OR.00-17	09/11/2025	WASTEWATER COLLECTION ...	603-000-53033	20,134.73
ACE HARDWARE - ST. HELENS	08.31.25 60180	09/08/2025	MATERIALS ACE ACCT 60180	603-736-52001	12.49
ACE HARDWARE - ST. HELENS	08.31.25 60180	09/08/2025	MATERIALS ACE ACCT 60180	603-737-52001	12.50
ACE HARDWARE - ST. HELENS	08.31.25 60180	09/08/2025	MATERIALS ACE ACCT 60180	603-738-52001	-0.36
ACE HARDWARE - ST. HELENS	08.31.25 60180	09/08/2025	MATERIALS ACE ACCT 60180	603-738-52001	64.89
ACE HARDWARE - ST. HELENS	08.31.25 60180	09/08/2025	MATERIALS ACE ACCT 60180	603-738-52001	-7.21
BUELL CLABRATION & CONT...	3775	09/08/2025	BI ANNUAL ON SITE CALIB ...	603-736-52019	400.00
BUELL CLABRATION & CONT...	3775	09/08/2025	BI ANNUAL ON SITE CALIB ...	603-737-52019	400.00
Fund 603 - SEWER Total:					23,935.87
Fund: 703 - PW OPERATIONS					
PAPE MACHINERY	16378190	09/10/2025	PARTS	703-739-52099	55.91
AMERICAN EXTERMINATION ...	189667	09/10/2025	SENIOR CENTER PEST CONT...	703-739-52023	141.00
COLUMBIA RIVER FIRE AND ...	09.04.25	09/11/2025	SHARED COST JOINT MAINT ...	703-739-52099	632.68

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
METRO PLANNING INC	6720	09/11/2025	WEB GIS	703-733-52019	275.00
ACE HARDWARE - ST. HELENS	08.31.25 60179	09/08/2025	60179 ACE ACCT MATERIALS	703-734-52001	14.18
ACE HARDWARE - ST. HELENS	08.31.25 60179	09/08/2025	60179 ACE ACCT MATERIALS	703-734-52001	-2.87
ACE HARDWARE - ST. HELENS	08.31.25 60181	09/08/2025	ACE MATERIALS ACCT 60181	703-734-52001	183.58
ENTERPRISE FM TRUST	FBN5437495	09/08/2025	ENGINEERING FLEET 619034	703-733-52097	520.60
ENTERPRISE FM TRUST	FBN5437507	09/08/2025	ENTERPRISE FLEET LEASE & ...	703-734-52097	746.89
Fund 703 - PW OPERATIONS Total:					2,566.97
Grand Total:					137,047.10

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	56,369.33
202 - COMMUNITY DEVELOPMENT	11,066.34
203 - COMMUNITY ENHANCEMENT	2,587.15
205 - STREETS	312.62
301 - STREETS SDC	1,504.00
302 - WATER SDC	2,452.50
303 - SEWER SDC	20,134.74
601 - WATER	16,117.58
603 - SEWER	23,935.87
703 - PW OPERATIONS	2,566.97
Grand Total:	137,047.10

Account Summary

Account Number	Account Name	Expense Amount
100-000-22000	CLEANING DEPOSIT	450.00
100-702-52011	Public Information	98.36
100-704-52001	Operating Supplies	370.29
100-704-52019	Professional Services	3.00
100-705-52001	Operating Supplies	201.81
100-705-52002	Personnel Uniforms Equ...	335.16
100-705-52014	Recruiting Expenses	600.00
100-705-52019	Professional Services	13,795.15
100-705-52023	Facility Maintenance	349.13
100-705-52086	Tactical	1,388.50
100-705-52097	Enterprise Fleet	20,975.28
100-705-52098	Enterprise Fleet Mainte...	939.75
100-705-52102	New Hire Equipment	729.09
100-706-52023	Facility Maintenance	704.33
100-706-52033	Printed Materials	1,510.42
100-706-52034	Visual Materials	172.77
100-707-52001	Operating Supplies	13.92
100-707-52009	Postage	2,625.82
100-707-52019	Professional Services	607.80
100-707-52020	Bank Service Fees	3,149.54
100-708-52001	Operating Supplies	21.19
100-708-52019	Professional Services	1,055.46
100-708-52023	Facility Maintenance	52.53
100-709-52023	Facility Maintenance	104.74
100-709-52097	Enterprise Fleet	297.58
100-710-52001	Operating Supplies	275.00
100-710-52097	Enterprise Fleet	451.21
100-711-52001	Operating Supplies	3.18
100-711-52097	Enterprise Fleet	463.83
100-712-52010	Telephone	170.02
100-715-52001	Operating Supplies	867.73
100-715-52019	Professional Services	3,054.02
100-715-52023	Facility Maintenance	525.72
100-715-52097	Enterprise Fleet	7.00
202-721-52019	Professional Services	126.00
202-722-52003	Utilities	276.34
202-722-52019	Professional Services	4,188.75
202-726-52019	Professional Services	6,475.25
203-709-52140	Contract Programs	2,587.15
205-000-52003	Utilities	62.62
205-000-53001	Street Improvements & ...	250.00
301-000-53102	Downtown Infrastructure	1,504.00
302-000-53310	Reservoir Siting Study	2,452.50
303-000-53033	Sewer Capacity Design	20,134.74
601-000-22000	Utility Deposits	179.94

Account Summary

Account Number	Account Name	Expense Amount
601-000-53310	Reservoir Siting Study	2,452.50
601-731-52001	Operating Supplies	1,256.70
601-731-53302	Annual Maintenance	1,799.44
601-732-52001	Operating Supplies	8.59
601-732-52003	Utilities	95.53
601-732-52023	Facility Maintenance	59.28
601-732-52083	Chemicals	10,265.60
603-000-53033	Sewer Capacity - Design	20,134.73
603-736-52001	Operating Supplies	12.49
603-736-52019	Professional Services	400.00
603-736-52023	Facility Maintenance	23.27
603-737-52001	Operating Supplies	12.50
603-737-52019	Professional Services	400.00
603-737-52023	Facility Maintenance	23.27
603-738-52001	Operating Supplies	503.29
603-738-52019	Professional Services	2,426.32
703-733-52019	Professional Services	275.00
703-733-52097	Enterprise Fleet	520.60
703-734-52001	Operating Supplies	194.89
703-734-52097	Enterprise Fleet	746.89
703-739-52023	Facility Maintenance	141.00
703-739-52099	Equipment Operations	688.59
Grand Total:		137,047.10

Project Account Summary

Project Account Key	Expense Amount
None	137,047.10
Grand Total:	137,047.10