

Professional Services Agreement Amendment No. 02

Project Name:	City of St. Helens Public Safety Building
Otak CPM Project No.:	020996.000
Project Street Address or Description:	2675 Gable Road, St. Helens, OR 97051
Client Name:	City of St. Helens
Client Mailing Address:	265 Strand Street, St. Helens, OR 97051 US

Otak CPM (Otak) and the City of St. Helens (The City) previously entered an agreement for services. This Amendment No. 02 revises the Scope of Work and Fee as described below. Unless expressly modified below, all other provisions of the original agreement continue to control. If agreed, please sign at the end of this document, keep a copy for your records, and return a copy to us. This Amendment will be effective as of the last date of signature below.

Scope of Work

The City has asked Otak to provide management of supplemental services related to the surveying and testing of a parcel of land owned by the St. Helens School District (Site Owners). The surveying and testing is to be done prior to the purchase of the land by The City for the construction of the St. Helens Public Safety Building. The City agrees to take full responsibility for obtaining permission from the Site Owners for Otak contracted sub-consultants to have access to physical site being surveyed and tested. The City will confirm with the Site Owners any requirements the Site Owners have regarding sub-contractors accessing the site and will share those requirements with Otak.

Proposed Fee Summary

The proposed fee for sub-contracted supplemental services is \$40,990. The fee includes:

- Geotechnical services for \$14,900
- Survey services for \$19,500
- Wetlands assessment for \$2,900
- Management and administration for \$3,690

Supplemental Services

Throughout this project Otak may provide additional supplemental services using sub-consultants upon written instruction from Client. These non-sequential services may be provided during a single phase of services or during several phases and will be agreed to in a written amendment to this agreement. All requests for reimbursement of subconsultant fees will include 10% markup for management, coordination, and administration. The supplemental services may include the following:

- 1.01) Surveying services. Shall be provided by a registered surveyor who shall: evaluate existing pavement Surfaces, grading and on-site utilities and identify potential areas to upgrade: and develop, from conceptual Design through construction closeout, potential upgrades, including specifications and bid drawings; Surveying to include determining legal descriptions and verification of lot lines (meets and bounds), and Building and equipment placement.
- 1.02) Geotechnical testing services.
- 1.03) Asbestos testing consulting services
- 1.04) Special inspections services
- 1.05) Commissioning and certification services.
- 1.06) Owner requested additional consultant services. Consultant shall design and develop additional owner initiated modifications that are related to the project, but not included as part of the basic services.

Proposed Fee Summary

Original Fee for Phase 1 \$50,250
Phase 2 Fee..... \$116,271
Previous Fee Total..... \$166,521

New Fee Summary:

Supplemental Services \$40,990

Revised Fee Total..... \$207,511



Please initial

Printed: Sarah Oaks **SO** Printed: John Walsh

Title: Director of Otak CPM Title: City Administrator

Company: Otak CPM, abn, Otak, Inc. Company: City of St. Helens Oregon

Date: **10/11/2024** Date: **10/11/24**