

City of St. Helens
RESOLUTION NO. 2058

**A RESOLUTION ESTABLISHING AN OFFICIAL COMPENSATION PACKAGE FOR
MEMBERS OF THE CITY OF ST. HELENS PLANNING COMMISSION, AND OTHER
CITY ADVISORY BOARDS AND COMMISSIONS MEMBERS, FOR FOOD,
BEVERAGES, AND OTHER CITY-RELATED ITEMS**

WHEREAS, this policy is to address any Oregon Government Ethics (ORS 244) issues that might arise from the City of St. Helens providing meals, food, beverages, or other compensation to appointive officers including members of the City Planning Commission and other City advisory boards and commissions members, as a result of performing their official duties for the City of St. Helens (City).

NOW THEREFORE, THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:

Section 1. The City will adopt the policy established in Exhibit A, attached to this resolution, for all appointive officers, including members of City boards and commissions.

Section 2. This resolution is effective immediately upon adoption.

PASSED AND ADOPTED by the City Council on this 17th day of September 2025 by the following vote:

Ayes:

Nays:

Abstains:

Jennifer Massey, Mayor

ATTEST:

Kathy Payne, City Recorder

Official Compensation Package for Members of City Boards and Commissions

Purpose: This policy is to address any Oregon Government Ethics (ORS 244) issues that might arise from providing meals, food, beverages, or other compensation to appointive officers including members of City boards and commissions as a result of performing their official duties for the City of St. Helens (City).

Covered Individuals: This policy applies for appointive officers and all board and commission members serving the City.

Policy: As part of their official compensation package as that term is used under ORS 244.040(2)(a), appointive officers including members of City boards and commissions may receive the following from the City:

- (1) Food, beverages, and other related items provided by the City including any of their relatives or household members who are accompanying them during a St. Helens-related event such as, but not limited to meetings, team building activities, potlucks, volunteer appreciation lunches, retirement parties, retreats, and conferences.
- (2) Items with the City's logo provided to them in their role as a board or commission member such as clothing, water bottles, pens, paper, etc.
- (3) This policy does not apply to:
 - (a) Food, lodging, transportation, and other related costs reimbursed by the City and covered under existing City reimbursement policies.
 - (b) Food, beverages, and other related items provided by the City to the board or commission member that are also available to the public at large.
 - (c) Items that are considered "gifts" under ORS 244.020(7).
- (4) Compensation provided as part of an official compensation package may be subject to income tax per the IRS rules on taxable fringe benefits. Provided food and beverages are not intended to be taxable fringe benefits.

Examples: To follow are examples of when this policy would apply:

- (1) At its regular meetings, the City provides food and beverages for members of boards and commissions. Those meals would be considered part of the official compensation package.
- (2) At its annual Appreciation Reception, all existing members of boards and commissions may receive a gift of appreciation. This gift would be considered part of the official compensation package.
- (3) Members of all appointed boards for the City are provided dinner at a volunteer appreciation dinner. This dinner would be considered part of the official compensation package.

If an appointive officer including a City board or commission member, while performing the City's related business, is provided with a meal by an outside third party, this is not considered part of the official compensation package and must be analyzed under ORS 244.